

Agenda

CITY OF GOLD BAR COUNCIL MEETING

Tuesday, April 21, 2026

7:00 PM
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. SKATEPARK AGREEMENT - ACTION

NEW BUSINESS

1. GROTTO WATER SYSTEM INTERLOCAL – DISCUSSION AND ACTION

2. ORDINANCE 793 BANNING SHORT TERM RENTALS – INTRODUCTION AND FIRST READING

3. ORDINANCE 793 RESTRICTING SHORT TERM RENTALS – INTRODUCTION AND FIRST READING

FINAL COUNCIL COMMENTS

MINUTES APPROVAL

April 7, 2026

VOUCHER APPROVAL

CHECKS

39129 - 39157

CLAIMS

\$60,363.87

PAYROLL & TAXES

\$1,728.96

TOTAL

\$62,092.83

ADJOURNMENT

CONSULTANT AGREEMENT

PROJECT TITLE	WORK DESCRIPTION
CONSULTANT	CONSULTANT CONTACT NAME, ADDRESS AND TELEPHONE NO.

THIS AGREEMENT is entered into on _____ between the City of Gold Bar, Washington, hereinafter called "the CITY", and the above person, firm or organization, hereinafter called "the CONSULTANT".

WHEREAS, the CITY desires to accomplish the above-referenced project; and

WHEREAS, the CITY does not have sufficient staff or expertise to meet the required commitment and therefore deems it advisable and desirable to engage the assistance of a CONSULTANT to provide the necessary services for the project; and

WHEREAS, the CONSULTANT has represented to the CITY that the CONSULTANT is in compliance with the professional registration statutes of the State of Washington, if applicable, and has signified a willingness to furnish contractual services to the CITY, now, therefore,

IN CONSIDERATION OF the terms and conditions set forth below, or attached and incorporated and made a part hereof, the parties agree as follows:

1. Retention of CONSULTANT - Scope of Work. The CITY hereby retains the CONSULTANT to provide professional services as defined in this agreement and as necessary to accomplish the scope of work attached hereto as Exhibit A and incorporated herein by this reference as if set forth in full. The scope of work shall provide a detailed listing of those tasks associated with _____ — Additional scopes of work for individual projects shall be added to this contract on a project by project basis and the text of this agreement shall supersede any conflicting provisions in such scopes of work or in any other projects performed by CONSULTANT for the CITY during the term of this agreement. The CONSULTANT shall furnish all services, labor and related equipment necessary to conduct and complete the work specified in the scopes of work, except as specifically noted otherwise in this agreement.

2. Completion of Work. The CONSULTANT shall not begin any work under the terms of this agreement until authorized in writing by the CITY. For some projects, the City and the CONSULTANT may agree to a work schedule in writing. In those instances, the CONSULTANT shall complete all work required by this agreement according to the schedule. A failure to complete the work to complete the work according to the schedule, except where such failure is due to circumstances beyond the control of the CONSULTANT, shall be deemed a breach of this agreement. The established completion time shall not be extended because of any delays attributable to the CONSULTANT, but may be extended by the CITY, in the event of a delay attributable to the CITY, or because of unavoidable delays caused by circumstances beyond the control of the CONSULTANT. All such extensions shall be in writing and shall be executed by both parties.

3. Payment. The amount payable for the scope of work identified in Exhibit A and incorporated herein shall not exceed _____. The CONSULTANT shall be paid by the CITY for satisfactorily completed work and services rendered under this agreement as provided in the attached exhibits, attached hereto and incorporated herein by this reference as if set forth in full. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in the Scope of Work attached. The CONSULTANT shall be entitled to invoice the CITY no more frequently than once per month during the course of the completion of work and services by the CONSULTANT. Invoices shall detail the work performed or services rendered, the time involved (if compensation is based on an hourly rate) and the amount to be paid. The CITY shall pay all such invoices within 45 days of submittal, unless the CITY gives notice that the invoice is in dispute. In no event shall the total of all invoices paid exceed the maximum amount payable set forth above, if any, and the CONSULTANT agrees to perform all services contemplated by this agreement for no more than said maximum amount.

4. Changes in Work. The CONSULTANT shall make such changes and revisions in the complete work provided by this agreement as may be necessary to correct errors made by the CONSULTANT and appearing therein when required to do so by the CITY. The CONSULTANT shall make such corrective changes and revisions without additional compensation from the CITY. Should the CITY find it desirable for its own purposes to have previously

satisfactorily completed work or parts thereof changed or revised, the CONSULTANT shall make such revisions as directed by the CITY. This work shall be considered as extra work and shall be compensated at the rates specified in the attached exhibit(s).

5. Ownership of Work Product. Any and all documents, drawings, reports, and other work product produced by the CONSULTANT under this agreement shall become the property of the CITY upon payment of the CONSULTANT'S fees and charges therefore, including timesheets. The CITY shall have the complete right to use and re-use such work product in any manner deemed appropriate by the CITY, provided, that use on any project other than that for which the work product is prepared shall be at the CITY'S risk unless such use is agreed to by the CONSULTANT. CONSULTANT shall provide copies of timesheets upon demand. Timesheets shall be maintained by all persons billing CITY for their services pursuant to this agreement.

6. Independent CONSULTANT. The CONSULTANT is an independent CONSULTANT for the performance of services under this agreement. The CITY shall not be liable for, nor obligated to pay to the CONSULTANT, or any employee of the CONSULTANT, sick leave, vacation pay, overtime or any other benefit applicable to employees of the CITY, nor to pay or deduct any social security, income tax, or other tax from the payments made to the CONSULTANT which may arise as an incident of the CONSULTANT performing services for the CITY. The CITY shall not be obligated to pay industrial insurance for the services rendered by the CONSULTANT.

7. Indemnity. The CONSULTANT agrees to hold harmless, indemnify and defend the CITY, its officers, agents, and employees, from and against any and all claims, losses, or liability, for injuries, sickness or death of persons, including employees of the CONSULTANT, or damage to property, arising out of any willful misconduct or negligent act, error, or omission of the CONSULTANT, its officers, agents, sub-consultants or employees, in connection with the services required by this agreement, provided, however, that:

A. The CONSULTANT's obligations to indemnify, defend and hold harmless shall not extend to injuries, sickness, death or damage caused by or resulting from the sole willful misconduct or sole negligence of the CITY, its officers, agents or employees; and

B. The CONSULTANT's obligations to indemnify, defend and hold harmless for, injuries, sickness, death or damage caused by or resulting from the concurrent negligence or willful misconduct of the CONSULTANT and the CITY, or of the CONSULTANT and a third party other than an officer, agent, sub-consultant or employee of the CONSULTANT, shall apply only to the extent of the negligence or willful misconduct of the CONSULTANT.

It is further specifically and expressly understood that the indemnification provided herein constitutes the CONSULTANT'S waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. Insurance. The CONSULTANT shall provide the following minimum insurance coverages:

A. Worker's compensation and employer's liability insurance as required by the State of Washington;

B. Commercial general liability insurance written on an occurrence basis with limits no less than \$1,000,000 combined single limit per occurrence and \$2,000,000 aggregate for personal injury, bodily injury and property damage. Coverage shall include but not be limited to: blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability.

C. Professional Liability. \$1,000,000 per claim /\$1,000,000 aggregate, covering negligent acts, errors, omissions in the performance of professional services. If written on a claims-made basis, consultant shall maintain coverage or an extended reporting period of not less than two (2) years following completion of services.

The amounts listed above are the minimum deemed necessary by the CITY to protect the CITY'S interests in this matter. The CITY has made no recommendation to the consultant as to the insurance necessary to protect the CONSULTANT'S interests and any decision by the CONSULTANT to carry or not carry insurance amounts in excess of the above is solely that of the CONSULTANT.

All insurance shall be obtained from an insurance company authorized to do business in the State of Washington. Excepting the professional liability insurance, the CITY will be named on all insurance as an additional insured. The CONSULTANT shall submit a certificate of insurance to the CITY evidencing the coverages specified above, together with an additional insured endorsement naming the CITY, within fifteen (15) days of the execution of this agreement. The certificates of insurance shall cover the work specified in or performed under this agreement. No cancellation, reduction or modification of the foregoing policies shall be effective without thirty (30) days prior written notice to the CITY.

9. Records. The CONSULTANT shall keep all records, including timesheets, related to this agreement for a period of three years following completion of the work for which the CONSULTANT is retained. The CONSULTANT shall permit any authorized representative of the CITY, and any person authorized by the CITY for audit purposes, to inspect such records at all reasonable times during regular business hours of the CONSULTANT. Upon request, the CONSULTANT will provide the CITY with reproducible copies of any such records. The copies will be provided without cost if required to substantiate any billing of the CONSULTANT, but the CONSULTANT may charge the CITY for copies requested for any other purpose.

10. Notices. All notices required to be given by either party to the other under this Agreement shall be in writing and shall be given in person or by mail to the addresses set forth in the box for the same appearing at the outset of this Agreement. Notice by mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, addressed as provided in this paragraph.

11. Project Administrator. The Gold Bar Public Works Director shall be responsible for coordinating the work of the CONSULTANT, for providing any necessary information for and direction of the CONSULTANT's work in order to ensure that it meets the requirements of this Agreement, and for reviewing, monitoring and approving the quality and quantity of such work. The CONSULTANT shall report to and take any necessary direction from the Gold Bar Public Works Director.

12. Disputes. Any dispute concerning questions of fact in connection with the work not disposed of by agreement between the CONSULTANT and the CITY shall be referred for determination to the City of Gold Bar Mayor. The Mayor's decision in the matter shall be final and binding upon the parties to this agreement, provided, however, that if litigation is brought challenging the decision, that decision shall be subject to judicial review.

13. Termination. The CITY reserves the right to terminate this agreement at any time upon ten (10) days written notice to the CONSULTANT. Any such notice shall be given to the address specified above. In the event that this agreement is terminated by the City other than for fault on the part of the CONSULTANT, a final payment shall be made to the CONSULTANT for all services performed. No payment shall be made for any work completed after ten (10) days following receipt by the CONSULTANT of the notice to terminate. In the event that services of the CONSULTANT are terminated by the CITY for fault on part of the CONSULTANT, the amount to be paid shall be determined by the CITY with consideration given to the actual cost incurred by the CONSULTANT in performing the work to the date of termination, the amount of work originally required which would satisfactorily complete it to date of termination, whether that work is in a form or type which is usable to the CITY at the time of termination, the cost of the CITY of employing another firm to complete the work required, and the time which may be required to do so.

14. Non-Discrimination. The CONSULTANT agrees not to discriminate against any customer, employee or applicant for employment, sub-consultant, or supplier because of race, color, creed, religion, national origin, marital status, sex, age or handicap, except for a bona fide occupational qualification. The CONSULTANT understands that if it violates this provision, this agreement may be terminated by the CITY and that the CONSULTANT may be barred from performing any services for the CITY now or in the future.

15. Subcontracting or Assignment. The CONSULTANT may not assign or subcontract any portion of the services to be provided under this agreement without the express written consent of the CITY. Any sub-consultants approved by the CITY at the outset of this agreement are named on Exhibit A attached hereto and incorporated herein by this reference as if set forth in full.

16. Non-Waiver. Payment for any part of the work or services by the CITY shall not constitute a waiver by the CITY of any remedies of any type it may have against the CONSULTANT for any breach of the agreement by the CONSULTANT, or for failure of the CONSULTANT to perform work

required of it under the agreement by the CITY. Waiver of any right or entitlement under this agreement by the CITY shall not constitute waiver of any other right or entitlement.

17. Litigation. In the event that either party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this agreement, the parties agree that such actions shall be initiated in the Superior Court of the State of Washington, in and for Snohomish County. The parties agree that all questions shall be resolved by application of Washington law and that parties to such actions shall have the right of appeal from such decisions of the Superior Court in accordance with the law of the State of Washington. The CONSULTANT hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, in and for Snohomish County. The prevailing party in any such litigation shall be entitled to recover its costs, including reasonable attorney's fees, in addition to any other award.

18. Taxes. The CONSULTANT will be solely responsible for the payment of any and all applicable taxes related to the services provided under this agreement and if such taxes are required to be passed through to the CITY by Jaw, the same shall be duly itemized on any billings submitted to the CITY by the CONSULTANT.

19. Entire Agreement. This agreement represents the entire integrated agreement between the CITY and the CONSULTANT, superseding all prior negotiations, representations or agreements, written or oral. This agreement may be modified, amended, or added to, only by written instrument properly signed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

CONSULTANT:

CITY OF GOLD BAR:

By: _____
Title: _____

Mayor

ATTEST / AUTHENTICATED:

City Clerk - Treasurer

CITY OF GOLD BAR

SKATE PARK

PROJECT UNDERSTANDING

Based upon our understanding of the project requirements and discussions with the City, Prizm Land Inc. ("Prizm") has developed the following scope of services.

SCOPE OF WORK

Task 001: Project Management

This task is for general coordination and meetings on the project, including detail review/discussion meetings, in-house quality assurance, etc. This task also includes initial project setup, and compiling existing project files/records for use in accomplishing the tasks outlined below. Prizm personnel will attend and participate in meetings with you as the project progresses. Prizm will prepare monthly invoices for work performed during the previous month.

Deliverables

Monthly progress reports, invoices, QA/QC.

Task 002: 75% Design

Using LiDAR and aerial imagery, Prizm will prepare the 75% submittal for the Project. Services under this task will include:

- Kick off meeting
- 75% design Plans
 - 22"x34" design sheets
 - General notes, details, and custom details as necessary
 - Aerial images
 - Approximate locations of surface structures
- 75% specifications
- 75% engineer's estimate
- Design memo
- Site visit to confirm location of surface structures (if any)
- Project site walk with the City to confirm limits of improvements

Deliverables

75% Design Plans (PDF)

75% Engineers Estimate (PDF)

75% Specifications (PDF)

Design Memo (PDF)



Task 003: Final Design

Based on City comments from the 75% submittal, Prizm will complete the final design submittal including:

- 75% Review meeting with the Town
- Incorporating the Town's 75% design comments into the contract documents
- Final design plans
- Final engineer's estimate
- Final specifications
- Internal QA/QC review

Deliverables

Final Design Plans (PDF)

Final Engineer's Estimate (PDF)

Final Specifications (PDF)

Task 004: Bidding & Award Services

Prizm will provide consultation services during the bidding and award process, including:

- Address questions from prospective bidders
- Issue addendums, as necessary
- Upload documents to BXWA
- Submit advertisements to local newspapers
- Generally assist the Town during the bidding process as needed
- Conduct bid opening, and issue notice of apparent low bidder
- Verify Contractor documentation and issue notice of award

Deliverables

Addenda, if necessary

Notice of award

Assumptions and Exclusions

- Fees for advertising shall be paid by the Agency



GENERAL ASSUMPTIONS AND NOTES

Project Understandings and Assumptions:

In preparing the proposal, we have assumed the following:

1. Scope and fees outlined herein are based on the Project Understanding included with this proposal as well as the following information (any changes to these documents may result in changes to the fees):
 - a. Correspondence prior to the effective date of this Agreement.
2. Prizm will not pay any Agency fees on behalf of the Client. This includes any fees associated with permits and easements.
3. Obtaining any offsite easements or right-of-entry including permanent easements (if required) will be the responsibility of the Client.
4. The fees stated above do not include reimbursable expenses such as large format copies (larger than legal size), mileage, and plots. These will appear under a separate task called EXPENSES and will be billed in accordance with Prizm's current Rate Sheet.
5. Time and expense items are based on Prizm's current hourly rates.
6. These fees stated herein are valid if accepted within 30 days of the date of the proposal.
7. Prizm reserves the right to adjust Task/Project fees per current market conditions for tasks not started within a year of contract execution.
8. Prizm reserves the right to move funds between approved tasks 001-002 as necessary based on approved scope of work provided the overall budget is not exceeded. Client Project Manager will be notified if funds are shifted.
9. Project stops/starts and significant changes to the Project Schedule may result in changes to the fees provided above and a separate fee proposal will be provided.
10. Client revisions requested after the work is completed will be billed at an hourly rate under a new task called Client Requested Revisions. A fee estimate can be provided to the Client prior to proceeding with the revisions.
11. Should Prizm be asked or required to support Client through project appeals or legal challenges, this work will be billed at an hourly rate under a new task called Client Support. A fee estimate can be provided to the Client prior to proceeding with this work.
12. If the Client requests Prizm's assistance in complying with any public records request, including without limitation providing copies of documents and communications, Client will pay Prizm's hourly fees and costs incurred in providing such assistance at then-current rates. Such fees and costs will be billed as a separate task and will be in addition to the maximum or total fees and costs stated in the agreement to which this scope of work is attached.

ADDITIONAL SERVICES

Prizm has the capability to provide services outside of the agreed upon Scope of Services. These services would be considered Additional Services and would be provided on a Time and Materials basis and billed in accordance with the attached Professional Services Fee Schedule. Additional Services will only be provided at the written request of the Client.





City of Gold Bar Skate Park Project

Job Number: 240028.03

Prepared By: Mohamed Elswawi, EIT

Date: 2/27/2026

Checked By: Rob Dahn, PE

Task #	Base Tasks	Project Manager	Engineer	Designer	Total Hours	Total Fee	Fee Type
		\$220/hr Hours	\$180/hr Hours	\$200/hr Hours			
001	Project Management	12	8	0	20	\$4,080	Not to Exceed
002	75% Design	17	40	16	73	\$14,140	Not to Exceed
003	Final Design	15	18	16	49	\$9,740	Not to Exceed
004	Bidding & Award Services	8	8	0	16	\$3,200	Not to Exceed
	Expenses					\$500	Not to Exceed
	Total Hours	52	74	32	158		
	Prizm Personnel	\$11,440	\$13,320	\$6,400		\$31,660	

001 Project Management		Project Manager	Engineer	Designer	Total Hours	
Item #	Description	\$220/hr	\$180/hr	\$200/hr		
		Hours	Hours	Hours		
1	Project Meetings	4	4		8	
2	Monthly Invoices/Progress Reports	4			4	
3	General Project Coordination	4	4		8	
Total Hours		12	8	0	20	
Total Fee		\$2,640	\$1,440	\$0		\$4,080

002 75% Design		Project Manager	Engineer	Designer	Total Hours	
Item #	Description	\$220/hr	\$180/hr	\$200/hr		
		Hours	Hours	Hours		
1	Kick Off Meeting	2	2		4	
2	75% Design Plans	4	8	16	28	
3	75% Engineer's Estimate	2	8		10	
4	75% Specifications	4	12		16	
5	Design Memo	1	2		3	
6	Site Visit		4		4	
7	Project Walkthrough	4	4		8	
Total Hours		17	40	16	73	
Total Fee		\$3,740	\$7,200	\$3,200		\$14,140

003 Final Design		Project Manager	Engineer	Designer	Total Hours	
Item #	Description	\$220/hr	\$180/hr	\$200/hr		
		Hours	Hours	Hours		
1	Review Meeting	2	2		4	
2	Final Design Plans	2	6	16	24	
3	Final Engineer's Estimate	1	4		5	
4	Final Specifications	2	6		8	
5	QA/QC	8			8	
Total Hours		15	18	16	49	
Total Fee		\$3,300	\$3,240	\$3,200		\$9,740

004 Bidding & Award Services		Project Manager	Engineer	Designer	Total Hours	
Item #	Description	\$220/hr	\$180/hr	\$200/hr		
		Hours	Hours	Hours		
1	Addenda (if necessary)	2	2		4	
2	BXWA Upload and Bid Advertisement		2		2	
3	Answer Bidder Questions	2			2	
4	Bid Opening	2	2		4	
5	Verify Contractor Documentation	2	2		4	
Total Hours		8	8	0	16	
Total Fee		\$1,760	\$1,440	\$0		\$3,200

Contracted Services Agreement

This agreement is entered into by and between the City of Gold Bar, Washington (hereinafter referred to as 'City'), a non-charter optional municipality code city, and the Grotto Water Association, hereinafter referred to as the 'Grotto'.

WHEREAS, Grotto has determined the need to have certain public works consulting services performed for its members; and

WHEREAS, the City possesses the skills, professional experience, licenses, and certifications necessary to perform such services; and

WHEREAS, Grotto desires to have the City perform such services pursuant to certain terms and conditions;

NOW THEREFORE, IN CONSIDERATION OF the mutual benefits and conditions hereinafter contained, the parties hereto agree as follows.

A. Scope of Services

1. The City shall assist Grotto by providing such public works consulting services and direct services as requested by the Association President to support Grotto in performance of services under the certification of Water Distribution Manager I. The City shall perform such work in the Gold Bar City Hall, by telephone, or in the field, as required, by verbal approval of the Grotto Association President. These services shall be on an on-call basis. These services may include, but are not limited to, reviewing water system monthly reports, water system annual reports, Water quality testing, and reviewing improvements or changes to the Grotto existing water system.
2. At no time shall Grotto request consultation services by text. The City will not respond to text consultation requests at any time and will not acknowledge receipt to same.
3. In performing such services, the City shall at all times comply with all federal, state, and local statutes, rules, and ordinances applicable to the performance of such services. The City shall at no time handle, nor be responsible for handling, any funds used in connection therewith.
4. The City shall maintain all licenses and certifications associated with a Water Distribution Manager I certification for Grotto.

B. Compensation and Method of Payment

1. A retainer for Water Distribution Manager I and Cross Connection Control Specialist I certifications shall be paid to the City at the rate specified in Schedule A. Schedule A is severable, meaning rates may be revised without change to this contract. If rates are revised, both parties shall sign the amended Schedule A.
2. Commencing on the date of this signed contract, the City shall be compensated for services at the rate specified for performing any services under this Agreement. Any work required during the event of emergencies, that fall outside of normal working hours, shall be compensated at standard over-time rates.
3. While the City is under contractual obligation to Grotto, Grotto will contract an independent Water Distribution Manager I with certification.
4. If Grotto requires the City to be on site, Grotto will compensate the City for mileage at the standard mileage rate set annually by the IRS.
5. The City shall not work holidays or weekends unless an emergency exists where the City's specific qualifications are needed. In the case of such emergency, the City shall be paid at standard holiday and weekend overtime pay.
6. The City shall submit a bill for services performed in order to be compensated under this Agreement. Billings shall note the services performed, and shall include dates and hours of work performed. Bills shall be submitted to:

Grotto Water Association
PO Box 249 Skykomish, WA 98288

7. Payment shall be made through the Grotto's ordinary payment process and shall be considered timely if made within thirty-two (32) days of the receipt of a properly completed bill for services. Grotto shall pay a late fee of one percent (1%) per month or partial month if payment is not sent by Grotto within thirty-two (32) days of the date on the bill for services. All payments shall be subject to adjustment for any amounts, upon audit review or otherwise, determined to have been improperly paid.

C. Duration of Agreement.

This Agreement shall be in full force and effect for a 48 months commencing on January 1st ~~2022~~ 2026 and terminating on December 31st ~~2025~~ 2030, unless terminated sooner under the provisions hereinafter specified.

D. Independent Contractor

The City and Grotto agree that the City is independent with respect to the services provided pursuant to this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto. Neither the City nor any employee of the City shall be entitled to any benefits accorded Grotto employees by virtue of the services provided under this Agreement. Grotto shall not be responsible for paying, withholding, or otherwise deducting any customary state or federal payroll deductions, including, but not limited to, FICA, FUTA, state industrial insurance, state workers compensation, or otherwise assuming the duties of an employer with respect to the City or any employee of the City.

E. Indemnification

1. The City shall indemnify, defend, and hold harmless Grotto, its agents, and its employees, from and against any and all liability arising from injury or death to persons or damage to property resulting in whole or in part from negligent acts or omissions of the City, its agents, servants, officers, or employees, irrespective of whether in connection with such act or omission it is alleged or claimed that an act of Grotto, its agents, or employees caused or contributed thereto. In the event that Grotto shall elect to defend itself against any claim or suit arising from such injury, death, or damage, the City shall, in addition to indemnifying and holding the Grotto harmless from any liability, indemnify the Grotto for any and all expenses incurred by the Grotto in defending such claim or suit, including reasonable attorney fees.

2. Grotto shall indemnify, defend, and hold harmless the City, its agents, and employees from and against any and all liability arising from injury or death to persons or damage to property resulting in whole or in part from negligent acts or omissions of the Grotto, its agents, servants, officers, or employees, irrespective of whether in connection with such act or omission it is alleged or claimed that an act of the City, its agents, or employees caused or contributed thereto. In the event that the City shall elect to defend itself against any claim or suit arising from such injury, death, or damage, Grotto shall, in addition to indemnifying and holding the City harmless from any liability, indemnify the City for any and all expenses incurred by the City in defending such claim or suit, including reasonable attorney fees.

F. Insurance

1. The City shall procure and maintain in full force throughout the duration of the Agreement, comprehensive general liability insurance with a minimum coverage of \$1,000,000 per occurrence/aggregate for personal injury and property damage. Cancellation of the required insurance shall automatically result in termination of this Agreement.

2. Grotto shall procure and maintain in full force throughout the duration of this Agreement, comprehensive general liability insurance with a minimum coverage of \$1,000,000 per occurrence/aggregate for personal injury and property damage. Cancellation of the required insurance shall automatically result in termination of this Agreement.

3. Certificates of coverage as required by the paragraphs above shall be delivered to the respective parties within fifteen (15) days of execution of this Agreement.

G. Ownership, Form, and Use of Documents

All documents, drawings, specifications, and other materials produced by the City in connection with the services rendered under this Agreement shall be the property of the Grotto.

H. Record Keeping and Reporting

Any records maintained by the City with respect to services performed pursuant to this Agreement shall be provided upon a request from the Grotto.

I. Discrimination Prohibited

The City shall not discriminate against any employee, applicant for employment, or any person seeking the services of the City under this Agreement, on basis of race, creed, color, national origin, marital status, gender, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

J. Termination

This Agreement may at any time be terminated by either party upon thirty (30) days written notice of the intention to terminate the same. If the City's, or Grotto's, insurance coverage is canceled for any reason, the parties shall have the right to terminate this Agreement immediately.

K. Assignment and Subcontract

The City shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of Grotto.

L. Entire Agreement

This Agreement contains the entire agreement between the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement, shall be deemed to exist or bind any of the parties hereto. Either party may request changes to

the Agreement. Proposed changes which are mutually agreed upon shall be incorporated by written amendment to this Agreement.

M. Notices

1. Notices to Grotto shall be sent to the following address:

Grotto Water Association
PO Box 249,
Skykomish, WA 98288

2. Notices to the City shall be sent to the following address:

City of Gold Bar
107 5th St.
Gold Bar, WA 98251

N. Applicable Law; Venue; Attorney Fees

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in Snohomish County, Washington. The prevailing party in any such action shall be entitled to its attorney fees, expert witness fees, and costs of suit.

GROTTO WATER ASSOCIATION

CITY OF GOLD BAR

By: _____ Title _____

By: _____ Title _____

Date: _____

Date: _____

**CITY OF GOLD BAR, WASHINGTON
ORDINANCE #793**

**AN ORDINANCE FOR THE CITY OF GOLD BAR, WASHINGTON AMENDING GOLD BAR
MUNICIPAL CODE TITLES 5 and 17 RELATING TO BANNING SHORT TERM RENTALS**

WHEREAS, the City of Gold Bar Council requests a full ban on short-term rentals; and

WHEREAS, the City of Gold Bar Council feels short-term rentals do not encourage affordable housing;
and

WHEREAS, affordable housing is a priority for the city under Growth Management planning and the
City's Comprehensive Plan;

NOW THEREFORE, THE COUNCIL FOR THE CITY OF GOLD BAR ORDAINS that Gold Bar
Municipal Code Title 5, Business Licenses and Registrations and Title 17, Zoning be updated as follows.

Section I, Title 5.20.010, Administrative Permit Required

Section II, Title 5.20.020, Conditions of Approval of a Business License for Short-Term Rentals

Section III, Title 5.20.030, Notice, Approval, and/or Denial of Short-Term Rental Business Licenses

Section IV, Title 17.16.030, Conditional Uses

Section V, Title 17.16.034, Application for Short-Term Rental Approval

Section VI, Title 17.16.035, Criteria for Conditional Use Approval

Section VII, Title 17.16.037, Non-transferability

Section VIII, Severability

Section IX, Effective Date

Section I, Title 5.20.010, Administrative Permit Required

B. Permit Required. Short-Term Rentals established prior to June 1st, 2026 are allowed to continue operating. No new short term rentals will be approved after that date. Any person desiring to rent their home on a short-term or vacation rental basis shall make application for a business license pursuant to Chapter 5.09 GBMC, and pay the administrative fee established by city resolution for this purpose. For purposes of this chapter, a "short-term or vacation rental" means the rental of a dwelling or portion thereof used for the purpose of providing lodging for periods of less than 30 days. A short-term or vacation rental shall not include a house-swap or home-exchange arrangement.

Section II, Title 5.20.020, Conditions of Approval of a Business License for Short-Term Rentals

5.20.020 Conditions of approval ~~renewal of existing~~ of a business license for short-term rentals.

A. The following conditions of approval shall apply to business license ~~applications~~ renewals for short-term or vacation rentals:

Section III, Title 5.20.030, Notice, Approval, and/or Denial of Short-Term Rental Business Licenses

The procedures for the ~~approval and denial~~ renewal of a business license, and for the appeal of a business license decision, shall apply as established in GBMC 5.04.

Section IV, Title 17.16.030, Conditional Uses

F. Short-term rental dwelling. **Existing as of June 1st, 2026.** No new short term rentals will be approved after June 1st, 2026.

Section V, Title 17.16.034, Application for Short-Term Rental Approval

~~17.16.034 Application for short term rental approval.~~

~~An application for short term rental use of an eligible dwelling unit must be completed and submitted to the city for review. The city council will follow the conditional use approval process for a short term rental use. A business license for a vacation rental business will not be issued by the city until an approval for short term rental use of the dwelling has been issued.~~

Section VI, Title 17.16.035, Criteria for Conditional Use Approval

~~17.16.035 Criteria for conditional use approval.~~

~~The following criteria shall be met in order for Conditional Use approval of a property to be authorized by the city as a short term rental dwelling.~~

- ~~1. Occupancy. Maximum occupancy of the rental shall be based on the International Building Code standards. The property owner shall be responsible for ensuring that the dwelling unit is in conformance with its maximum occupancy.~~
- ~~2. Parking. At least one (1) additional off street parking space shall be provided for the vacation rental use, in addition to all other parking required for the dwelling. Parking on site along the front property line shall not exceed forty (40) percent of the front yard frontage. The number of vehicles at a vacation rental residence shall not at any time exceed the number of available parking spaces on the subject property. However, this limitation shall not apply to condominium dwellings.~~
- ~~3. Signage. No outdoor advertising signs related to the vacation dwelling shall be allowed on the site.~~
- ~~4. Solid Waste Collection. Weekly solid waste collection is required during all months.~~
- ~~5. Local Property Representative. Where the property owner does not reside full time within twenty five (25) miles driving distance of Gold Bar, a local property manager shall be designated. The local property manager shall reside full time within twenty five (25) miles driving distance from Gold Bar. The local representative or property owner shall be responsible for responding to complaints about the rental. The name, address, and telephone contact number of the property owner or local representative shall be kept on file at the city of Gold Bar. Additionally, a notice that states the name, address, and telephone number of the property owner or local representative will be sent to all property owners within one hundred fifty (150) feet of the short term rental property. If the local representative changes, the owner of the short term rental property shall be required to send out new notices to all property owners within one hundred fifty (150) feet of the subject property.~~
- ~~6. Informational Sign. A sign shall be posted conspicuously inside the dwelling to provide information on maximum occupancy, location of off street parking, contact information for the~~

~~property owner or local representative, evacuation routes, and the renter's responsibility not to trespass on private property or to create disturbances.~~

~~7. Other Standards. The short term rental dwelling shall meet all applicable requirements of the zone in which it is located, including, but not limited to:~~

~~a. Setbacks.~~

~~b. Maximum height.~~

~~e. Lot coverage.~~

~~d. All short term rentals must be separated by two hundred fifty (250) feet from any other short term rental. Measurement is from building to building.~~

~~e. No additional short term rental shall be permitted within the city limits when the existing percentage of short term rentals is at, or above, six (6) percent of the total housing stock permitted within the residential zoning districts. The six (6) percent shall be defined by the assessor's data for residential dwellings in residential zoning districts within the city limits.~~

Section VII, Title 17.16.037, Non-transferability

17.16.037 Non-transferability.

A short-term rental dwelling approval is issued to a specific owner of a dwelling. If the property owner sells or transfers the real property, ~~the new owner shall apply for and must receive a short term rental dwelling approval from the city before using the dwelling as a short term rental.~~ the short term rental approval ends and the property is no longer allowed to operate as a short term rental.

Section VIII, Severability

This ordinance is severable and if any portion of it shall be declared invalid or unconstitutional, the remaining portion shall remain valid and enforceable.

Section IX, Effective Date

This ordinance shall take effect from, and after, its passage, approval, and publication as provided by law.

Passed by the Council for the City of Gold Bar on this _____ day of _____, 2026.

Attest: _____, Steve Yarbrough, Mayor

Attest: _____, Lisa Stowe, Clerk/Treasurer

First Reading: _____

Posted: _____

Second Reading: _____
Passed: _____

5.20.010 Administrative permit required.

- A. Purpose. It is the intent of this chapter to recognize the desire of some property owners to rent their dwelling on a short-term basis and establish appropriate regulations to mitigate the disruption that short-term and vacation rental dwellings may have on a neighborhood. This purpose and intent shall govern the interpretation of the entire chapter.
- B. Permit Required. Short Term Rentals established prior to MMM DD, YYYY are allowed to continue operating. No new short term rentals will be approved after that date. ~~Any person desiring to rent their home on a short term or vacation rental basis shall make application for a business license pursuant to Chapter 5.09 GBMC, and pay the administrative fee established by city resolution for this purpose.~~ For purposes of this chapter, a "short-term or vacation rental" means the rental of a dwelling or portion thereof used for the purpose of providing lodging for periods of less than 30 days. A short-term or vacation rental shall not include a house-swap or home-exchange arrangement.

(Ord. No. 757, § I, 6-21-2022)

5.20.020 Conditions of ~~approval~~ renewal of existing ~~of a~~ business license for short-term rentals.

- A. The following conditions of approval shall apply to business license ~~applications~~ renewal for short-term or vacation rentals:
 - 1. Local Property Representative. The property owner must designate a local property representative who shall be available 24 hours per day, seven days per week, for the purpose of: (a) responding within one hour to complaints regarding the condition, operation, or conduct of occupants of the short-term rental; and (b) taking remedial action to resolve any such complaints. The name, address, and telephone contact number of the property owner and the local property representative shall be kept on file at the city. The failure to provide the contact information, failure to keep the contact information current, failure to respond in a timely manner to complaints, or the occurrence of repeated complaints may result in the suspension or revocation of approval and/or civil or criminal penalties.
 - 2. Occupancy. Maximum occupancy of the rental shall be based on the International Building Code standards. The property owner shall be responsible for ensuring that the dwelling unit is in conformance with its maximum occupancy.
 - 3. Restrictions on Use. A renter may not use a short-term rental for a purpose not incidental to its use for lodging or sleeping purposes. This restriction includes using the rental for a wedding, banquet, reception, bachelor or bachelorette party, concert, fundraiser, sponsored event, or any similar group activity.
 - 4. Parking. There will be no demand for parking beyond that which is normal to a residential area and no unusual or excessive traffic to and from the premises.
 - 5. Signage. No outdoor advertising signs related to the rental dwelling shall be allowed on the site.
 - 6. Informational Packet. A packet of information shall be provided to renters and posted conspicuously in the common area of the short-term rental summarizing guidelines and restrictions applicable to the short-term rental use, including:
 - a. Information on maximum occupancy;
 - b. Applicable noise and use restrictions;
 - c. Location of off-street parking;

- d. Direction that trash shall not be stored within public view, except within proper containers for the purpose of collection, and provision of the trash collection schedule;
 - e. Contact information for the local property representative;
 - f. Evacuation routes;
 - g. The renter's responsibility not to trespass on private property or to create disturbances; and
 - h. Notification that the renter is responsible for complying with this chapter and that the renter may be cited or fined by the city for violating any provisions of this chapter.
7. Insurance. The property owner shall maintain on file at the city an up-to-date certificate of insurance documenting that the dwelling is insured as a short-term or vacation rental.
 8. Inspection. The property owner or his/her designee shall maintain on file at the city an up-to-date certificate of inspection documenting that the dwelling complies with the provisions for transient accommodations in the International Building Code as adopted by the city and shall obtain an appropriate certificate of occupancy. It shall be the responsibility of the property owner to schedule and pass an annual safety inspection.
 9. Compliance with City Ordinances. All short-term or vacation rentals must comply with all city codes and ordinances, including but not limited to GBMC Chapter 8.16, Nuisances and Chapter 8.20, Fireworks.
- B. Effective Date and Expiration. A business license obtained under Chapter 5.09 GBMC shall be effective for one year, and shall expire on the date established by the license service. Should an applicant apply for a license after the beginning of the license year, the license fee as established by periodic resolution of the city council shall be paid in full and shall not be prorated. The business license renewal procedures established in GBMC 5.09.040 shall apply.

(Ord. No. 757, § I, 6-21-2022)

5.20.030 Notice, approval, and/or denial of short-term rental business licenses.

The procedures for the approval and denial renewal of a business license, and for the appeal of a business license decision, shall apply as established in GBMC 5.04.

(Ord. No. 757, § I, 6-21-2022)

5.20.040 Suspension or revocation procedure.

If the code enforcement officer, or designated staff person, has reasonable cause to believe that any of the conditions imposed upon a short-term rental business under this chapter have been violated, the code enforcement officer, or designated staff person, shall follow the procedures established in GBMC 5.04 to revoke or suspend the business license.

(Ord. No. 757, § I, 6-21-2022)

5.20.050 Penalties.

Any person violating any provision of this chapter shall be subject to the enforcement procedures, remedies, and the civil and criminal penalties provided in Section 1.16.010 GBMC.

(Ord. No. 757, § I, 6-21-2022)

17.16.030 Conditional uses.

Because of their size or effect upon the surrounding property, the following uses of land will only be permitted upon issuance of a conditional use permit. The purpose of this section is to better protect the higher uses of land and assist the stabilization of property values, and to further the purpose as set forth in Section 17.04.010.

- A. Temporary tract offices for the sale of real estate in connection with subdivision;
- B. Public or private utility buildings, governmental and public buildings or structures, and assembly halls, provided that:
 - 1. They must be located twenty (20) feet or more from any other lot in the residential zone,
 - 2. They must be shielded from abutting properties and highways by a sight-obscuring fence or protective strip of trees or shrubs;
- C. Accessory buildings exceeding one thousand (1,000) square feet in gross building are subject to the following conditions:
 - 1. The building shall be sited and designed so that its height, size, appearance, and proposed use shall not unduly detract from the value of surrounding properties or alter the character of the neighborhood in which it is located;
- D. Churches;
- E. Boarding houses and bed and breakfast housing; provided that:
 - 1. There be no more than three (3) bedrooms for rent.
- F. Short-term rental dwelling. Existing as of mmm dd, yyyy. No new short term rentals will be approved after mmm dd, yyyy.

~~17.16.034 Application for short term rental approval.~~

~~An application for short term rental use of an eligible dwelling unit must be completed and submitted to the city for review. The city council will follow the conditional use approval process for a short term rental use. A business license for a vacation rental business will not be issued by the city until an approval for short term rental use of the dwelling has been issued.~~

~~(Ord. No. 757, § III, 6-21-2022)~~

~~17.16.035 Criteria for conditional use approval.~~

~~The following criteria shall be met in order for Conditional Use approval of a property to be authorized by the city as a short term rental dwelling.~~

- ~~1. Occupancy. Maximum occupancy of the rental shall be based on the International Building Code standards. The property owner shall be responsible for ensuring that the dwelling unit is in conformance with its maximum occupancy.~~
- ~~2. Parking. At least one (1) additional off street parking space shall be provided for the vacation rental use, in addition to all other parking required for the dwelling. Parking on site along the front property line shall not exceed forty (40) percent of the front yard frontage. The number of vehicles at a vacation rental residence shall not at any time exceed the number of available parking spaces on the subject property. However, this limitation shall not apply to condominium dwellings.~~

3. ~~Signage. No outdoor advertising signs related to the vacation dwelling shall be allowed on the site.~~
4. ~~Solid Waste Collection. Weekly solid waste collection is required during all months.~~
5. ~~Local Property Representative. Where the property owner does not reside full-time within twenty-five (25) miles driving distance of Gold Bar, a local property manager shall be designated. The local property manager shall reside full-time within twenty-five (25) miles driving distance from Gold Bar. The local representative or property owner shall be responsible for responding to complaints about the rental. The name, address, and telephone contact number of the property owner or local representative shall be kept on file at the city of Gold Bar. Additionally, a notice that states the name, address, and telephone number of the property owner or local representative will be sent to all property owners within one hundred fifty (150) feet of the short-term rental property. If the local representative changes, the owner of the short-term rental property shall be required to send out new notices to all property owners within one hundred fifty (150) feet of the subject property.~~
6. ~~Informational Sign. A sign shall be posted conspicuously inside the dwelling to provide information on maximum occupancy, location of off-street parking, contact information for the property owner or local representative, evacuation routes, and the renter's responsibility not to trespass on private property or to create disturbances.~~
7. ~~Other Standards. The short-term rental dwelling shall meet all applicable requirements of the zone in which it is located, including, but not limited to:~~
 - a. ~~Setbacks.~~
 - b. ~~Maximum height.~~
 - c. ~~Lot coverage.~~
 - d. ~~All short-term rentals must be separated by two hundred fifty (250) feet from any other short-term rental. Measurement is from building to building.~~
 - e. ~~No additional short-term rental shall be permitted within the city limits when the existing percentage of short-term rentals is at, or above, six (6) percent of the total housing stock permitted within the residential zoning districts. The six (6) percent shall be defined by the assessor's data for residential dwellings in residential zoning districts within the city limits.~~

(Ord. No. 757, § III, 6-21-2022; Ord. No. 776, § I, 6-4-2024)

17.16.037 Non-transferability.

A short-term rental dwelling approval is issued to a specific owner of a dwelling. If the property owner sells or transfers the real property, ~~the new owner shall apply for and must receive a short-term rental dwelling approval from the city before using the dwelling as a short-term rental.~~ the short-term rental approval ends and the property is no longer allowed to operate as a short-term rental.

**CITY OF GOLD BAR, WASHINGTON
ORDINANCE #793**

**AN ORDINANCE FOR THE CITY OF GOLD BAR, WASHINGTON AMENDING GOLD BAR
MUNICIPAL CODE TITLES 5 and 17 RELATING TO RESTRICTING SHORT TERM RENTALS**

WHEREAS, the City of Gold Bar Council requests restricting short-term rentals; and

WHEREAS, the City of Gold Bar Council feels short-term rentals do not encourage affordable housing; and

WHEREAS, affordable housing is a priority for the city under Growth Management planning and the City’s Comprehensive Plan;

NOW THEREFORE, THE COUNCIL FOR THE CITY OF GOLD BAR ORDAINS that Gold Bar Municipal Code Title 17, Zoning be updated as follows.

Section I, Title 17.16.035, Criteria for Conditional Use Approval

Section II, Severability

Section III, Effective Date

Section I, Title 17.16.035, Criteria for Conditional Use Approval

The following criteria shall be met in order for Conditional Use approval of a property to be authorized by the city as a short-term rental dwelling.

7. Other Standards. The short-term rental dwelling shall meet all applicable requirements of the zone in which it is located, including, but not limited to:

- e. No additional short-term rental shall be permitted within the city limits when the existing percentage of short-term rentals is at, or above, ~~six (6)~~ one half of one (0.5) percent of the total housing stock permitted within the residential zoning districts. The ~~six (6)~~ one half of one (0.5) percent shall be defined by the assessor’s data for residential dwellings in residential zoning districts within the city limits.

Section VIII, Severability

This ordinance is severable and if any portion of it shall be declared invalid or unconstitutional, the remaining portion shall remain valid and enforceable.

Section IX, Effective Date

This ordinance shall take effect from, and after, its passage, approval, and publication as provided by law.

Passed by the Council for the City of Gold Bar on this _____ day of _____, 2026.

Attest: _____, Steve Yarbrough, Mayor

Attest: _____, Lisa Stowe, Clerk/Treasurer

First Reading: _____

Posted: _____

Second Reading: _____

Passed: _____

City of Gold Bar

EST. 1910



107 – 5th Street, Gold Bar, WA 98251

City of Gold Bar Council Meeting Minutes Tuesday, April 7, 2026

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Yarbrough called the meeting to order at 7:00 pm. The meeting was held in hybrid format. Present in person were Councilmembers Craig, Lie, Martin, and Russell. Staff members present in person included Chief Whalen, Public Works Director Norris, and Clerk Stowe. Office Manager Beaston attended via Zoom. Councilmember Sears attended via Zoom but was unable to interact during the meeting.

AGENDA APPROVAL

Councilmember Russell moved to adopt the agenda as presented and with a second by Councilmember Craig, the motion carried.

MAYOR'S REPORT

Mayor Yarbrough has issued a proclamation for Arbor Day on April 24th. There will be a gathering at the Gold Bar elementary school at 12:45 that will include planting trees along 5th Street. Office Manager Beaston, Chief Whalen, and Mayor Yarbrough attended an emergency response training related to trains. Representative Schrier let Mayor Yarbrough know the city's grant application made it through the first round and is rated fifteen out of eighty applicants. The application is for a federal grant for \$900,000 to fund a new water tank and booster pumps. Letters of support helped in the process, and Mayor Yarbrough thanked Director Norris for help getting the application in on short notice.

STAFF REPORT

Chief Whalen talked about recent calls, evictions, and burglaries. There have been thefts of fuel, and he cautioned people to be mindful. He also spoke about a recent fatality that Deputy Grassest responded to.

Director Norris said staff have been working on regular duties as well as starting the installation of playground equipment at Gateway Park. Councilmember Lie asked what the Department of Corrections (DOC) work crew do, and Director Norris gave a brief overview of their typical tasks.

Clerk Stowe reminded the Council that the DOC tasks are detailed on the monthly invoice. She also reminded the Council of the need for them to read and respond to emails, to organize them to make searches easier, and to follow retention laws. There was brief discussion around retention.

Office Manager Beaston continues to have recurring issues with specific dogs on Reiner Road and detailed recent interactions as well as upcoming bills related to animal control.

COUNCIL COMMENTS

Councilmember Lie talked about deputies having to transport dogs and that he was disgusted by the amount of time and energy the city must spend on people not being responsible. He also talked about planning commissions, how many cities have them, and that he wanted to encourage the council and mayor to look into this. He has been

watching upcoming legislation on licensing e-bikes and allowing home burials on private property, which he felt should not be allowed in city limits. He talked about Snohomish County Tomorrow and their agenda for housing and the need for model ordinances related to food trucks. He then talked about the condition of sidewalks between businesses.

Councilmember Russell talked about police presence, the use of stop signs when on an e-bike and the recent mayor pro-tem workshop he attended through AWC. He said after that seminar, he is happy how the mayor allows the council to interact with staff and thinks Gold Bar has the right balance.

Councilmember Craig attended the AWC legislative meeting and asked for feedback on legislative issues. She hopes to receive feedback for the next meeting on May 1st. She will also attend the upcoming fire commissioners' meeting.

CITIZEN COMMENTS

Joe Beavers spoke about planning commissions, that they are a quasi-judicial group, that members needed to be competent, that Sultan replaced their commission with the hearing examiner process, and Gold Bar did the same. He then commended deputies for their fast response for a recent call.

CONTINUED BUSINESS

Short-Term Rental Discussion. Short-term rentals were discussed at length. Discussion points included options for banning outright or making regulations more restrictive, where they should be allowed, zoning definitions, affordable housing, bed-and-breakfasts, owner-occupied vs. not occupied, economic development, residential and community needs, the past ad-hoc committee that restricted rather than banned in an effort to be fair, the process for revising zoning regulations, the limited responses from the public, and consensus among councilmembers. After discussion it was agreed that Director Norris will create two versions of an ordinance amending zoning. One will center on an outright ban on short-term rentals and one will make the regulations more restrictive. Public hearings will be held and both versions discussed further.

NEW BUSINESS

Resolution #26-05, Amending Purchase and Procurement Policy. This resolution was submitted for discussion only as it needs legal review. There was discussion around the role of the council regarding budgets, thresholds for approvals, trust of staff, the role of auditors, and that the resolution will be back on an agenda once it returns from legal review.

Skatepark Agreement. The consultant agreement with Prizm for skatepark engineering and bid consultation was presented for action. The agreement must go to AWC for contract review and if they recommend changes, it will be returned to the council prior to signing. There was discussion around things not related to the agreement, such as how consultants are chosen, the request-for-qualifications process, and who Prizm is. After discussion, Councilmember Lie moved to accept the agreement and with a second by Councilmember Russell, the motion carried.

Dunford Engagement Agreement. This agreement is for accounting services to review financial reports on the years when the city does not have an audit. There was a great deal of discussion, including the need for audits, enforcement powers of auditors, the need to trust staff, that the agreement is advice only, and costs. After discussion, Councilmember Russell moved to engage the CPA for off-audit years and with a second by Councilmember Craig the motion carried, with Councilmember Lie voting opposed.

FINAL COUNCIL COMMENTS/OTHER BUSINESS

Councilmember Lie spoke again about planning commissions, that he wants public involvement, ordinances to be reviewed, and zoning to be looked at.

Councilmember Russell talked about the need to be prepared when out hiking.

Councilmember Craig thanked staff for the work they will do on the short-term rental drafts.

COUNCIL MINUTES APPROVAL

Councilmember Russell moved to approve the March 17th, 2026 minutes as presented and with a second by Councilmember Craig, the motion carried.

VOUCHER APPROVAL

Councilmember Martin moved to approve checks numbering 39081 through 39128 with \$17,689.64 for claims and \$59,447.47 for payroll and taxes, for a grand total of \$77,137.11 and with a second by Councilmember Russell, the motion carried.

ADJOURNMENT

Councilmember Russell moved to adjourn the meeting and with a second by Councilmember Craig, the motion carried and the meeting was adjourned at 8:20 pm.

Steve Yarbrough, Mayor

Lisa Stowe, Clerk/Treasurer

CHECK REGISTER

City Of Gold Bar

Time: 08:08:07 Date: 04/16/2026

04/08/2026 To: 04/21/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
683	04/08/2026	Claims	7	39129	US Postal Service	379.55	Utility Billing
684	04/08/2026	Payroll	7	39130	Lance Hunt	728.96	
692	04/09/2026	Claims	7	39131	Kelley Create Co.	201.32	Replacement Of Lost Check 39043
693	04/09/2026	Claims	7	39132	Jordan Sears	91.11	Replacement Of Lost Check #38880
709	04/14/2026	Payroll	7	39133	Richard L Baker	200.00	
710	04/14/2026	Payroll	7	39134	Denise J Beaston	800.00	
722	04/21/2026	Claims	7	39135	AM Test, Inc.	60.00	
723	04/21/2026	Claims	7	39136	Amazon Capital Services	397.24	
724	04/21/2026	Claims	7	39137	Barmon Lumber	223.74	
725	04/21/2026	Claims	7	39138	Citi Cards	2,864.62	
726	04/21/2026	Claims	7	39139	City Of Gold Bar	552.04	
727	04/21/2026	Claims	7	39140	Comcast Business	344.26	
728	04/21/2026	Claims	7	39141	Dept Of Corrections	183.09	
729	04/21/2026	Claims	7	39142	Dept Of Retirement Systems	25.00	Oasi
730	04/21/2026	Claims	7	E39143	Dept Of Revenue-Excise Tax	2,461.62	
731	04/21/2026	Claims	7	39144	Gold Bar Geek	2,116.15	
732	04/21/2026	Claims	7	39145	O'Reilly Automotive, INC	7.29	
733	04/21/2026	Claims	7	39146	One.7, Inc.	711.42	
734	04/21/2026	Claims	7	39147	Petty Cash	52.69	
735	04/21/2026	Claims	7	39148	Puget Sound Energy	197.60	
736	04/21/2026	Claims	7	39149	Sno County PUD	2,263.40	
737	04/21/2026	Claims	7	39150	Sno County Sheriff	45,561.42	April 2026
738	04/21/2026	Claims	7	39151	State Auditor's Office	282.20	
739	04/21/2026	Claims	7	39152	Utilities Underground	11.16	
740	04/21/2026	Claims	7	39153	Waste Management	777.23	
741	04/21/2026	Claims	7	39154	Zipty Fiber	123.65	
742	04/21/2026	Claims	7	39155	Zipty Fiber	122.30	
743	04/21/2026	Claims	7	39156	Zipty Fiber	49.91	
744	04/21/2026	Claims	7	39157	Zipty Fiber	303.86	

001 General Government	50,416.82
101 City Street	2,129.85
301 Capital Projects Fund	206.03
401 Water Operating	7,300.78
415 Stormwater Fund	2,039.35

	Claims:	60,363.87
	Payroll:	1,728.96