

## **City of Gold Bar Current Fee Schedule**

(incorporating Resolutions 14-01, 14-02, 14-03, 15-03, 15-11, 16-03, 16-05, 16-10, 17-07, 17-14, 18-03, 18-04, 19-08, 19-11, 20-13, 21-06, 22-14, 23-06, 23-09, 24-02, 25-04)

### **I. General Penalties**

A. Unless a specific penalty is otherwise stated, any person violating any of the provisions or failing to comply with any of the mandatory requirements of any ordinance of the city is subject to a civil infraction as governed by the Infraction Rules for Courts of Limited Jurisdiction, as now and hereafter amended. The penalty for such a violation shall be one hundred fifty dollars (\$150) for each violation, with each day of a continuing violation being an additional penalty fee. (*see chapter IX*)

### **II. Land Use and Development Fees**

Short plats and subdivisions are defined by GBMC Title 17 are processed by the City on a time and material basis. Labor is charged at the burdened rate for the staff person involved and material is charged at cost. In addition there shall be an administrative surcharge added to all charges in the amount of the actual cost of processing the application.

All costs associated with the developments include, but are not limited to, staff time; outside consultant fees; advertising fees; permit fees; attorney fees (specific to, or generated for the development); materials (but not normal office consumables); and all mitigation costs to bring any off - property site back to its predevelopment condition due to impacts by the development.

Required reports may be generated by the developer, but they are at a minimum reviewed and critiqued by city staff and/or consultants. Some reports may be totally generated by the city at the discretion of the city, and appropriate fees charged.

Payment to the city is by deposit and monthly billings. Monthly billings are submitted and due net ten (10).

Should the current fund for the development (deposit, less billings, plus payments) drop down to ten percent of the original deposit, work on the development is stopped.

Once the development is completed and the certificate of Occupancy granted, any remaining monies in the current fund for the development are returned to the developer.

Final Certificate of Occupancy will not be granted until all fees have been paid.

#### **A. Fees**

##### **1. Short Plat:**

- a. Short plat application: \$200
- b. Short plat deposit: \$1,500

##### **2. Subdivision:**

- a. Basic fee: \$500
- b. Additional fee per lot: \$30
- c. Subdivision deposit: \$3,000

3. Appeal of administrative decision: \$100
4. Extraordinary Use Permit: \$150

#### B. Impact Fees

1. Transportation impact fees:
  - a. Commercial: \$1,500 per occupancy unit
  - b. Residential: \$1,200 per dwelling unit
2. Park impact fees: \$1,937 per dwelling unit
3. Impact Fee Administration
  - a. Residential: \$100
  - b. Non-residential: 10% of total fee
4. School impact fees: set and collected through the school district and must be paid before a development is approved.
5. Single lot developments
  - a. Single lot developments are normally for single family residences, either a new building or a major re-build, or replacement. These are treated the same as for short plats and subdivisions, except for the deposit.
  - b. Deposit for this type of development: \$200
6. Other single lots
  - a. These are treated the same as a single family residence
7. Water Capital Improvement Impact Fees (prior to water hookup)

<u>Size of Service Connection</u>	<u>Inside City Limits</u>	<u>Outside City Limits</u>
¾ - 1 inch	\$4,134	\$4561
1 ½ - 2 inch	\$12,670	\$14,804
3 inch	\$23,340	\$27,608
4 inch	\$34,010	\$40,412
5 inch	\$44,680	\$53,216
6 inch and above	\$55,350	\$66,020

### **III. Other Construction and Building Fees**

These fees are used to cover the costs to the city of processing developments in accordance with state, regional, county, and local codes and regulations, and will be administered in accordance with current International Building Code (IBC) fee schedules.

- A. Appeal to Hearing Examiner: \$250 plus Hearing Examiner fees
- B. Comprehensive Plan Amendment: \$1000 plus any additional city costs
- C. Conditional Use Permit: \$250 plus Hearing Examiner fees and any additional city costs
- D. Grading Permit, required for fill quantities greater than fifty (50) cubic yards, not within a designated shoreline or critical area. Over fifty (50) cubic yards (cy), fees are set per the following tables.

**Table 1, Grading Plan Review Fees**

50 cy (38.2 m <sup>3</sup> or less)	No fee
51 – 100 cy (40 m <sup>3</sup> to 76.5 m <sup>3</sup> )	\$23.50
101 – 1,000 cy (77.2 m <sup>3</sup> to 764.6 m <sup>3</sup> )	\$37.00
1001 – 10,000 cy (765.3 m <sup>3</sup> – 7645.5 m <sup>3</sup> )	\$49.25
10,001 – 100,000 cy (7646.5 m <sup>3</sup> – 76455 m <sup>3</sup> )	\$49.25 for the first 10,000 cy (7645.5 m <sup>3</sup> ) plus \$24.50 for each additional 10,000 cy (7645.5 m <sup>3</sup> ) or fraction thereof
100,001 – 200,000 cy (76456 m <sup>3</sup> – 152911 m <sup>3</sup> )	\$269.75 for the first 100,000 cy (76455 m <sup>3</sup> ) plus \$13.25 for each additional 10,000 cy (7645.5 m <sup>3</sup> ) or fraction thereof
200,001 cy (152912 m <sup>3</sup> ) or more	\$402.25 for the first 200,000 cy (152911 m <sup>3</sup> ) plus \$7.25 for each additional 10,000 cy (7645.5 m <sup>3</sup> ) or fraction thereof
Other fees: Additional plan review required by changes, additions, or revisions to approved plans:	\$50.50 per hour (minimum ½ hour)

**Table 2, Grading Permit Fees<sup>1</sup>**

50 cy (38.2 m <sup>3</sup> or less)	\$23.50
51 – 100 cy (40 m <sup>3</sup> to 76.5 m <sup>3</sup> )	\$37.00
101 – 1,000 cy (77.2 m <sup>3</sup> to 764.6 m <sup>3</sup> )	\$37.00 for the first 100 cy (76.5 m <sup>3</sup> ) plus \$17.50 for each additional 100 cy (76.5 m <sup>3</sup> ) or fraction thereof
1001 – 10,000 cy (765.3 m <sup>3</sup> – 7645.5 m <sup>3</sup> )	\$194.50 for the first 1,000 cy (764.6 m <sup>3</sup> ) plus \$14.50 for each additional 1,000 cy (764.6 m <sup>3</sup> ) or fraction thereof
10,001 – 100,000 cy (7646.5 m <sup>3</sup> – 76455 m <sup>3</sup> )	\$325.00 for the first 10,000 cy (7645.5 m <sup>3</sup> ) plus \$66.00 for each additional 10,000 cy (7645.5 m <sup>3</sup> ) or fraction thereof
100,001 (76456 m <sup>3</sup> ) or more	\$919.00 for the first 100,000 cy (76455 m <sup>3</sup> ) plus \$36.50 for each additional 10,000 cy (7645.5 m <sup>3</sup> ) or fraction thereof

Other fees:

- a. Inspections outside of normal business hours: \$184.29<sup>2</sup> per hour (minimum charge two hours)
- b. Re-inspection fees: \$184.29<sup>2</sup> per hour
- c. Inspections for which no fee is specifically indicated: \$184.29<sup>2</sup> per hour, (minimum charge 1 hour)

<sup>1</sup>The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

<sup>2</sup>Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

E. Rezone Application, Type III permit: \$1500 deposit plus any additional city costs

F. Right-of-Way permits

1. Initial application: \$150
2. Class A permit (short term, non-profit, non-surface disturbing): application fee plus \$5 per day
3. Class B permit (short term, for profit, non-surface disturbing): application fee plus \$50 per day
4. Class C permit (surface or subsurface disturbance of right of way):
  - a. open street cuts/each: application plus \$50 plus charges found in Table 1.
  - b. all others: application plus \$50
5. Class D permit (long term and permanent non-surface disturbing): application plus \$50

6. Class E permit (potential disturbing, fill, hazardous waste hauling, etc.): application plus \$50

7. Table 1. Fee per square foot of cut for excavation impact cost recovery based upon age of roadway.

\$3 per sq. ft.	> five years of age
\$4.50 per sq. ft.	4 – 5 years of age
\$6 per sq. ft.	3 – 4 years of age
\$9 per sq. ft.	2 – 3 years of age
\$12 per sq. ft.	1 – 2 years of age
\$15 per sq. ft.	0 – 1 years of age

8. Right-of-Way vacation application: \$100

#### G. SEPA

1. Single family residence, owner prepared: \$200

2. Other, owner prepared: \$400

3. Environmental Impact Statement: \$2000 plus cost

#### H. Shoreline application (Shoreline permits go to the Hearing Examiner – Type 3 Action)

1. Conditional Use Permit: \$1200 plus city cost and Hearing Examiner fees

2. Grading: \$1500 plus city cost and Hearing Examiner fees

3. Variance: \$500 plus city cost and Hearing Examiner fees

4. Substantial Development: \$1200 plus city cost and Hearing Examiner fees if in shoreline area

5. Floodplain/Flood Hazard: \$300 plus city cost and Hearing Examiner fees if in shoreline area

6. Wetland, sensitive area permit: \$200 plus city cost and Hearing Examiner fees if in shoreline area

#### I. Zoning Code Variance: \$1200 deposit plus cost

#### J. Building permit fees:

1. Permit fees double for any work begun, or under, a Stop Work Order or a violation,

before permit issuance.

2. 100%, International Building Code.

K. Plan review: 100%, International Building Code

L. Fence permit fee: \$30

M. Mechanical: \$23.50 plus International Building Code

N. Plumbing permit fee: \$23.50 plus International Building Code

O. Re-roof, commercial/industrial: International Building Code

P. Signs: International Building Code

1. Sign Confiscation in Public Right-of-Way

- a. First removal of signs: no charge and a warning
- b. second removal of signs: \$20
- c. thereafter, per each individual sign: \$40

Q. Special Inspections: \$98 per hour

R. Fuel/storage tank removal: International Building Code

S. Moved buildings, pre-move: \$50 plus International Building Code

T. Non-conforming structures: International Building Code

U. Mobile home siting: \$450

V. Modular unit siting: \$450 plus International Building Code

W. Demolition permit

1. Structures under 200 square feet (shed, garage, etc.): \$25

2. Non-commercial structures over 200 square feet (homes, mobile homes, accessory buildings, etc.): \$150

3. Commercial: \$200

X. Fire extinguishing systems: International Building Code

Y. Swimming pools: International Building Code

Z. Title elimination assist: \$98

AA. Woodstove/fireplace: International Building Code

BB. Boundary Line Adjustment

1. First two parcels: \$150.00

2. Each additional parcel on same application: \$50.00

CC. Short-Term Rental License Renewal: \$50.00

#### **IV. Annual Business Fees**

A. Annual business license fees include a \$60 fee to the City and additional fees as set by the Department of Revenue.

B. Annual fire inspections, as related to operation of a business and certificates of occupancy, have associated fees that are set by interlocal with Snohomish County for fire inspections. The City shall charge applicants the fee charged by Snohomish County for fire inspections plus an administrative fee of \$25.

C. Late fees for failure to license a business are set by the Department of Revenue.

#### **V. Solid Waste Fees**

A. Abatement. If the city must haul and dispose of solid waste as a result of health and safety violations on private property, the property owner will be charged disposal fees, plus employee wages, a twenty-five percent (25%) administrative fee, and any associated violations and/or citations.

#### **VI. Animal License and Control Fees**

A. Annual Licenses Prior to July 1<sup>st</sup>.

1. Dogs, unaltered: \$35

2. Dogs, altered: \$20

3. Cats (for identification): \$5

4. Replacement of lost tag: \$5

5. Late fee (assessed by February 15<sup>th</sup>): \$10

6. Senior citizen discount (age 62 and older): \$5, altered

7. Senior citizen discount (age 62 and older): \$10, unaltered
8. Adults over age 55 that meet low income requirements: \$5, altered
9. Adults over age 55 that meet low income requirements: \$10, unaltered
10. Dangerous dog certificate, initial: \$125
11. Dangerous dog certificate, renewal: \$50

B. Annual Licenses Prior to July 1<sup>st</sup> with Proof of Microchip

1. Dogs, unaltered: \$30
2. Dogs, altered: \$15

C. Annual Licenses for New Animals After July 1<sup>st</sup>.

1. Dogs, unaltered: \$15.00
2. Dogs, altered: \$10.00

D. Annual Licenses for New Animals After July 1<sup>st</sup> with Proof of Microchip

1. Dogs, unaltered: \$10.00
2. Dogs, altered: \$5.00

E. Facilities (Annual)

1. Kennel or cattery (hobby): \$100
2. Grooming service: \$100
3. Kennel or cattery, commercial: \$200
4. Animal shelter: \$200
5. Pet shop: \$200
6. Reptile establishment: \$100
7. Riding academy, livery stable, boarding stable, pony ring ride, rodeo or circus: \$100
8. Exotic, wild, or dangerous animal: \$100

F. Impound and violation fees

Offenses shall accrue on an annual basis, within a standard calendar year.

1. Violation/impound fee, first offense: \$50
2. Violation/impound fee, second offense: \$100
3. Violation/impound fee, third offense and each offense thereafter: \$170
4. Violation/impound fee for unlicensed animal, first offense: \$80
5. Violation/impound fee for unlicensed animal, second and successive offenses: the charge shall be the same as for standard violation/impound fees.
6. Leash law/confined animal violation: \$100
7. Care, per day: \$50
8. Care, during weekend/holiday, per day: \$60 plus staff wages
9. Owner requested pick up: \$250 plus two hours of staff time at the employee's rate of pay.
10. Animal drop off at animal shelter: \$250 plus two hours of staff time at the employee's rate of pay.
11. Possession of exotic, wild, or dangerous animal at actual cost, but not less than \$100 per animal, per offense.
12. Transfer to county facility: \$250 plus two hours of staff time at the employee's rate of pay.
13. Potentially dangerous animal at large (misdemeanor): \$500 or current Snohomish County Code fees, whichever is greater.
14. Verified dangerous animal at large (misdemeanor): \$500 or current Snohomish County Code fees, whichever is greater.
15. Interfering with animal control officer (misdemeanor): \$500 or current Snohomish County Code fees, whichever is greater.

## **VII. Water System Fees**

### **A. Water service application fees.**

1. Water availability letter, individual residential service: \$30

2. Water availability letter, commercial or new development: \$60

3. Application for temporary construction service: \$300

B. Water turn-off and turn-on charges.

1. Water turn on/off fee (non-payment account): \$80

2. Water turn on/off (customer request): \$40

3. Frequent water turn on/off, customer request, charged after 48 hours, each time: \$60

4. Weekend and evening (after 5 pm) service fee: \$150 or the equivalent of two hours of an employee's over-time rate of pay; whichever is greater.

C. Late charges.

1. Penalty for late/delinquent accounts: \$25

2. Lien filing charge: actual cost plus 20% administrative fee

3. Lien release charge: actual cost plus 20% administrative fee

D. Water service connections

1. Meter Install: \$125 *and*

2. Service Size:

<u>Size of pipe:</u>	<u>Short side:</u>	<u>Long side:</u>
5/8"	\$1250	\$2250
1"	\$1350	\$2350
1.5"	\$1500	\$2500
2"	\$2000	\$3300
3"	\$3000	\$4000

E. Standard monthly water rates (*see next page*)

<b>Standard Monthly Water Rates</b>		<b>2024</b>															
<b>1. Residential Water Rates</b>																	
<b>A. Single Family Residence</b>																	
Meter Size	Base qty (Gallons)	In City	Outside City						2023 Rates								
3/4"	6,000	\$46.28	\$ 55.29						\$ 47.28 \$ 55.29								
1"	8,000	\$67.76	\$ 77.23						\$ 69.22 \$ 77.23								
1.5" & 2"	24,000	\$130.89	\$ 141.71						\$ 133.69 \$ 141.71								
3"	80,000	\$393.67	\$ 410.13						\$ 402.11 \$ 410.13								
4"	160,000	\$962.01	\$ 990.65						\$ 982.64 \$ 990.65								
<b>B. Multi-Family Residences</b>																	
Meter Size	Base qty (Gallons)	In City	Outside City														
3/4"	6,000	\$48.75	\$ 57.82						\$ 49.80 \$ 57.82								
1"	8,000	\$70.23	\$ 79.76						\$ 71.74 \$ 79.76								
1.5" & 2"	24,000	\$133.36	\$ 144.24						\$ 136.22 \$ 144.24								
3"	80,000	\$396.14	\$ 412.66						\$ 404.64 \$ 412.66								
4"	160,000	\$956.69	\$ 985.24						\$ 977.21 \$ 985.24								
<b>2. Residential Overage Rates</b>																	
Gallons Over Base		In City	Outside City														
6001-7500		\$0.004312	\$0.005488						0.00392 0.004989								
7501-9000		\$0.004744	\$0.006038						0.004313 0.005489								
9001-12000		\$0.005217	\$0.006640						0.004742 0.006037								
12001 and above		\$0.005739	\$0.007304						0.005217 0.00664								
<b>3. Commercial and Industrial Water Rates</b>																	
Meter Size	Base qty (Gallons)	In City	Outside City														
3/4"	7,500	\$51.22	\$ 60.35						\$ 52.31 \$ 60.35								
1"	10,000	\$72.69	\$ 82.29						\$ 74.25 \$ 82.29								
1.5" & 2"	30,000	\$135.84	\$ 146.79						\$ 138.75 \$ 146.79								
3"	100,000	\$398.57	\$ 415.15						\$ 407.12 \$ 415.15								
4"	200,000	\$961.96	\$ 990.63						\$ 982.60 \$ 990.63								
<b>4. Commercial and Industrial Overage Rates</b>																	
Gallons Over Base		In City	Outside City														
Above Meter Size Base Qty		\$0.006261	\$0.007826						0.005692 0.007115								
<b>5. Base rates for qualifying low income senior citizens</b>																	
In City	Outside City																
\$3.00	\$4.00								\$ 3.00 \$ 4.00								
<b>Water System Assessment Charges</b>																	
<b>1. Single Family Residences and Commercial Businesses, all locations.</b>																	
\$63.64 Per month																	
\$63.64																	
<b>2. Multi-family Residence</b>																	
\$49.10 per unit, per month																	
\$49.10																	
<b>3. Assessment rate for qualifying low income senior citizens, all locations</b>																	
\$16.35 per month																	
\$16.35																	

## F. Bulk Water Usage Fees

1. \$50 per connection

- a. Rate is \$40.73 for 0 – 6,000 gallons per connection
- b. Rate is .005043 per gallon over the allowed 6,000 gallons per connection

#### G. Water rates and fee increases

Water rates and fees shall be updated as required by the city water system plan, as approved by the state Department of Health and adopted by the city council through amendment of fee resolutions.

### **VIII. Administrative Fees**

A. If a check, as defined in RCW 62A.3-104, is dishonored by non-acceptance or non-payment or non-sufficient funds, the City of Gold Bar shall charge a service fee of \$40.00.

B. If the check has not been paid within fifteen days of notification by the City of Gold Bar, the City may, per RCW 62A.3-515, charge interest at the rate of fifteen percent per annum from the date of dishonor, and cost of collection not to exceed sixty dollars or the face amount of the check, whichever is less, payable to the person entitled to enforce the check. In addition, in the event of court action on the check, the court, after notice and the expiration of the fifteen days, shall award reasonable attorneys' fees, and three times the face amount of the check or three hundred dollars, whichever is less, as part of the damages payable to the person enforcing the check. This section does not apply to an instrument that is dishonored by reason of a justifiable stop payment order.

C. Per RCW 62A.3-515, subsequent to the commencement of an action on the check but prior to the hearing, the defendant may tender to the plaintiff as satisfaction of the claim, an amount of money equal to the face amount of the check, a reasonable handling fee, accrued interest, collection costs equal to the face amount of the check not to exceed sixty dollars, and the incurred court costs, service costs, and statutory attorneys' fees.

#### D. Document and public records costs and fees.

1. Inspecting records: There shall be no charge for inspecting records in person or for accessing records routinely made available on the City's website prior to receipt of a request unless the requestor has specifically requested that the City provide copies of such records through other means (a copying or scanning fee may apply if copies are later requested after inspection).

2. Reproduction and copying costs:

- a. Flash drive: the cost per flash drive is dependent upon the bulk cost of purchase
- b. Paper copies: see section D(3)
- c. Scanning: see section D(4)

3. Paper copies:

- a. Standard black and white photocopies or printed black and white copies (8.5 x 11): \$0.15 per page

- b. Color photocopies or printed color copies (8.5 x 11): \$0.15 per page
- c. Documents which must be copied by an outside source (ex. Comprehensive plans, code books, maps, irregular size records, photographs, etc.) will be charged based on the cost to the city for reproduction

4. Scanned records:

- a. Scanning records only available in electronic format, into paper copies: \$0.15 per page
- b. Scanning records only available in hard copy/paper records, into electronic format: \$0.10 per page

5. Electronic Records:

- a. \$0.05 per each four electronic files or attachments uploaded to email, cloud-based data storage service (if available), or other means of electronic delivery
- b. \$0.10 per gigabyte for the transmission of public records in an electronic format

6. Mailing:

- a. Actual costs of mailing, including the cost of any digital storage media or device provided by the City, the cost of the shipping container or envelope used to mail the copies, and the actual postage or delivery charges

7. The charges in this section may be combined to the extent that more than one type of charge applies to the copies produced in response to a particular request.

8. Flat fee:

- a. The City may charge a flat fee of up to \$2.00 for any request as an alternative to fees authorized above when the City reasonably estimates, and documents, that the costs are clearly equal to or more than \$2.00. The City shall only charge one flat fee per request, including requests which are responded to in multiple installments.

9. Estimate of charges:

- a. If requested by a requestor, the City shall provide a summary of the applicable charges before any copies are made and the requestor may revise a public records request to reduce the number of copies to be made and reduce the applicable charges.

10. Customized service charge:

- a. In addition to any charges noted above, the City may include a customized service charge if the City estimates that the request would require the use of

information technology expertise to prepare data compilations, or provide customized electronic access services when such compilations and customized access services are not used by the City for other purposes. Such charge shall be the actual cost of the customized service charge to be applied, including an explanation of why the customized service charge applies, a description of the specific expertise, and a reasonable estimate cost of the charge. The City must provide the requestor the opportunity to amend the public records request in order to avoid or reduce the cost of a customized service charge.

11. The City shall waive Public Records Request fees under one dollar (\$1.00) if the charge of such fee could result in a delay in providing responsive records.

E. Notary fees: \$15 per transaction

F. Special event permit fees

1. Events expected to involve twenty (20) or fewer participants: \$30
2. Events expected to involve twenty (21) or more participants: \$50 plus a refundable deposit of \$150 to cover potential staff time.
  - a. Staff costs shall be payable at actual cost of employee hourly rates plus benefit wages, including overtime, if applicable.
  - b. Additional staff time will be billed above deposit amount at the rate described above, if said staff time is required to restore property to pre-event condition.
  - c. City staff will track staff rates and will refund that portion of deposit not utilized for costs.
  - d. Any city staff expenses over the \$150 deposit will be billed to the permit applicant.

G. Council Chambers (Users are responsible for returning the room to normal for Council meetings)

1. Inter-jurisdictional groups (example: Sno-Isle Library System, Counties, Cities): Free
2. Meetings less than three hours, including setup and tear-down: \$30.00
3. Meetings over three hours, including setup and tear-down: \$60.00
4. Community event preparation (example: egg hunt, trunk-or-treat): Free

## **IX. General Penalties**

A. Unless a specific penalty is otherwise stated, any person violating any of the provisions or failing to comply with any of the mandatory requirements of any ordinance of the city is subject to a civil infraction as governed by the Infraction Rules for Courts of Limited Jurisdiction, as now and hereafter amended. The penalty for such a violation shall be one hundred fifty dollars (\$150) for each violation, with each day of a continuing violation being an additional penalty fee.

B. If a law enforcement officer or code enforcement officer responds to a second or subsequent complaint of the violation within twenty four (24) hours following the original issue, and

1. the violation was negligently repeated; or
2. the defendant has negligently failed to abate the violation;

the penalty for such second and subsequent violations within this twenty-four (24) hour period shall increase to five hundred dollars (\$500).

C. The penalty for violation of parking restrictions shall be one hundred dollars (\$100) per violation. Each day in which the same vehicle or trailer is in violation of parking regulations shall constitute a separate offense at the same rate.

## **X. Stormwater Rates**

1. Stormwater rates shall be \$14.93 per household, commercial business, and/or unit.
2. Stormwater rates for qualifying low-income senior citizens shall be \$10.40.
3. Stormwater Late charges.
  - a. Penalty for late/delinquent accounts: \$25
  - b. Lien filing charge: actual cost plus 10% administrative fee
  - c. Lien release charge: actual cost plus 10% administrative fee