

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, November 5, 2024

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

AUDITOR EXIT CONFERENCE

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

PUBLIC HEARING

1. ORDINANCE #781 2025 BUDGET – INTRODUCTION AND FIRST READING

2. ORDINANCE #780 AMENDING TITLE 17 – INTRODUCTION AND FIRST READING

CONTINUED BUSINESS - none

NEW BUSINESS

1. EVERGREEN HEALTH STATE OF HEALTHCARE - PRESENTATION

2. RESOLUTION 24-08 - 2025 PROPERTY TAXES – DISCUSSION AND ACTION

3. DRUG TASK FORCE INTERLOCAL – DISCUSSION AND ACTION

4. ORDINANCE #782 AMENDING 2024 BUDGET – INTRODUCTION AND FIRST READING

FINAL COUNCIL COMMENTS

MINUTES APPROVAL

October 15, 2024

VOUCHER APPROVAL

CHECKS

37966 - 38004

CLAIMS

\$134,234.87

PAYROLL & TAXES

\$51,148.05

TOTAL

\$185,382.92

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

NOTICE OF

## PUBLIC HEARING

CITY OF GOLD BAR, WASHINGTON

Tuesday, November 5th, 2024

7:00 PM Via Zoom & In person

The City of Gold Bar will hold a Public Hearing on the 2025 Budget and Ordinance 780 amending zoning on November 5th, 2024, at 7PM. The meeting will be both in-person and via Zoom. Meeting information can be found at [www.cityofgoldbar.us](http://www.cityofgoldbar.us). Please see zoom Meeting info below.

### **Join Zoom Meeting**

<https://us06web.zoom.us/j/89130785758>

**Meeting ID:** 891 3078 5758

### **One tap mobile**

+12532050468,,89130785758# US

+12532158782,,89130785758# US (Tacoma)

### **Dial by your location**

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 646 931 3860 US

+1 689 278 1000 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

**Meeting ID:** 891 3078 5758

If you have any questions, please contact Denise Beaston at 360-793-1101 or at [d.beaston@cityofgoldbar.us](mailto:d.beaston@cityofgoldbar.us). You can also find information on our website at [www.cityofgoldbar.us](http://www.cityofgoldbar.us).

**CITY OF GOLD BAR, WASHINGTON  
ORDINANCE #781**

**AN ORDINANCE OF THE CITY OF GOLD BAR, WASHINGTON, ADOPTING THE BUDGET  
FOR THE FISCAL YEAR 2025**

**WHEREAS**, the City Treasurer for the City of Gold Bar, Washington completed a proposed budget and estimate of the amount of moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 2025, and notice was published that the Council of said City would meet for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

**WHEREAS**, the City Council did meet and did consider the matter of the proposed budget; and

**WHEREAS**, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Gold Bar for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year, and being sufficient to meet the various needs of the City during said period;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GOLD BAR, WASHINGTON  
DOES ORDAIN AS FOLLOWS:**

**Section I, Budget**

**Section II, Estimated balances**

**Section III, Certified Copy**

**Section IV, Severability**

**Section V, Effective Date**

**Section I**

The budget for the City of Gold Bar, Washington, for the fiscal year 2025 is hereby adopted in its final form and content as set forth in the document entitled 'City of Gold Bar 2025 Budget' which is on file in the office of City Treasurer.

**Section II**

Estimated resources, including fund balances or working capital for each separate fund of the City of Gold Bar, and aggregate totals (net of transactions between funds) for all such funds combined, for the year 2025 are set forth in the summary form known as 'Ordinance #781 Attachment A', hereby attached, and are hereby appropriated for revenues and expenditures.

**Section III**

The City Treasurer is directed to transmit a copy of the budget hereby adopted, to the Washington State Auditor, the Association of Washington Cities, and any other government entity requiring copies of said budget.

**Section IV**

2025 Budget Ordinance #781 Attachment A

Fund Description	Estimated Beg. Bal Revenue	Transfers In	Total Revenue	Expenditures	Transfers Out	Total Expenditures	Estimated Ending Balance
001 - General	\$ 964,103.19	\$ 1,003,000.02	\$ 1,967,103.21	\$ 966,000.02	\$ 37,000.00	\$ 1,003,000.02	\$ 964,103.19
101 - Street	\$ 50,168.63	\$ 42,800.00	\$ 129,968.63	\$ 79,800.00	\$ -	\$ 79,800.00	\$ 50,168.63
103 - Park Impact	\$ 53,943.47	\$ 7,748.00	\$ 61,691.47	\$ 7,748.00	\$ -	\$ 7,748.00	\$ 53,943.47
104 - Street Impact	\$ 37,075.00	\$ 3,000.00	\$ 40,075.00	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 37,075.00
301 - Capital Projects	\$ 423,656.10	\$ 78,000.00	\$ 501,656.10	\$ 78,000.00	\$ -	\$ 78,000.00	\$ 423,656.10
302 - Grants	\$ (60,453.74)	\$ 354,650.00	\$ 294,196.26	\$ 354,650.00	\$ -	\$ 354,650.00	\$ (60,453.74)
401 - Water	\$ 810,157.56	\$ 599,900.00	\$ 1,410,057.56	\$ 599,900.00	\$ -	\$ 599,900.00	\$ 810,157.56
403 - Water Capital	\$ 1,434,113.32	\$ 617,500.00	\$ 2,051,613.32	\$ 543,500.00	\$ 74,000.00	\$ 617,500.00	\$ 1,434,113.32
404 - USDA Reserve	\$ 74,359.64	\$ -	\$ 74,359.64	\$ -	\$ -	\$ -	\$ 74,359.64
405 - Water Emergency Reserve	\$ 85,000.00	\$ -	\$ 85,000.00	\$ -	\$ -	\$ -	\$ 85,000.00
407 - Water Debt	\$ 4,921.08	\$ 74,000.00	\$ 78,921.08	\$ 74,000.00	\$ -	\$ 74,000.00	\$ 4,921.08
415 - Stormwater	\$ 185,916.68	\$ 162,500.00	\$ 348,416.68	\$ 162,500.00	\$ -	\$ 162,500.00	\$ 185,916.68
633 - Agency	\$ 948.01	\$ 19,000.00	\$ 19,948.01	\$ 19,000.00	\$ -	\$ 19,000.00	\$ 948.01
<b>Total Proposed 2025 Budget</b>	<b>\$ 4,063,908.94</b>	<b>\$ 2,888,098.02</b>	<b>\$ 7,063,006.96</b>	<b>\$ 2,888,098.02</b>	<b>\$ 111,000.00</b>	<b>\$ 2,999,098.02</b>	<b>\$ 4,063,908.94</b>

**CITY OF GOLD BAR, WASHINGTON  
ORDINANCE #780**

**AN ORDINANCE FOR THE CITY OF GOLD BAR, WASHINGTON AMENDING GOLD BAR  
MUNICIPAL CODES 17 AND 19, RELATING TO ACCESSORY DWELLING UNITS**

**WHEREAS**, Gold Bar Municipal Codes do not currently regulate accessory dwelling units (ADUs); and

**WHEREAS**, regulations relating to ADUs must implement policy provisions of the City’s Comprehensive Plan; and

**WHEREAS**, increasing housing options helps meet the needs of the community;

**NOW THEREFORE, THE COUNCIL FOR THE CITY OF GOLD BAR ORDAINS** that the Gold Bar Municipal Code shall create a new Title related to ADUs and amend relevant chapters to be in compliance with the new Title.

**Section I, Title 17.10.036 – Accessory Dwelling Units**

**Section II, Title 17.16.020 – Permitted Uses**

**Section III, Title 19.01.030 – Project Permit Application Framework**

**Section IV, Severability**

**Section V, Effective Date**

**Section I, Title 17.10 – Accessory Dwelling Units**

**A. Purpose and Authority**

1. It is the purpose of this legislation to implement policy provisions of the city’s comprehensive plan promoting increased housing options and innovation that will help meet the needs of the many sectors of the community, including smaller households, students, senior citizens, people with disabilities, and low-income families; encourage well-designed infill development; and improve the economic and social well-being of the community. This does not include provisions for short-term rentals.
2. The Public Works Director shall have the authority to approve accessory dwelling units (ADUs) which are consistent with the regulations and provisions herein.
3. *Enforcement.* The city retains the right (with reasonable notice) to inspect the ADU for compliance with this section.
4. Any property owner with an unpermitted ADU on its property shall be in violation of this subsection and subject to penalties in Gold Bar Municipal Code (GBMC) Chapter 17.84.040.
5. Any property owner with an ADU on its property that is in violation of any standard in subsection B of this section shall be in violation of this subsection and subject to the penalties in GBMC Chapter 17.84.040.

**B. Standards and Criteria.**

1. Accessory dwelling units (ADUs) may be allowed in general use types, where listed as a permitted use, if they comply with the requirements listed in this section.

2. An ADU shall comply with all zoning code provisions for the primary dwelling unit, including height, setbacks, floor area, accessory buildings, and open space, except as provided in this section. This provision shall also apply to ancillary structures attached to a D-ADU such as garages, carports, garden sheds, and workshops.

3. Applicants may request minor modifications to the development and design standards for ADUs. A minor modification is a request by the applicant to meet or exceed a particular ADU standard through the use of a technique or alternative standard not otherwise listed under the applicable requirement. Minor modifications are not variances and are not required to meet all the criteria typically associated with a variance application. The Public Works Director may grant a minor modification if the following criteria are met:

- a. the site is physically constrained due to, but not limited to, unusual shape, topography, easements, existing development on site, or critical areas; or
- b. the granting of the modification will not result in a development that is less compatible with adjacent neighborhood land uses; and
- c. the granting of the modification will not be materially detrimental to the public welfare or injurious to other land or improvements in the vicinity and district in which the property is situated; and
- d. the granting of the modification is consistent with the purpose and intent of this section; and
- e. all reasonable mitigation measures for the modification have been implemented or assured.

#### 4. Ownership and Occupancy

- a. The land on which the ADU is located shall not be subdivided from the land on which the primary dwelling unit is located.
- b. Properties with an approved ADU may not use the primary unit or the ADU as a short-term rental.

#### 5. Site Requirements

- a. No more than two (2) ADUs shall be permitted in conjunction with the primary dwelling unit on a single lot of record. The lot may not contain more than one primary dwelling unit. The ADUs are exempt from density limitations and may be in any configuration of attached or detached units.
- b. The ADU main entrance shall have direct access to a street via a pedestrian path, driveway, or alley.
- c. Prior to approval, the Snohomish County Department of Health must verify that the required septic system, joint or separate, meets the necessary requirements to protect the ground water and that the proposed or existing system(s) has the capacity to meet the needs of both the primary unit and the ADU(s)

## 6. ADU Size

- a. *Attached and Detached ADUs.* An ADU shall not exceed one thousand (1,000) square feet. An ADU shall not be larger than the primary dwelling unit.
- b. *Attached ADUs (A-ADU).* The maximum floor area in subsection (B)(6)(a) of this section does not apply when the basement of a primary dwelling unit is converted to an A-ADU, and the primary dwelling unit has been on the site for at least five years.
- c. *Detached ADUs (D-ADU).* The floor area for D-ADUs shall be calculated to include all attached ancillary space (garage, workshop, garden shed, etc.). Maximum allowed floor area limits are as follows:
- i. A D-ADU with ancillary space may exceed one thousand (1,000) square feet when approved by the hearing examiner through the conditional use permit process pursuant to GBMC Chapter 17.16.030.
  - ii. When an oversized detached accessory building approved by a conditional use permit has been on site for at least five (5) years, conversion of said building to a D-ADU may occur without subsequent conditional use permit approval.
  - iii. For subsections (B)(6)(c)(i) and (ii) of this section, the floor area of the D-ADU, sans ancillary space, shall not exceed that specified in subsection (B)(6)(a) of this section.

## 7. Minimum Yards for D-ADUs

- a. Front and side-flanking yards shall comply with the zoning code provisions for the primary dwelling unit except that when the vehicular entrance to an attached garage or carport faces a street, the entrance shall be set back a minimum of twenty (20) feet from the front property line, and ten (10) feet from a side-flanking property line.
- b. A five-foot side and rear yard setback shall be provided, measured from the property line to the foundation of the structure, except as follows:
- i. When abutting an alley, there is no required side, or rear, yard setback from the alley.
  - ii. A D-ADU may be located in a rear yard of an interior side yard, provided:
    - (A) A D-ADU is to be located at least five (5) feet from any common property line, or
    - (B) If site characteristics warrant such that, in the opinion of the Public Works Director, impacts to abutting property would be negligible due to, but not limited to, one or more of the following:
      - (1) The existing use and development pattern on abutting property.
      - (2) Minimal disruption of solar access to outdoor recreation or garden space on abutting property compared to what may otherwise occur with the application of standard development regulations.

(3) Site characteristics such as building a D-ADU downslope from abutting property.

(4) Conversion of a detached accessory building that is at least five (5) years old and has had no additions within the required side or rear yard within that time period.

(5) Any minor modification from standard development regulations requested pursuant to this subsection (B)(7)(b)(ii) shall be processed as a request for minor modification pursuant to subsection (B)(3) of this section.

c. A minimum six feet of separation is required between the primary dwelling unit and the D-ADU.

8. *Building Height for D-ADUs.* A D-ADU shall be no higher than twenty-four (24) feet.

9. *Parking.* Parking required for an ADU is in addition to that required for the primary dwelling unit.

a. One on-site parking stall is required for an ADU, except as follows:

i. No parking is required when improved public street parking is available on at least one side of the block face whereon the ADU is proposed, on-street parking is constructed, or the ADU is within one-half mile walking distance to a major transit route.

ii. The Public Works Director may waive parking based on the applicant's demonstration of site-specific factors that justify a lower standard. Any request for a parking waiver shall be processed as a request for minor modification pursuant to subsection (B)(3) of this section.

b. Parking stalls shall be at least nine feet by 18 feet (9x18 feet).

c. Parking shall not be located on required drain field areas.

d. If the lot abuts an alley or private access easement, parking shall be accessed from said facility except when the Public Works Director determines that such access is impractical or environmentally constrained. Any request to forgo alley access shall be processed as a request for minor modification pursuant to subsection (B)(3) of this section.

e. Parking accessed from a street or lane shall be limited to one driveway per frontage with a maximum width of twenty-four (24) feet.

10. *Privacy.* Where practical, locate and design the ADU to minimize disruption of privacy and outdoor activities on adjacent properties. Strategies to accomplish this include, but are not limited to:

a. Stagger windows and doors to not align with such features on abutting properties.

b. Avoid upper-level windows, entries, and decks that face common property lines to reduce overlook of a neighboring property.

c. Install landscaping as necessary to provide for the privacy and screening of abutting property.



## 11. *Utilities.*

- a. *Water, Septic, Stormwater.* A primary dwelling unit and an ADU may have a shared water service to a water system, a shared septic system, and a shared stormwater service to a stormwater management system, in which case the primary dwelling unit will be responsible for all billing and maintenance of the service. Separate and independent services from each building may be required to meet the city's adopted plumbing code. In all cases, the water service shutoff must be accessible to occupants of all units.
- b. *Electrical.* A primary dwelling unit and an ADU are permitted to have one shared electrical service if a single building or separate electrical services if separate buildings. A separate meter is permitted to serve an ADU, subject to compliance with the city's adopted electrical code. A single main service panel may be allowed; provided that, occupants of all dwelling units have access to the overcurrent devices supplying their occupancy.
- c. *Gas.* A primary dwelling unit and ADU(s) may share natural gas services. An accessible shut-off valve must be upstream of the gas meter, on the exterior of the structure(s).
- d. Any utility lines being installed or altered must have their connections inspected as part of the building permit process.

12. *Compliance with Applicable Codes.* ADUs shall comply with all standards for health and life safety as set forth in the International Building Code, International Residential Code, Uniform Plumbing Code, National Electrical Code, International Mechanical Code, International Fire Code, and Washington State Energy Code as each code is adopted by the city; and any other applicable codes or regulations, except as provided in this section.

13. *Accessibility.* To encourage the development of housing units for people with disabilities, the Public Works Director may allow reasonable deviation from the stated requirements to install features that facilitate accessibility. Such facilities shall be in conformance with the city's adopted building codes.

### C. Existing Illegal Units.

1. Applications may be made for any accessory dwelling unit existing prior to January 1<sup>st</sup>, 1995, to become legally permitted, pursuant to the provisions of this section. Whether an ADU permit is approved or denied, the owner of any non-permitted unit shall be subject to the penalties provided in this Code.
2. An application to legalize an existing ADU shall include an application for an ADU permit and a building permit application, showing changes made to the primary dwelling unit or detached accessory building to accommodate the ADU. Approval shall be consistent with the ADU regulations and process outlined in this section. The ADU shall be reviewed using the current editions of building codes in place at the time its owner brings the unit forward for permit.
3. Nothing in this section shall require that the city permit existing ADUs that are determined to be dangerous.

### D. Permitting Process.

An ADU is required to obtain approval following the procedures established in GBMC Chapter 19.01.030.

**Section II, Title 17.16.020 – Permitted Uses**

The following uses are permitted in an R7200 zone:

S. ADU – Accessory Dwelling Unit as defined under GBMC 17.10.

**Section III, Title 19.01.030 – Project Permit Application Framework**

Type of Application

Type II

Accessory Dwelling Unit.

**Section IV, Severability**

This ordinance is severable and if any portion of it shall be declared invalid or unconstitutional, the remaining portion shall remain valid and enforceable.

**Section V, Effective Date**

This ordinance shall take effect from, and after, its passage, approval, and publication as provided by law.

Passed by the Council for the City of Gold Bar on this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Attest: \_\_\_\_\_, Steve Yarbrough, Mayor

Attest: \_\_\_\_\_, Lisa Stowe, Clerk/Treasurer

First Reading: \_\_\_\_\_

Posted: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Passed: \_\_\_\_\_



Ordinance / Resolution No. 24-08
RCW 84.55.120

WHEREAS, the Council of the City of Gold Bar has met and considered its budget for the calendar year 2025; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 254,084.98; and,

WHEREAS, the population of this district is less than 10,000; and now, therefore,

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2025 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 2540.85 which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this day of , .

Three horizontal lines for signature or date.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

# Levy Certification

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I \_\_\_\_\_ (Name),  
 \_\_\_\_\_ (Title), for \_\_\_\_\_ (District name),  
 do hereby certify to the \_\_\_\_\_ (Name of county) County legislative authority  
 that the \_\_\_\_\_ (Commissioners, Council, Board, etc.) of said district requests  
 that the following levy amounts be collected in \_\_\_\_\_ (Year of collection) as provided in the district's  
 budget, which was adopted following a public hearing held on \_\_\_\_\_ (Date of public hearing).

## Regular levies

Levy	General levy	Other levy*
<b>Total certified levy request amount</b> , which includes the amounts below.		
Administrative refund amount		
Non-voted bond debt amount		
Other*		

## Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy*
<b>Total certified levy request amount</b> , which includes the amounts below.					
Administrative refund amount					
Other*					

\*Examples of other levy types may include EMS, school district transportation, or construction levies. Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

To request this document in an alternate format, please complete the form [dor.wa.gov/AccessibilityRequest](https://dor.wa.gov/AccessibilityRequest) or call 360-705-6705. Teletype (TTY) users please dial 711.

**INTERLOCAL AGREEMENT ESTABLISHING  
SNOHOMISH REGIONAL DRUG TASK FORCE**

This Interlocal Agreement Establishing the Snohomish Regional Drug Task Force (“Agreement”), is entered into by and among Snohomish County, a political subdivision of the State of Washington, and the following municipal corporations and department of the State of Washington (hereinafter collectively referred to as the “Participating Jurisdictions”):

City of Arlington	City of Mill Creek
City of Bothell	City of Monroe
City of Brier	City of Mountlake Terrace
City of Darrington	City of Mukilteo
City of Edmonds	City of Snohomish
City of Everett	City of Stanwood
City of Gold Bar	City of Sultan
City of Granite Falls	Washington State Patrol
City of Index	Washington Dept. of Corrections
City of Lake Stevens	
City of Lynnwood	
City of Marysville	

**WITNESSES THAT:**

WHEREAS, since 1988, Snohomish County, and multiple cities and towns located in Snohomish County, have collaborated in a countywide multi-jurisdictional task force to address illegal drug trafficking in the region (“Snohomish Regional Drug Task Force” or “Task Force”). The Task Force has operated on a continuous basis since 1988 under a series of interlocal agreements;

WHEREAS, the Participating Jurisdictions desire to continue operation of the Task Force, with Snohomish County administering task force project grants and other funding on their behalf; and

**NOW, THEREFORE,** in consideration of covenants, conditions, performances, and promises hereinafter contained, the parties hereto agree as follows:

**DEFINITIONS**

- a. Participating Jurisdictions- As reflected above, any municipal corporation, political subdivision of the state, or the State of Washington, who is a party to this agreement.
- b. Contributing Jurisdictions- Participating jurisdictions that also assign full-time employees to the Task Force.

**1.0 TASK FORCE TERM AND PURPOSE**

- 1.1 The term of this Agreement (“Term”) shall begin on January 1, 2025 (“Effective Date”), and continue through December 31, 2025, unless earlier terminated or modified as provided in this Agreement. The Snohomish County Sheriff, with the concurrence of the Executive Board, may extend this Agreement for up to

three additional one-year terms by providing written notice to each of the Participating Jurisdictions.

- 1.2 The purpose of the Task Force is to formally structure and jointly coordinate selected law enforcement activities, resources, and functions to disrupt illegal drug trafficking systems and to remove traffickers through a cooperative program of investigation, prosecution, and asset forfeiture. The parties do not intend for this Agreement to create a separate legal entity subject to suit.
- 1.3 The Task Force goals are to:
  - a. Reduce the number of drug traffickers in the communities of Snohomish County through professional investigation, apprehension, and conviction;
  - b. Efficiently attack, disrupt, and prosecute individual and organized mid to upper level drug traffickers who do not recognize jurisdictional boundaries or limitations, and by doing so, impact drug trafficking organizations previously impregnable;
  - c. Enhance drug enforcement cooperation and coordination through multi-agency investigations, training of local jurisdictions and the sharing of resources and information; and
  - d. Address these issues with the foremost consideration of safety for both law enforcement and the community.
- 1.4 The Task Force will follow a management system for the shared coordination and direction of personnel as well as financial, equipment, and technical resources, as stated in this Agreement.

- 1.5 The Task Force will implement operations, including:
  - a. Development of intelligence,
  - b. Target identification,
  - c. Investigation,
  - d. Arrest of Suspects,
  - e. Successful prosecution of offenders, and
  - f. Asset forfeiture/disposition.
- 1.6 The Task Force shall evaluate and report on Task Force performance as required in any applicable grant or funding agreement.

## **2.0 ORGANIZATION**

- 2.1 The Task Force shall be organized according to the chart contained in Exhibit A, incorporated herein by this reference.
- 2.2 Personnel assigned to the Task Force shall be directed in their Task Force duties by the Snohomish County Sheriff's Office ("SCSO"), through the Task Force Commander. The Task Force Commander is an employee of Snohomish County. Selection of the Task Force Commander will be conducted in accordance with Exhibit B, incorporated herein by this reference. Appointment and removal of the Task Force Commander remains at the sole discretion of the Snohomish County Sheriff. Should the Sheriff elect to remove the Task Force Commander without cause, the Executive Board shall be consulted before action is taken.



- 2.3 Exhibit C, incorporated herein by this reference, sets forth the personnel currently assigned to the Task Force by each Participating Jurisdiction. Nothing in this Agreement shall restrict the ability of the Snohomish County Prosecuting Attorney, Snohomish County Sheriff, Everett Police Chief, or chief law enforcement officer of any Participating Jurisdiction to reassign personnel now or later assigned to the Task Force.
- 2.4 Contributing Jurisdiction Employees: Any employee assigned to the Task Force by a Contributing Jurisdiction shall remain, and be considered, an employee of the assigning Contributing Jurisdiction. Each Contributing Jurisdiction shall pay all costs associated with its employees when assigned to the Task Force. All rights, duties, and obligations of the employer and the employee shall remain with the Contributing Jurisdiction. Each Contributing Jurisdiction shall be responsible for ensuring compliance with all applicable laws, collective bargaining agreements, and/or civil service rules and regulations, applicable to its employees. When a Participating or Contributing Jurisdiction is considering the assignment of new or replacement personnel to the Task Force, the Task Force Commander may be allowed to give input regarding the selection of the assigned personnel.
- 2.5 Employees assigned to the Task Force are subject to and responsible for following the published policies and procedures of the Task Force. In the event of conflicting policies between the Task Force and the employing agency, the employing agency policy must take precedent.

2.6 Specialty investigative positions: Specialty Investigative assignments within the Task Force include Detection Canine Handler, Financial Investigations, and Technology Investigations. Assignments to these positions are made at the discretion of the Commander from Contributing Jurisdiction personnel assigned to the Task Force. Nothing within this agreement creates a right to a specialty investigative position for personnel from a single jurisdiction or agency.

### **3.0 GOVERNANCE**

3.1 The activities of the Task Force shall be governed by an Executive Board. The Task Force Executive Board shall be comprised of one representative from each Participating Jurisdiction that contributes at least one (1) full-time employee to the Task Force. Executive Board member votes shall be allocated according to the number of full-time personnel his/her jurisdiction contributes to the Task Force. As an example, if the Snohomish County Sheriff provides six employees and the City of Lynnwood provides three, the Snohomish County Sheriff has six votes and the City of Lynnwood has three. Additional Executive Board members, with one vote each include: the Snohomish County Prosecuting Attorney, the Everett City Attorney, a designee from the Washington State Patrol, a designee from the Washington State Department of Corrections, the Northwest HIDTA Director, and one chief of police from the remaining Participating Jurisdictions, selected by a majority vote of the chiefs of police of the remaining Participating Jurisdictions. If a Participating Jurisdiction that has no personnel assigned to the Task Force as of the effective date of this Agreement, assigns full-time personnel to the Task Force, a representative from

that agency will be added as an Executive Board member after the full-time personnel has been assigned to the Task Force for three months.

- 3.2 The Snohomish County Sheriff shall serve as Chair of the Executive Board. The Task Force Executive Board may adopt bylaws which include provision for appointment of alternates to attend Executive Board meetings in the absence of members. At such meetings, the alternate shall have the same rights as the appointing member. Any action taken by the Task Force Executive Board under this Agreement shall be based on simple majority of votes.

#### **4.0 TASK FORCE BUDGET**

- 4.1 The Task Force budget is attached as Exhibit D, incorporated herein by reference. Each Participating Jurisdiction shall contribute funding to the Task Force as specified in Exhibit D.
- 4.2 The SCSO will annually review and revise the Task Force budget to provide a sufficient level of funding and total resource obligation for the following calendar year. The Task Force budget will be allocated to each Participating Jurisdiction on a proportional basis. Each Participating Jurisdiction's proportional share will be based on the Participating Jurisdiction's average population, as determined by the Washington State Office of Financial Management.
- 4.3 Following the closure of each annual budget and not later than June 30 of each year, the Task Force Commander must submit a report to each Participating Jurisdiction reflecting a budget summary of all revenues from the previous year

including the total amount of spending required to operate the Task Force, a summary of state and federal forfeitures and total receipts from the previous year.

4.4 No later than July 1 of each year, the Sheriff shall provide notice to each Participating Jurisdiction of the subsequent year's proposed Task Force budget, and each Participating Jurisdiction's proportional share.

4.5 Snohomish County shall maintain designated financial accounts for the purpose of supporting Task Force operations. Except as modified by section 6.0, all revenues collected or generated by or for the Task Force shall be forwarded to the Snohomish County Treasurer and placed in the designated accounts. All real or personal property of the Task Force will be held in Snohomish County's name for the benefit of the Task Force.

4.6 Each Participating Jurisdiction agrees to provide funding that is no less than the amount indicated in Exhibit D, and to pay its funding share to Snohomish County as administrator of Task Force funds no later than March 1, of the year in which the funding is due.

Each Participating Jurisdiction agrees that the funding it contributes shall be provided in addition to that currently appropriated to drug enforcement activities and that no Task Force activity will supplant or replace any existing drug enforcement activities.

## **5.0 GENERAL ADMINISTRATION**

- 5.1 Each Participating Jurisdiction agrees to provide Snohomish County with any documentation necessary to apply for, receive, or comply with any applicable grant requirements.
- 5.2 By executing this Agreement, each Participating Jurisdiction agrees to make any certified or other assurances required by any applicable grant agreement that are within its particular control, and agrees to make all its records related to the Task Force available for inspection if required as a condition of receipt of grant funding.
- 5.3 Snohomish County is granted the authority to execute on behalf of the Participating Jurisdictions all agreements and contracts signed as approved by the Task Force Executive Board, by and through its Chair, including but not limited to all contracts for professional services. Agreements and contracts executed in this manner shall have the same legal effect as if they were executed by each Participating Jurisdiction. All Task Force contracts and agreements executed on behalf of Participating Jurisdictions under this Agreement must first be approved on motion of the Task Force Executive Board. By executing this Agreement, each Participating Jurisdiction agrees that, for the purpose of administering the assets and resources available to the Task Force, no such agreement or contract may impose or waive liability with respect to a Participating Jurisdiction in a manner that is inconsistent with the hold harmless provision in section 11.0 of this Agreement.

5.4 Any dispute arising under this Agreement will be forwarded to the Task Force Executive Board for resolution. The determination made by the Executive Board shall be final and conclusive as between the parties. This provision shall not apply to issues of indemnity and liability governed by the hold harmless provision in Section 11.0 of this Agreement.

## **6.0 ASSET FORFEITURE**

6.1 The Participating Jurisdictions shall refer all potential asset forfeitures initiated or investigated by personnel assigned to the Task Force during the pendency of this Agreement to the Task Force for disposition at the discretion of the Task Force Executive Board or prosecuting authority (Prosecuting Attorney or United States Attorney). Any such referred asset forfeiture that is pursued in state court will be prosecuted in the name of Snohomish County, on behalf of the Task Force and its Participating Jurisdictions.

6.2 The Task Force Commander, under the direction of the Task Force Executive Board, shall manage the acquisition and disposition of assets seized or forfeited as a result of this Agreement in compliance with state and federal law and Task Force procedures.

6.3 Federal Forfeiture.

- a. For purposes of receipt and processing of federal equitable sharing distributions, Snohomish County shall be designated as the fiduciary agency for the Task Force.

- b. Participating Jurisdictions must comply with federal Equitable Sharing Program guidelines and reporting requirements, including the requirements contained in the Guide to Equitable Sharing For State, Local, and Tribal Law Enforcement, published by the Department of Justice and the Department of Treasury.
- c. Snohomish County will submit request(s) to the federal government, on behalf of the Task Force, in order to obtain equitable sharing related to federal forfeitures.
- d. Participating Jurisdictions agree and understand that all proceeds from federal forfeitures of seized assets, which may be awarded to the County on behalf of the Task Force, will be retained by the County for Task Force operations and expenses.
- e. Except as allowed by Section 6.3(g), Participating Jurisdictions will not submit individual equitable sharing requests, nor will Participating Jurisdictions receive shared federal funds from Snohomish County.
- f. The Task Force may only use proceeds from federal seizures and forfeitures for law enforcement purposes, as defined by the United States Department of Justice.
- g. If the Task Force initiates or participates in an investigation that results in a federal forfeiture of \$300,000 or more in net proceeds, each Participating Jurisdiction that participated in the investigation may file an individual request for equitable sharing under its own agency code.

The parties intend that each Participating Jurisdiction's individual equitable share will be the Participating Jurisdiction's Task Force participation percent at the time of the investigation, provided however, the SCSO is entitled to claim an additional twenty five percent (25%) to account for Task Force operative/administrative expenses. The parties acknowledge however, that final determination of a Participating Jurisdiction's receipt, and percentage allocation, of federal forfeiture proceeds is within the discretionary authority of the Department of Treasury or Department of Justice, as applicable.

- h. The Task Force Commander will notify an eligible Participating Agency of a federal forfeiture meeting the threshold outlined in Section 6.3(g) within 15 days of the forfeiture. A Participating Jurisdiction seeking an individual equitable share of the federal forfeiture must file its request no later than 45 days following the forfeiture unless an exemption applies.

#### 6.4 State Forfeiture.

- a. The net monetary proceeds of each state asset forfeiture made by the Task Force shall be retained by the County for Task Force operations and expenses. If proceeds from state asset forfeitures exceed the amount necessary for Task Force operations and expenses, the excess state forfeiture proceeds shall be distributed to Contributing Jurisdictions in



accordance with each Contributing Jurisdiction's participation percent, listed in Exhibit C.

- b. The Task Force may retain funds in an amount up to \$250,000 from the net proceeds of vehicle seizures for the acquisition of Task Force vehicles and related fleet costs.
- c. Any Contributing Jurisdiction receiving a distribution of assets forfeited under RCW 69.50.505 shall use such assets in accordance with RCW 69.50.505(10)..

## **7.0 ACQUISITION AND USE OF EQUIPMENT**

- 7.1 For purposes of this Agreement, the term "Equipment" shall refer to all personal property used by the Task Force in performing its purpose and function, including but not limited to materials, tools, machinery, equipment, vehicles, supplies, and facilities.
- 7.2 If any Equipment is acquired with grant funds, the Participating Jurisdictions agree that the Task Force will use that equipment only for specified law enforcement purposes for the term of the grant.
- 7.3 Personnel assigned to the Task Force may use Equipment that is provided or acquired for Task Force purposes, as directed by the Task Force Commander.
- 7.4 Upon termination of the Task Force, any Equipment provided to the Task Force by a Participating Jurisdiction will be returned to that jurisdiction.

7.5 Upon termination of the Task Force, any Equipment acquired by the Task Force will be disposed of in accordance with applicable federal, state, or local requirements or this Agreement.

## **8.0 MODIFICATION**

Participating Jurisdictions here to reserve the right to amend this Agreement in the future from time to time as may be mutually agreed upon. No such amendment shall be effective unless written and signed by all then-contributing Participating Jurisdictions with the same formality as this Agreement.

## **9.0 NONDISCRIMINATION**

There shall be no discrimination against any employee or against any applicant for such employment because of race, color, religion, handicap, marital status, political affiliation, sex, age, or national origin. This provision shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, lay-off or termination, rates of pay or other forms of compensation, and selection for training.

## **10.0 TERMINATION OF AGREEMENT**

10.1 Notwithstanding any provisions of this Agreement, any party may withdraw from the Agreement by providing written notice of such withdrawal to all other parties, specifying the effective date thereof at least thirty (30) days prior to such date. A withdrawing party may take with it any Equipment it has provided to the Task Force and shall be entitled to distributions under section 6 of this

Agreement with respect to asset forfeitures which that Participating Jurisdiction participated before the effective date of withdrawal.

10.2 If there is a reduction in funds by the source of those funds, and if such funds are the basis of this agreement, Snohomish County may unilaterally terminate all or part of the agreement or may reduce its scope of work and budget.

#### **11.0 HOLD HARMLESS**

Each party hereto agrees to save, indemnify, defend and hold the other parties harmless from any allegations, complaints, or claims of wrongful and/or negligent acts or omissions, by said party and/or its officers, agents, or employees to the fullest extent allowed by law. In the case of allegations, complaints, or claims against more than one party, any damages allowed shall be levied in proportion to the percentage of fault attributable to each party, and each party shall have the right to seek contribution from each of the other parties in proportion to the percentage of fault attributable to each of the other parties. Moreover, the parties agree to cooperate and jointly defend any such matter to the extent allowed by law. A jurisdiction that has withdrawn assumes no responsibility for the actions of the remaining members arising after the date of withdrawal but shall remain liable for claims of loss or liability arising prior to the effective date of withdrawal.

#### **12.0 GOVERNING LAW AND VENUE**

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Washington without reference to choice of law principles, and venue

of any suit between the parties arising out of this Agreement shall be in the Superior Court of Snohomish County, Washington.

### **13.0 INTEGRATION**

With the exception of necessary operational agreements between law enforcement agencies of the Participating Jurisdictions and agreements executed pursuant to section 5.3, this Agreement constitutes the whole and entire agreement among those parties as to the Task Force and no other understandings, oral, or otherwise, regarding the Task Force shall be deemed to exist or bind the parties.

### **14.0 EXECUTION OF MULTIPLE ORIGINAL COUNTERPARTS**

This Agreement may be reproduced in any number of original counterparts. Each party need sign only one counterpart and when the signature pages are all assembled with one original counterpart, that compilation constitutes a fully executed and effective agreement among all the Participating Jurisdictions. In the event that fewer than all named parties execute this Agreement, the Agreement, once filed or posted as specified in section 16.0, shall be effective as between the parties that have executed the Agreement to the same extent as if no other parties had been named.

### **15.0 SEVERABILITY**

If any part of this Agreement is unenforceable for any reason the remainder of the Agreement shall remain in full force and effect.

## **16.0 POSTING/RECORDING**

This Agreement will be filed with the Snohomish County Auditor or posted on the County or Participating Jurisdiction's interlocal agreements webpage, in compliance with RCW 39.34.040.

## **17.0 NOTICE**

Any notice required or permitted to be given under this Agreement shall be in writing and shall specifically refer to this Agreement and be sent by (i) United States registered mail, return receipt requested, (ii) any nationally recognized overnight carrier or express mail service (such as FedEx or UPS) that provides receipts to indicate delivery, (iii) by personal service, or by electronic e-mail (with proof of receipt). All such communications shall be addressed to the appropriate Administrator of this Agreement as follows:

To the county:

Snohomish County Sheriff

Drug Task Force Commander

3000 Rockefeller Ave. M/S 706

Everett Wa, 98201

If sent by electronic Email to:

Email: [SSH-TFCommander@snoco.org](mailto:SSH-TFCommander@snoco.org)

Notices given to a participating jurisdiction will be addressed to the Chief of Police of the participating jurisdiction or as designated by the Participating Jurisdiction.

Any party hereto may, by reasonable notice to the other parties, designate such other address, or electronic email address, for the giving of notices as deemed necessary. All notices shall be deemed given on the day each notice is personally delivered, transmitted by electronic email, or delivered by overnight courier service, or on the third business day following the day such notice is mailed if mailed within accordance of this section.

In witness whereof, the parties have executed this Agreement.

SNOHOMISH COUNTY:

Snohomish County, a political subdivision  
of the State of Washington

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

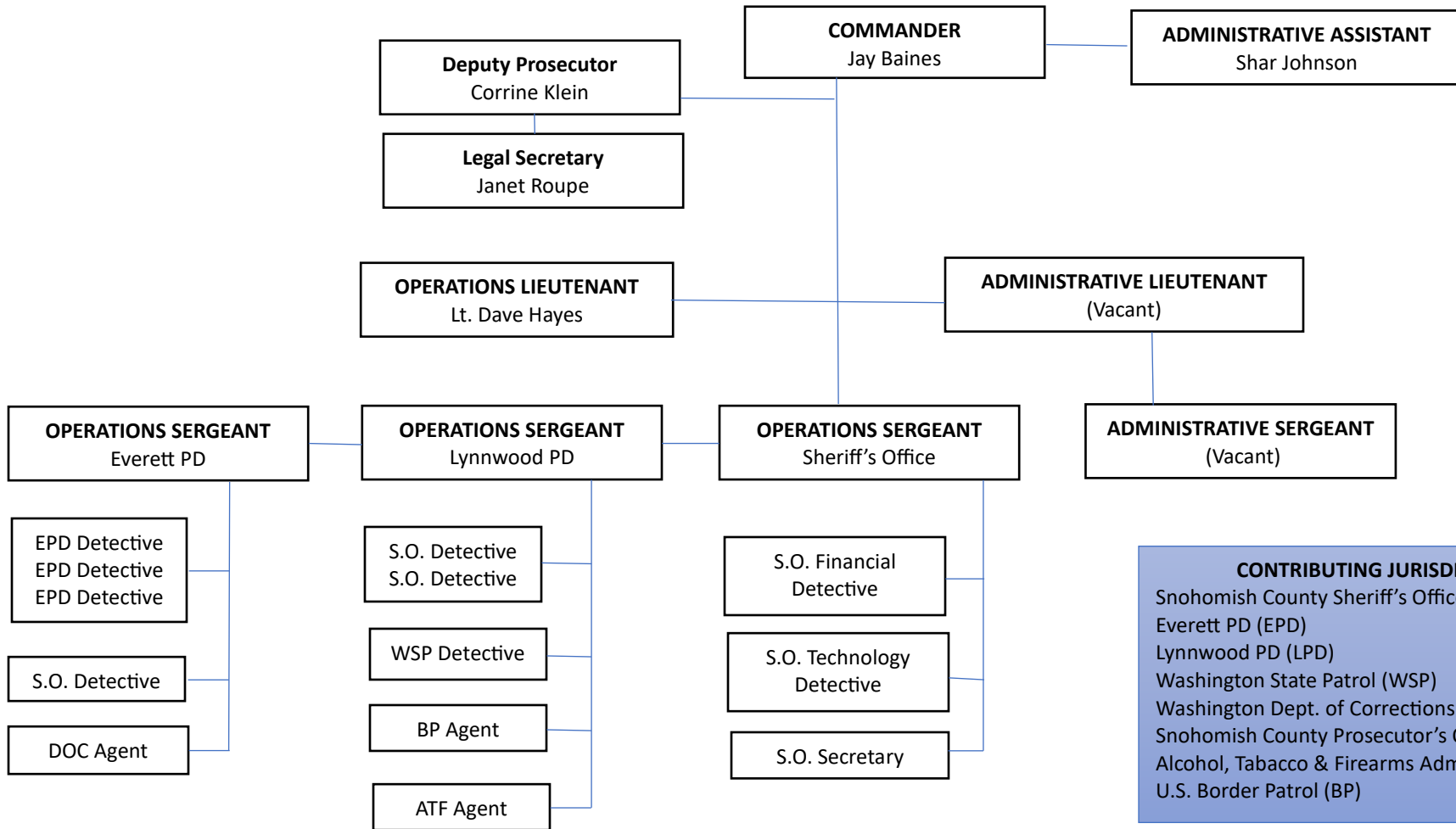
Approved as to Form:

\_\_\_\_\_  
Deputy Prosecuting Attorney

**SNOHOMISH REGIONAL DRUG TASK FORCE INTER-LOCAL AGREEMENT  
EXHIBIT A**

**SRDTF Executive Board**

Snohomish County Sheriff (Chair), Everett Police Chief (Asst. Chair), Lynnwood Police Chief, Lake Steven Police Chief (At-Large), Director of NW-HIDTA,  
Snohomish County Prosecuting Attorney, City of Everett City Attorney



**CONTRIBUTING JURISDICTIONS:**  
 Snohomish County Sheriff's Office (S.O.)  
 Everett PD (EPD)  
 Lynnwood PD (LPD)  
 Washington State Patrol (WSP)  
 Washington Dept. of Corrections (DOC)  
 Snohomish County Prosecutor's Office  
 Alcohol, Tobacco & Firearms Administration (ATF)  
 U.S. Border Patrol (BP)

## EXHIBIT B

### Snohomish Regional Drug Task Force

#### Commander Selection

The Drug Task Force Commander is a management exempt (“at will”) employee of the Sheriff’s Office.

With the objective of selecting the best possible candidate for the position of Drug Task Force Commander, and ensuring the best fit into the organization, the Executive Board will recommend to the Sheriff three candidates to be considered for the position of Drug Task Force Commander. Candidates for the Drug Task Force Commander position must demonstrate a strong leadership skill set, the ability to build consensus, and direct the efforts of a multi-agency team to achieve established goals. He or she must meet the performance objectives set by the Executive Board and the Sheriff. The Sheriff will select the Drug Task Force Commander from the Executive Board’s three recommended candidates.

The Drug Task Force Commander’s initial commitment of service is four years, with the option of a year by year extension after that period. The Sheriff shall consult with the Executive Board before authorizing any extension of the Drug Task Force Commander’s service commitment.



**EXHIBIT C**

**Snohomish Regional Drug Task Force**

Personnel Assigned by Jurisdiction

January 1, 2025 – December 31, 2025

**EVERETT POLICE DEPARTMENT**

1 Sergeant	Everett PD
1 Detective	Everett PD
1 Detective	Everett PD
1 Detective	Everett PD
1 Detective	Everett PD- Vacant
1 Detective	Everett PD - Vacant
1 Detective	Everett PD - Vacant
1 Support Personnel	Everett PD

**FUNDING**

**SNOHOMISH COUNTY SHERIFF'S OFFICE**

1 Task Force Commander	Snohomish County Sheriff
1 Lieutenant	Snohomish County Sheriff
1 Sergeant	Snohomish County Sheriff
1 Sergeant	Snohomish County Sheriff – Vacant
1 Detective	Snohomish County Sheriff
1 Detective	Snohomish County Sheriff
1 Detective	Snohomish County Sheriff
1 Detective	Snohomish County Sheriff - Vacant
1 Detective	Snohomish County Sheriff – Vacant
1 K9 Detective	Snohomish County Sheriff
1 Support Staff	Snohomish County Sheriff

**FUNDING**

**LYNNWOOD POLICE DEPARTMENT**

1 Sergeant	Lynnwood PD
1 Detective	Lynnwood PD – Vacant

**FUNDING**

**SNOHOMISH COUNTY PROSECUTOR'S OFFICE**      **FUNDING**

.5 Support Staff

Snohomish County Prosecutor

1 Deputy Prosecutor

Snohomish County Prosecutor

**STATE OF WASHINGTON**

**FUNDING**

1 Detective

Washington State Patrol

1 Agent

Department of Corrections

<b>Agency</b>	<b>Participants</b>	<b>E-Board Vote</b>	<b>Pcnt.</b>	<b>Notes</b>
Everett PD	5	5	39%	
Snoh Co Sheriff's Off	7	7	54%	
Lynnwood PD	1	1	7%	
WSP	1	1		Fr. 10% WaSt Tx
DOC	1	1		Fr. 10% WaSt Tx
SC Pros Atty	1.5	1		
Evt City Atty	1	1		
NWHIDTA Dir	0	1		
At Large PD	0	1		
<b>TOTALS</b>	<b>17.5</b>	<b>19</b>	<b>100%</b>	

## EXHIBIT D

### Snohomish Regional Drug & Gang Task Force

April 1, 2024, Population of Cities, Towns and Counties (wa.gov)

JURISDICTION	POPULATION April 1, 2024	PERCENTAGE	2025 ALLOCATION AMOUNT
Arlington	22,980	2.65%	\$ 6,212.00
Bothell	20,380	2.35%	\$ 5,509.00
Brier	6,600	0.76%	\$ 1,781.00
Darrington	1,515	0.17%	\$ 398.00
Edmonds	43,420	5.01%	\$ 11,744.00
Everett	114,800	13.24%	\$ 31,035.00
Gold Bar	2,310	0.27%	\$ 633.00
Granite Falls	4,775	0.55%	\$ 1,289.00
Index	160	0.02%	\$ 47.00
Lake Stevens	41,540	4.79%	\$ 11,228.00
Lynnwood	41,500	4.79%	\$ 11,228.00
Marysville	74,390	8.58%	\$ 20,112.00
Mill Creek	21,630	2.49%	\$ 5,837.00
Monroe	20,830	2.40%	\$ 5,626.00
Mountlake Terrace	24,260	2.80%	\$ 6,563.00
Mukilteo	21,590	2.49%	\$ 5,837.00
Snohomish	10,350	1.19%	\$ 2,789.00
Stanwood	8,865	1.02%	\$ 2,391.00
Sultan	7,160	0.83%	\$ 1,946.00
Snohomish County	378,045	43.60%	\$ 102,200.00
<b>TOTALS:</b>	<b>867,100</b>	<b>100%</b>	<b>\$ 234,405.00</b>

Total (Commander and Sergeant)	\$ 384,405
Commerce Grant (Jul 1, 2024-June 30, 2025) Baines	\$ (150,000)
<b>2025 Jurisdiction Allocation</b>	<b>\$ 234,405</b>

Interlocal Agreement Establishing  
Snohomish Regional Drug & Gang Task Force

**ATTEST:**

**APPROVED AT THE DIRECTION OF THE PARTICIPATING JURISDICTION:**

\_\_\_\_\_  
Title \_\_\_\_\_

Dated \_\_\_\_\_  
Jurisdiction of \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Jurisdiction Clerk

Dated \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Jurisdiction Attorney

Dated \_\_\_\_\_

**CITY OF GOLD BAR, WASHINGTON  
ORDINANCE #782**

**AN ORDINANCE FOR THE CITY OF GOLD BAR, WASHINGTON, AMENDING ORDINANCE #774,  
SAID ORDINANCE BEING THE BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31<sup>ST</sup> 2024.**

**WHEREAS**, expenditures are anticipated to exceed budgetary estimates; and

**WHEREAS**, it is necessary to amend the 2024 budget to authorize spending authority for funds;

**NOW THEREFORE, THE COUNCIL FOR THE CITY OF GOLD BAR ORDAINS** as follows:

**Section I, Budget**

**Section II, General Fund (001)**

**Section III, Street Fund (101)**

**Section IV, Water Fund (401)**

**Section V, Stormwater Fund (415)**

**Section VI, Severability**

**Section VII, Effective Date**

**Section I, Budget**

The budget for the City of Gold Bar, Washington, for the fiscal year 2024, as fixed and determined by the Council at a public hearing on November 21<sup>st</sup>, 2023, and as adopted by Ordinance #774 at the Council meeting of December 5<sup>th</sup>, 2023, is hereby amended as set forth in detail and by reference.

**Section II, General Fund (001)**

The General Fund is hereby amended to authorize additional expenditures of \$80,000.

**Section III, Street Fund (101)**

The Street Fund is hereby amended to authorize additional expenditures of \$15,000.

**Section IV, Water Fund (401)**

The Water Fund is hereby amended to authorize additional expenditures of \$35,000.

**Section V, Stormwater Fund (415)**

The Stormwater Fund is hereby amended to authorize additional expenditures of \$5,000.

**Section VI, Severability**

This ordinance is severable and if any portion of it shall be declared invalid or unconstitutional, the remaining portion shall remain valid and enforceable.

**Section VII, Effective Date**

This ordinance shall take effect from, and after, its passage, approval, and publication as provided by law.

Passed by the City Council of the City of Gold Bar this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Attest: \_\_\_\_\_, Lisa Stowe, Clerk/Treasurer

Attest: \_\_\_\_\_, Steve Yarbrough, Mayor

First Reading: \_\_\_\_\_

Posted: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Passed: \_\_\_\_\_

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, October 15, 2024

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Yarbrough called the meeting to order at 7:00 pm. The meeting was held in hybrid format. Present in person were Councilmembers Lie, Martin and Russell. Staff members present in person were Chief Whalen, Public Works Director Norris, and Office Manager Beaston. Councilmembers Phillips attended via Zoom. Councilmember Sears was absent and excused. Clerk Stowe was on vacation.

### **AGENDA APPROVAL**

Councilmember Martin moved to adopt the agenda as presented and with a second by Councilmember Russell, the motion carried.

### **MAYOR'S REPORT**

Mayor Yarbrough stated that he had attended a meeting with the Department of Emergency Management out on the Cannery Levee. He is still currently working on the interlocal for the mobile Opioid trailer.

The mayor then talked about the audit exit conference, and asked whether the council would prefer to have it via Zoom during the regularly scheduled meeting or in person. All council members agreed with having it held via Zoom during the council meeting.

### **STAFF REPORT**

Chief Whalen talked about the staff movement, in particular Deputy Gallina and that he had nominated Deputy Gallina for Deputy of the year based on his performance and the kind words from council. Chief Whalen stated that Deputy Winningham was settling in nicely and had already recovered a stolen dirt bike. Chief Whalen gave a brief update on Deputy Grassest and that he has been cleared to come back to work after being off due to a collision he had been in.

Director Norris talked about the crew finishing up flushing the water system and how helpful the new water main on Linda Avenue was. Director Norris stated that Clerk Stowe and he had been working on the budget and should have it ready by the next meeting.

Director Norris finished by stating that RFQ's for on-call Engineering and Planning Consultants were posted and the city would be taking applications until December 13<sup>th</sup>.

Councilmember Lie inquired if Rico's had completed all the requirements. Director Norris stated that Rico's had completed all tasks.

**COUNCIL COMMENTS**

Councilmember Lie updated the Council on the most recent Snohomish County Tomorrow meeting and the topic coming up would be the Snohomish County Road safety plan. Councilmember Lie briefly talked about seeing an ATV headed west on SR2.

Councilmember Martin stated that the Fire Department had sent a command team to North Carolina and that Chief Hess would be speaking at the VOA in Sultan at the 12:30pm meeting and the following week will be the Sheriff.

Councilmember Russell briefly talked about being out of town.

Councilmember Phillips apologized for not being at the last meeting, because of a pet emergency. She hoped to be excused from the meeting, Mayor Yarbrough stated that she had already been excused from the meeting.

**CITIZEN COMMENTS – None**

**CONTINUED BUSINESS - None**

**NEW BUSINESS**

Snohomish County Sheriff Presentation. Snohomish County Sheriff Susanna Johnson was introduced and spoke about upcoming changes within the department, the cost of service and impacts on budgets, what they anticipate for the future, and statistics within the county. There was a brief discussion from council members, regarding automatic license plate readers.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Lie hoped that citizens would have questions for the Sheriff and briefly talked about Social Media; in particular the Snohomish County Scanner which he thinks is very informative.

**MINUTES APPROVAL**

Councilmember Martin moved to approve the October 1<sup>st</sup>, 2024, minutes as presented and with a second by Councilmember Russell, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 37936 through 37965 with \$105,718.86 for claims and \$2,501.81 for payroll and taxes, for a grand total of \$108,220.67 and with a second by Councilmember Russell, the motion carried.

**ADJOURNMENT**

Councilmembers Russell moved to adjourn the meeting and with a second by Councilmember Martin, the motion carried, and the meeting was adjourned at 7:38 pm.

\_\_\_\_\_  
Steve Yarbrough, Mayor

\_\_\_\_\_  
Denise Beaston, Office Manager



# CHECK REGISTER

City Of Gold Bar

Time: 14:19:22 Date: 10/30/2024

10/16/2024 To: 11/05/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1999	11/05/2024	Claims	7	37966	Nelson Truck Equipment	3,547.99	
1981	10/29/2024	Payroll	7	37967	Richard L Baker	4,099.78	
1982	10/29/2024	Payroll	7	37968	Denise J Beaston	3,218.43	
1983	10/29/2024	Payroll	7	37969	Demetria Hall-Phillips	91.24	
1984	10/29/2024	Payroll	7	37970	Lance Hunt	3,290.80	
1985	10/29/2024	Payroll	7	37971	Chuck Lie	91.24	
1986	10/29/2024	Payroll	7	37972	Florence D Martin	91.24	
1987	10/29/2024	Payroll	7	37973	Richard D Norris	5,225.63	
1988	10/29/2024	Payroll	7	37974	Lee Russell	91.24	
1989	10/29/2024	Payroll	7	37975	Jordan Sears	91.24	
1990	10/29/2024	Payroll	7	37976	Timothy M Shiers	3,370.74	
1991	10/29/2024	Payroll	7	37977	Arthur Stowe	2,559.85	
1992	10/29/2024	Payroll	7	37978	Lisa M Stowe	4,480.05	
1993	10/29/2024	Payroll	7	37979	Steven Yarbrough	912.41	
1994	10/29/2024	Payroll	7	37980	Vimly Benefit Solutions AWC Employee Ben.trust	7,551.63	Pay Cycle(s) 10/29/2024 To 10/29/2024 - WDS PLAN D; Pay Cycle(s) 10/29/2024 To 10/29/2024 - Basic Life; Pay Cycle(s) 10/29/2024 To 10/29/2024 - HealthFirst; Pay Cycle(s) 10/29/2024 To 10/29/2024 - VSP
1995	10/29/2024	Payroll	7	E37981	Coastal Community Bank	10,129.12	941 Deposit for Pay Cycle(s) 10/29/2024 - 10/29/2024
1996	10/29/2024	Payroll	7	37982	Dept Of Retirement Systems	5,778.41	Pay Cycle(s) 10/29/2024 To 10/29/2024 - PERS 2
1997	10/29/2024	Payroll	7	37983	MissionSquare	75.00	Pay Cycle(s) 10/29/2024 To 10/29/2024 - ICMA
2002	11/05/2024	Claims	7	37984	Amazon Capital Services	2,832.97	
2003	11/05/2024	Claims	7	37985	Atwell, LLC	7,982.08	Orchard, Seal Coat
2004	11/05/2024	Claims	7	37986	Blue Star Welding LLC	1,642.31	
2005	11/05/2024	Claims	7	37987	Citi Cards	274.99	
2006	11/05/2024	Claims	7	37988	Dept Of Corrections	312.57	
2007	11/05/2024	Claims	7	37989	ICONIX Waterworks	3,214.95	
2008	11/05/2024	Claims	7	37990	JB Asphalt, Inc.	9,177.00	Linda & 9th Overlay
2009	11/05/2024	Claims	7	37991	Charles H Myers	174.70	
2010	11/05/2024	Claims	7	37992	Pacifica Law Group	469.00	Big Bend, City
2011	11/05/2024	Claims	7	37993	Puget Sound Energy	45.10	
2012	11/05/2024	Claims	7	37994	Sno County District Court	491.51	
2013	11/05/2024	Claims	7	37995	Sno County PUD	2,167.79	
2014	11/05/2024	Claims	7	37996	Sno County Planning	972.00	
2015	11/05/2024	Claims	7	37997	Sno County Sheriff's Office	1,081.28	
2016	11/05/2024	Claims	7	37998	Sno County Sheriff	82,045.66	Sept, Oct
2017	11/05/2024	Claims	7	37999	State Auditor's Office	13,144.95	
2018	11/05/2024	Claims	7	38000	Verizon Wireless	262.73	
2019	11/05/2024	Claims	7	38001	WA State Treasurer	1,413.62	
2020	11/05/2024	Claims	7	38002	Washington Fire Safety Supply	1,078.61	Annual
2021	11/05/2024	Claims	7	38003	West Coast Code Consultants, Inc.	1,809.99	1530Alder, 1526 Alder
2022	11/05/2024	Claims	7	38004	Ziply Fiber	93.07	

001 General Government	117,803.28
101 City Street	7,922.85
301 Capital Projects Fund	10,729.58
401 Water Operating	28,254.71
403 Water Capital Improvement	6,429.50
415 Stormwater Fund	12,829.38

**CHECK REGISTER**

City Of Gold Bar

Time: 14:19:22 Date: 10/30/2024

10/16/2024 To: 11/05/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		633 Agency Fund				1,413.62	
						185,382.92	Claims: 134,234.87 Payroll: 51,148.05

Approve by the Finance Committee DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Finance Group

\_\_\_\_\_  
Finance Group

\_\_\_\_\_  
Finance Group

\_\_\_\_\_  
Finance Group

WE, the members of the City Council of the City of Gold Bar Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for payment by the City of Gold Bar City Council.  
ATTEST:

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Clerk./Treasurer

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Mayor

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2024.