

Agenda

CITY OF GOLD BAR COUNCIL MEETING

Tuesday, July 2, 2024

7:00 PM

CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS - none

NEW BUSINESS

1. ORDINANCE #779 BUSINESS LICENSING – INTRODUCTIN AND FIRST READING

FINAL COUNCIL COMMENTS

MINUTES APPROVAL

June 18, 2024

VOUCHER APPROVAL

CHECKS

37700 - 37740

CLAIMS

\$24,541.98

PAYROLL & TAXES

\$53,256.37

TOTAL

\$77,798.35

ADJOURNMENT

**CITY OF GOLD BAR, WASHINGTON
ORDINANCE #779**

**AN ORDINANCE FOR THE CITY OF GOLD BAR, WASHINGTON AMENDING GOLD BAR
MUNICIPAL CODE TITLES 5 AND 17 RELATING TO BUSINESS LICENSING**

WHEREAS, Gold Bar Municipal Code (GBMC) Title 5 regulates business applications; and

WHEREAS, GBMC Title 17 details municipal codes related to home occupations; and

WHEREAS, definitions in both Title 5 and Title 17 must be updated to reflect changes and provide clarification; and

WHEREAS, GBMC Title 17 has wording in conflict with Title 5 and should default to Title 5 as final guidance on business licensing; and

WHEREAS, GBMC Title 17 has a typographical error;

NOW THEREFORE, THE COUNCIL FOR THE CITY OF GOLD BAR ORDAINS that Title 5, Business Licenses and Regulations, and Title 17, Zoning, shall be amended as follows.

Section I, Title 17.16.020 – Permitted Uses

Section II, Title 5.09.020 – Requirements for Licensing New Businesses With a Physical Address Within City Limits

Section III, Title 5.04.030 – Business Defined

Section IV, Title 17.08.830 – Home Occupation

Section V, Severability

Section VI, Effective Date

Section I, Title 17.16.020(B) – Permitted Uses

B. Home ~~occupations~~, businesses/cottage industries, provided that the following conditions are met:

4. The home ~~occupation~~ business/cottage industry does not generate any noise that can be heard beyond the property lines of the home,

7. The home ~~occupation~~ business/cottage industry shall in no way affect the appearance of the principal building and the lot as a residence including the addition of accessory buildings that are not associated with residential uses,

8. The home ~~occupation~~ business/cottage industry shall in no way generate debris that would possibly produce litter,

9. The home ~~occupation~~ business/cottage industry shall not generate more than ten (10) trips per day, nor involve the parking of more than an additional two (2) vehicles per day,

10. Except as expressly permitted by this section, the ~~occupation~~ business/cottage industry shall in no way detract from the residential character of the neighborhood and shall not unreasonably interfere with the use of adjoining properties. The home ~~occupation~~ business/cottage industry should be conducted in such a manner that adjoining property occupants ~~aren't~~ are not reasonably aware that the applicant is conducting a business on his/her property,

11. ~~Approved h~~Home occupations business/cottage industry permits applications shall qualify as a permit exempt from regulatory reform requirements specified in GBMC Section 19.01.070(B). ~~The city clerk-treasurer~~ City staff shall review and approve all ~~home occupation business/cottage industry applications~~. Staff shall mail notice of a ~~home occupation business/cottage industry application~~ to owners of adjoining properties and properties within line of sight on the opposite side of the street. Staff shall mail the notice at least ten (10) days before ~~the city clerk-treasurer makes~~ city staff make a decision on the ~~permit application~~. ~~The city clerk-treasurer~~ City staff shall have the authority to condition the ~~permit application~~ approval in order to ~~insure~~ ensure compliance with applicable ~~permit application~~ criteria. Home business/cottage industry applications shall meet all requirements found in GBMC Section 5.09.20, Business Licensing.

12. The ~~home occupation business/cottage industry~~ does not include any marijuana related business;

Section II, Title 5.09.020 – Requirements For Licensing New Businesses With a Physical Address Within City Limits

B. Applications deemed by city staff to have potential impacts to neighbors, including, but not limited to, parking, noise, hours of operation, and types of service, shall be required to notify residences and businesses ~~within a one hundred fifty foot radius of the proposed business.~~ of adjoining properties and properties within line of sight on the opposite side of the street. The notification should include information on the business, the opportunity to comment in writing to the city, and the date of the public comment period. The public comment period shall be no less than two (2) weeks from the date of notification of the applicant. The applicant must provide the city with a list of those notified, and the date of notification.

Section III, Title 5.04.030 – Business Defined

“~~Home occupation business/cottage industry~~” means business conducted incidental to the residential use of property, generally within a dwelling by resident occupants within Gold Bar City Limits.

Section IV, Title 17.08.830 – Home ~~Occupation~~ Business/Cottage Industry

“~~Home occupation business/cottage industry~~” means an occupation carried on within a dwelling and not in an accessory building by a member or members of a family residing therein as outlined in Section 17.16.020.

Section V, Severability

This ordinance is severable and if any portion of it shall be declared invalid or unconstitutional, the remaining portion shall remain valid and enforceable.

Section VI, Effective Date

This ordinance shall take effect from, and after, its passage, approval, and publication as provided by law.

Passed by the Council for the City of Gold Bar on this _____ day of _____, 2024.

Attest: _____, Steve Yarbrough, Mayor

Attest: _____, Lisa Stowe, Clerk/Treasurer

City of Gold Bar

EST. 1910



107 – 5th Street, Gold Bar, WA 98251

City of Gold Bar Council Meeting Minutes Tuesday, June 18, 2024

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Yarbrough called the meeting to order at 7:00 pm. The meeting was held in hybrid format. Present in person were Councilmembers Lie and Martin. Staff members present in person were Chief Whalen, Public Works Director Norris and Clerk Stowe. Councilmembers Russell, Phillips, and Sears attended via Zoom as did Office Manager Beaston.

AGENDA APPROVAL

Councilmember Sears moved to adopt the agenda as amended to add the Affordable Housing Interlocal and with a second by Councilmember Russell, the motion carried.

MAYOR'S REPORT

Mayor Yarbrough attended Community Day at the Gold Bar Elementary school. He also attended a flag raising in Everett for the upcoming June 19th holiday and said it was inspirational. He also said a lot of work still must be done because of the racism and homophobia that still exists. He has an upcoming meeting with the Volunteers of America regarding service in Gold Bar. He thanked Office Manager Beaston for her work getting the full city fee schedule up on the website, and then spoke briefly about a Partnership meeting/training coming up.

STAFF REPORT

Chief Whalen also attended Community Day and spoke briefly about that event. He will be attending the June 19th gathering in Index.

Director Norris will be attending pre-construction meetings for the Transportation Improvement Board projects. He spoke briefly about the Fall View plat process. Councilmember Lie talked to him about the plat, Rico's Pizza status, and recreational vehicles. Director Norris also said he has received no comments from the Department of Commerce about the comprehensive plan update.

Clerk Stowe reminded the council to check their emails as she is still waiting for the return of forms from the Department of Retirement Services.

COUNCIL COMMENTS

Councilmember Sears talked about the Monroe Pride event and upcoming June 19th events.

Councilmember Lie reviewed ATV activity and asked about potential code violations about a home on 19th Street. Director Norris said the city would be acting on the illegal removal of trees from city property and will be investigating any other potential code violations. Councilmember Lie then talked about upcoming changes to the Heidelberg gravel pit and the impact on traffic, and the upcoming Snohomish County Tomorrow meeting.

Councilmember Martin spoke about the house on 19th street and an upcoming recreational meeting. She also said all rivers are closed to fishing.

Councilmember Russell also talked about the house on 19th Street.

Councilmember Phillips also talked about the house on 19th Street.

CITIZEN COMMENTS

Because there were people attending that had not been before, Clerk Stowe reviewed the process for public comment.

Jake Tripp spoke about the house on 19th Street and thanked staff for their work. Chief Whalen said deputies are monitoring the situation but there have been no violations so far. He has reviewed the history of calls in that area. Mr. Tripp asked about 'no parking' signs. There was discussion around public property and public parking vs. private property and parking on private property.

Leigh Anne Barr spoke about 19th Street, the use of the property, and her continued concerns.

CONTINUED BUSINESS - none

Ordinance #778, Amending Title 2. This ordinance creates a Tree Board. Councilmember Lie moved to accept Ordinance #778 for a second reading and adoption as presented, and with a second by Councilmembers Martin, Phillips, and Sears the motion carried.

NEW BUSINESS

Affordable Housing Interlocal. There was brief discussion and then Councilmember Lie moved to authorize Mayor Yarbrough to enter into the Interlocal and with a second by Councilmember Russell, the motion carried.

Resolution #24-03, Public Records. There was brief discussion around required wording changes as a result of recent legislative updates. Councilmember Lie moved to adopt Resolution #24-03 as presented and with a second by Councilmembers Phillips and Sears, the motion carried.

Resolution #24-04, Council Policies. There was brief discussion around the need to update the policies relating to changes around virtual meetings. Councilmember Sears moved to adopt Resolution #24-04 as presented and with a second by Councilmember Phillips, the motion carried.

FINAL COUNCIL COMMENTS/OTHER BUSINESS

Councilmember Sears thanked those who attended the council meeting.

Councilmember Lie also appreciated people attending and spoke briefly about code violations.

Councilmember Martin thanked those who attended and spoke about going to an introspective of June 19th.

Councilmember Russell echoed Mayor Yarbrough's comment about overcoming various prejudices in society. He thanked people for attending.

Councilmember Phillips talked to Chief Whalen about public trails, trespass, and 19th Street.

MINUTES APPROVAL

Councilmember Sears moved to approve the June 4th, 2024, minutes as presented and with a second by Councilmember Russell, the motion carried.

VOUCHER APPROVAL

Councilmember Martin moved to approve checks numbering 37675 through 37699 with \$13,145.18 for claims and \$1,200.00 for payroll and taxes, for a grand total of \$135,345.18 and with a second by Councilmember Sears, the motion carried.

ADJOURNMENT

Councilmember Sears moved to adjourn the meeting and with a second by Councilmember Russell the motion carried, and the meeting was adjourned at 7:45 pm.

Steve Yarbrough, Mayor

Lisa Stowe, Clerk/Treasurer

CHECK REGISTER

City Of Gold Bar

Time: 08:16:46 Date: 06/27/2024

06/19/2024 To: 07/02/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1111	06/20/2024	Claims	7	37700	Richard D Norris	226.40	Reimbursement
1112	06/20/2024	Claims	7	37701	Sno County Auditor		computer glitch, printed wrong vendor
1114	06/20/2024	Claims	7	37702	Sno County Auditor	36.00	310 Shelby, 121 Croft
1144	06/25/2024	Payroll	7	37703	Richard L Baker	4,362.66	
1145	06/25/2024	Payroll	7	37704	Denise J Beaston	3,218.43	
1146	06/25/2024	Payroll	7	37705	Demetria Hall-Phillips	91.24	
1147	06/25/2024	Payroll	7	37706	Lance Hunt	2,598.04	
1148	06/25/2024	Payroll	7	37707	Chuck Lie	91.24	
1149	06/25/2024	Payroll	7	37708	Florence D Martin	91.24	
1150	06/25/2024	Payroll	7	37709	Richard D Norris	5,225.63	
1151	06/25/2024	Payroll	7	37710	Lee Russell	91.24	
1152	06/25/2024	Payroll	7	37711	Jordan Sears	91.24	
1153	06/25/2024	Payroll	7	37712	Timothy M Shiers	3,370.74	
1154	06/25/2024	Payroll	7	37713	Arthur Stowe	2,082.00	
1155	06/25/2024	Payroll	7	37714	Lisa M Stowe	4,501.11	Payroll adj 1 of 5
1156	06/25/2024	Payroll	7	37715	Steven Yarbrough	912.41	
1158	06/25/2024	Payroll	7	37716	Vimly Benefit Solutions AWC Employee Ben.trust	7,551.63	Pay Cycle(s) 06/25/2024 To 06/25/2024 - WDS PLAN D; Pay Cycle(s) 06/25/2024 To 06/25/2024 - Basic Life; Pay Cycle(s) 06/25/2024 To 06/25/2024 - HealthFirst; Pay Cycle(s) 06/25/2024 To 06/25/2024 - VSP
1159	06/25/2024	Payroll	7	E37717	Coastal Community Bank	10,016.03	941 Deposit for Pay Cycle(s) 06/25/2024 - 06/25/2024
1160	06/25/2024	Payroll	7	37718	Dept Of Retirement Systems	5,792.57	Pay Cycle(s) 06/25/2024 To 06/25/2024 - PERS 2
1161	06/25/2024	Payroll	7	37719	MissionSquare	75.00	Pay Cycle(s) 06/25/2024 To 06/25/2024 - ICMA
1163	06/30/2024	Payroll	7	37720	Dept Of Labor And Industries	2,887.03	2ND Quarter L&I: 04/01/2024 - 06/30/2024
1164	06/30/2024	Payroll	7	37721	Employment Security Dept	206.89	2nd Quarter Unemployment: 04/01/2024 - 06/30/2024
1167	07/02/2024	Claims	7	37722	AM Test, Inc.	80.00	
1168	07/02/2024	Claims	7	37723	Amazon Capital Services	1,790.85	
1169	07/02/2024	Claims	7	37724	Builders Exchange Of Washington Inc	90.00	Crack Sea; Overlay
1170	07/02/2024	Claims	7	37725	Core & Main LP	113.92	
1171	07/02/2024	Claims	7	37726	Dept Of Corrections	389.97	
1172	07/02/2024	Claims	7	37727	Glen's Rental Sales and Service	1,145.55	
1173	07/02/2024	Claims	7	37728	John Deere Financial	428.52	
1174	07/02/2024	Claims	7	37729	Charles H Myers	174.70	
1175	07/02/2024	Claims	7	37730	Puget Sound Energy	4.45	
1176	07/02/2024	Claims	7	37731	Sno County District Court	396.73	
1177	07/02/2024	Claims	7	37732	Sno County PUD	2,175.33	
1178	07/02/2024	Claims	7	37733	Sound Publishing	10.32	
1179	07/02/2024	Claims	7	37734	Verizon Wireless	262.30	
1180	07/02/2024	Claims	7	37735	WA State Treasurer	2,228.76	
1181	07/02/2024	Claims	7	37736	Ziply Fiber	91.44	
1185	07/02/2024	Claims	7	37737	Atwell, LLC	12,935.50	Crack Seal; Overlay
1186	07/02/2024	Claims	7	37738	City Of Everett	1,075.00	
1187	07/02/2024	Claims	7	37739	Rush Order Tees	801.49	
1188	07/02/2024	Claims	7	37740	Sno County PUD	43.08	

CHECK REGISTER

City Of Gold Bar

Time: 08:16:46 Date: 06/27/2024

06/19/2024 To: 07/02/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1189	07/02/2024	Claims	7	37741	Zipty Fiber	41.67	
		001 General Government				26,318.65	
		101 City Street				6,409.34	
		302 General And Street Grants Fund				13,025.50	
		401 Water Operating				21,008.10	
		415 Stormwater Fund				8,808.00	
		633 Agency Fund				2,228.76	
						<u>77,798.35</u>	Claims: 24,541.98 Payroll: 53,256.37

Approve by the Finance Committee DATED this _____ day of _____ 2024.

Finance Group

Finance Group

Finance Group

Finance Group

WE, the members of the City Council of the City of Gold Bar Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for payment by the City of Gold Bar City Council.
ATTEST:

Councilmember

Councilmember

Councilmember

Clerk./Treasurer

Councilmember

Councilmember

Mayor

DATED this _____ day of _____ 2024.