

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, January 5, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Chief Hess, Clerk Stowe, and Director Norris.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as amended to add the Mayor Pro-tem position under 'New Business', and with a second by Councilmember Phillips, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem was glad everyone made it through 2020, and hopes for a better year.

### **STAFF REPORT**

Chief Hess appreciates all the community support as he comes up on a year as chief. He talked about abandoned properties, public nuisances, and work being done on those. He also mentioned the interlocal for jail services that is up for renewal.

Director Norris said all snow removal equipment and supplies are installed, tested, and ready for use. The City's water system plan is due to be renewed this year but there are no significant changes so the need to hire an engineer is not anticipated. Mayor Clem asked if there were any applications for business changes, which there are not.

### **COUNCIL COMMENTS**

Councilmember Sears said two resolutions are not on the City website. He also talked about meetings he has attended.

Councilmember Lie talked about letters of support for DNR grants. Clerk Stowe expressed concern about authorizing signatures on letters that have not been read first. Mayor Clem will review those and send them out to councilmembers. Councilmember Lie moved to authorize the Mayor to sign the letters if the Council approves of them after review, and with a second by Councilmember Sears, the motion carried. Mayor Clem also pointed out there is no issue with people sending similar letters of support personally.

Councilmember Lie would also like to see a legislative slot on the agenda.

### **CITIZEN COMMENTS - none**

### **CONTINUED BUSINESS**

*Health District Board Authorization.* After brief discussion, Councilmember Phillips moved to appoint City of Snohomish Councilmember Linda Redmon as the representative for Gold Bar, and with a second by Councilmember Sears, the motion carried.

#### **NEW BUSINESS**

*Mayor Pro-Tem for 2021.* After brief discussion, Councilmember Phillips moved to appoint Councilmember Sears as Mayor Pro-Tem, and with a second by Councilmember Yarbrough, the motion carried.

*Snohomish Regional Drug Task Force Interlocal.* After brief discussion, Councilmember Sears moved to approve the Drug Task Force Interlocal, and with a second by Councilmember Martin, the motion carried.

*2019 Audit Exit Letter.* Councilmember Yarbrough moved to authorize Mayor Clem signing the exit letter related to the audit for 2019, and with a second by Councilmember Sears, the motion carried.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Sears talked about the Mountain View Diner.

Councilmember Lie talked about revising a section of the municipal code.

#### **MINUTES APPROVAL**


Councilmember Phillips moved to approve the December 15<sup>th</sup>, 2020 minutes as presented, and with a second by Councilmember Yarbrough, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 34909 - 34956, with \$19,746.81 for claims and \$46,674.98 for payroll and payroll taxes, for a total of \$66,421.79, and with a second by Councilmember Yarbrough, the motion carried.

#### **ADJOURNMENT**

Councilmember Yarbrough moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried and the meeting was adjourned at 7:35 pm.

  
William Clem, Mayor  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, January 5, 2021

7:00 PM

CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. HEALTH DISTRICT BOARD AUTHORIZATION – DISCUSSION AND ACTION

NEW BUSINESS

1. SNOHOMISH REGIONAL DRUG TASK FORCE INTERLOCAL – DISCUSSION AND ACTION

2. 2019 AUDIT EXIT LETTER – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

December 15, 2020

VOUCHER APPROVAL

CHECKS

34909 – 34956

CLAIMS

\$19,746.81

PAYROLL

\$46,674.98

TOTAL

\$66,421.79

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, January 19, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Chief Hess, Clerk Stowe, and Director Norris.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem talked briefly about the windstorm and said staff did a good job clearing debris.

### **STAFF REPORT**

Chief Hess talked about heavy traffic the past weekend, people not understanding areas that are not to be used as a bypass, and radar enforcement.

Director Norris also talked about the windstorm and some trees in the park that the Department of Transportation (DOT) assisted with. He said work is being done by staff on framing the new shop.

### **COUNCIL COMMENTS**

Councilmember Sears talked about Martin Luther King Day.

Councilmember Lie talked about May Creek storm drains, an email from someone regarding street lights, and the City's street sweeper. Director Norris said the sweeper can't handle heavy, wet debris and staff has been out with buckets.

Councilmember Martin talked about seeing staff cleaning up debris, and that a medic unit was involved in an accident in all the weekend traffic.

Councilmember Yarbrough hopes for more vaccines to become available, and commended city staff for their work.

Councilmember Phillips also talked about the email regarding street lights. Mayor Clem said the street lights in question are not in city limits and some are privately maintained on private property.

### **CITIZEN COMMENTS**

Lynne Kelly talked about ranked choice voting.

### **CONTINUED BUSINESS - none**



## NEW BUSINESS

*Snohomish County Jail Interlocal.* Clerk Stowe asked that action be tabled until she can get clarification on fees. Councilmember Sears moved to table action until the next meeting and with a second by Councilmember Phillips, the motion carried.

*Legislative Update.* Councilmember Lie reviewed the City's comprehensive plan. He would like to see the City get back to focusing on core issues such as Wallace Falls State Park and SR2. Councilmember Yarbrough agreed that these are the top two priorities. Clerk Stowe reminded the Council that AWC sends out legislative bulletins to elected officials and to let her know if anyone was not receiving this. Councilmember Phillips asked about property the City owns near Wallace Falls and if it could be used as a parking lot. Director Norris explained why it could not.

*Ordinance No. 749 amending Title 15.* This ordinance amends the municipal code related to radon testing. Councilmember Lie moved to approve Ordinance No. 749 for an introduction and first reading, and with a second by Councilmember Phillips, the motion carried.

*Resolution 21-01 Voting Legislation.* Councilmember Sears asked to amend the resolution to change the Senate and House Bills noted in the original resolution. Clerk Stowe advised the Council to delay action until they were able to read the bills and know what they were voting on. Councilmember Sears moved to accept Resolution 21-01 relating to voting legislation as amended and with a second by Councilmember Lie, the motion carried with Councilmember Martin voting opposed and Councilmember Phillips abstaining.

*Public Works Mutual Aid Agreement.* This agreement is with the DOT for mutual assistance and updates an older interlocal. Councilmember Phillips moved to authorize Mayor Clem to sign this agreement and with a second by Councilmember Sears, the motion carried.

*WRIA-7 Draft Plan.* This plan will need to be acted on prior to April. Director Norris presented it to give Councilmembers time to review it prior to that deadline.

## FINAL COUNCIL COMMENTS/OTHER BUSINESS

Councilmember Sears said Resolution 20-12 is not on the City's website.

## MINUTES APPROVAL

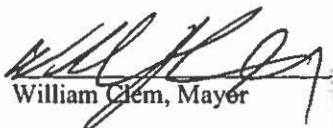
Councilmember Martin moved to approve the January 5, 2021 minutes as presented, and with a second by Councilmember Sears, the motion carried.

## VOUCHER APPROVAL

Councilmember Martin moved to approve checks numbering 34957 - 34992, with \$202,383.32 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$203,583.32, and with a second by Councilmember Sears, the motion carried.

## ADJOURNMENT

Councilmember Sears moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried and the meeting was adjourned at 7:41 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, January 19, 2021

7:00 PM

CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

NEW BUSINESS

1. SNOHOMISH COUNTY JAIL INTERLOCAL – DISCUSSION AND ACTION

2. LEGISLATIVE UPDATE – DISCUSSION AND ACTION

3. ORD. NO. 749 AMENDING TITLE 15 – INTRODUCTION AND FIRST READING

4. RES. NO. 21-01 VOTING LEGISLATION – INTRODUCTION AND ACTION

5. PUBLIC WORKS MUTUAL AID AGREEMENT – INTRODUCTION AND ACTION

6. WRIA-7 DRAFT PLAN – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

January 5, 2021

VOUCHER APPROVAL

CHECKS

34957 – 34992

CLAIMS

\$202,383.32

PAYROLL

\$1,200.00

TOTAL

\$203,583.32

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, February 2, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Chief Hess, Clerk Stowe, and Director Norris.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### **MAYOR'S REPORT - none**

### **STAFF REPORT**

Chief Hess reviewed staffing and rotation of deputies. He also updated the Council on changes to the contract, which will take place in 2023.

Director Norris had nothing to report. Councilmember Lie asked him about the Ley Road project and current conditions of that area. Maintenance staff filled potholes there, and on the shoulder of Nugget Road, last week.

### **COUNCIL COMMENTS**

Councilmember Sears asked people to stay cautious even though phase 2 is beginning. He also talked about an upcoming charity event.

Councilmember Lie talked about salaries for the Council and Mayor. He would like to see the Mayor's salary raised. There was brief discussion around this. He also cautioned people to continue wearing masks.

Councilmember Martin complimented Director Norris on the new public works building.

Councilmember Phillips apologized for arriving a few minutes late.

### **CITIZEN COMMENTS - none**

### **CONTINUED BUSINESS**

*Snohomish County Jail Interlocal.* Clerk Stowe clarified the amounts in the interlocal, which reflect an increase of roughly \$3.80. Councilmember Sears moved to authorize Mayor Clem to sign the interlocal and with a second by Councilmember Phillips, the motion carried.

*Ordinance No. 749 amending Title 15.* This ordinance amends the municipal code related to radon testing. Councilmember Sears moved to approve Ordinance No. 749 for a second reading and adoption, and with a second by Councilmember Lie, the motion carried.

## NEW BUSINESS

*Hazard Mitigation Plan.* Clerk Stowe and Director Norris gave background information on the plan. After discussion around the hazards of the County dike that comes into City limits in a few areas, Councilmember Phillips moved to authorize the Mayor to sign the Plan, and with a second by Councilmember Martin, the motion carried.

## FINAL COUNCIL COMMENTS/OTHER BUSINESS

Councilmember Lie spoke about the County dike and the 2008 flood.

Councilmember Yarbrough said the Mayor's position is exempt from having to wait until a new election cycle in order to receive a pay increase.

## MINUTES APPROVAL

Councilmember Martin moved to approve the January 19, 2021 minutes as presented, and with a second by Councilmember Sears, the motion carried.

## VOUCHER APPROVAL

Councilmember Martin moved to approve checks numbering 34993 - 35041, with \$107,470.68 for claims and \$41,185.51 for payroll and payroll taxes, for a total of \$148,656.19, and with a second by Councilmember Sears, the motion carried.

## ADJOURNMENT

Councilmember Sears moved to adjourn the meeting and with a second by Councilmember Martin, the motion carried and the meeting was adjourned at 7:28 pm.



~~William Clem, Mayor~~

Jordan Sears

Mayor Pro Tem



Lisa Stowe, Clerk



# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, February 2, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. SNOHOMISH COUNTY JAIL INTERLOCAL – DISCUSSION AND ACTION

2. ORD. NO. 749 AMENDING TITLE 15 – SECOND READING AND ACTION

NEW BUSINESS

1. HAZARD MITIGATION PLAN – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

January 19, 2021

VOUCHER APPROVAL

CHECKS

CLAIMS

PAYROLL

TOTAL

34993 – 35041

\$107,470.68

Voided Checks: 34995, 34999,  
35002, 35004, 35005, 35006

\$41,185.51

\$148,656.19

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, February 16, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Pro-Tem Sears called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Chief Hess, Office Manager Beaston, and Director Norris.

### **AGENDA APPROVAL**

Councilmember Phillips moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### **MAYOR'S REPORT**

Mayor Pro-Tem Sears thanked staff for their work with snow removal.

### **STAFF REPORT**

Director Norris talked about issues with snowplows and the backhoe. One plow and the backhoe are being repaired but the dump truck with the large plow has bigger problems with the starter going out and wipers not working unless pulled manually with a string. He thanked Office Manager Beaston for handling the string and wipers. Long term, he would like the Council to consider replacing the dump truck, which is a 1979 model that the City already spent \$9,000 on repairs last year.

Chief Hess talked about continuing work on traffic issues, multiple arrests, and ordinance violations. He is also working on getting radar and LIDAR training for deputies.

### **COUNCIL COMMENTS**

Councilmember Sears talked about upcoming meetings he will be attending.

Councilmember Lie talked about salaries for the Council and Mayor, and missing street signs.

Councilmember Martin also talked about meetings she attended and offers of help the City had received. She also reminded people about cold weather shelters. She thanked Director Norris for his work on plowing.

Councilmember Phillips also thanked staff for their work plowing.

### **CITIZEN COMMENTS - none**

### **HEALTH DISTRICT PRESENTATION**

The Snohomish Health District gave a PowerPoint presentation on the current work they are doing. There was brief discussion around the presentation.

**CONTINUED BUSINESS - none**

**NEW BUSINESS**

*Ordinance No. 750 Amending Title 2.* This ordinance amends the Mayor's salary. Office Manager Beaston said that if the Mayor's pay was raised to five hundred dollars (\$500) a month, it worked out to the same rate of pay that the Councilmembers make, and the Mayor's position has more responsibility and he is available 24/7. Councilmember Yarbrough said the initial draft listed \$500 but a survey was then done of cities with comparable populations and the amount was then increased to one thousand dollars (\$1,000) which is still on the low end of salaries for cities the size of Gold Bar. There was brief discussion. Councilmember Phillips moved to accept Ordinance No. 750 for an introduction and first reading, and with a second by Councilmember Yarbrough, the motion carried.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Phillips thanked staff again for their work with plowing.

**MINUTES APPROVAL**

Councilmember Martin moved to approve the February 2, 2021 minutes as presented, and with a second by Councilmember Phillips, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35042 - 35070, with \$30,875.01 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$32,075.01, and with a second by Councilmember Sears, the motion carried.

**ADJOURNMENT**

Councilmember Phillips moved to adjourn the meeting and with a second by Councilmember Martin, the motion carried, and the meeting was adjourned at 7:25 pm.

  
William Clem, Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, February 16, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

HEALTH DISTRICT PRESENTATION

CONTINUED BUSINESS - none

NEW BUSINESS

1. ORD. NO. 750 AMENDING TITLE 2 – INTRODUCTION AND FIRST READING

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

February 2, 2021

VOUCHER APPROVAL

CHECKS

34042 – 35070

CLAIMS

\$30,875.01

PAYROLL

\$1,200.00

TOTAL

\$32,075.01

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, March 2, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Chief Hess, Director Norris, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Yarbrough, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem said staff did a great job keeping streets clear during the recent snowfall. He has received lots of compliments on the new public works building. He thanked Councilmember Sears for filling in for him during the previous meeting.

### **STAFF REPORT**

Chief Hess talked about new legislation relating to controlled substances and asked the Council to consider adopting an ordinance similar to one Snohomish County as relating to drug paraphernalia. After discussion Mayor Clem asked Clerk Stowe to draft the ordinance for discussion at the next meeting.

Chief Hess talked about the need for bed covers for the trucks that deputies use in the Gold Bar region. After discussion, Mayor Clem said he would talk to the County about the possibility of sharing costs.

Chief Hess reviewed his report and talked about statistics and staffing.

Director Norris talked about progress on the public works building. He sent out fourteen bids for drywall and no one replied. Two stop signs were replaced recently. All vehicles have been repaired and are ready to go if more snow arrives.

Clerk Stowe told the Council that the County elections guide has been released. She will email it out and asked the Council to pay attention to filing dates.

### **COUNCIL COMMENTS**

Councilmember Sears talked about upcoming meetings he attended.

Councilmember Lie talked about salaries for the Council.

### **CITIZEN COMMENTS - none**

### **CONTINUED BUSINESS**

*Ordinance No. 750 Amending Title 2.* This ordinance amends the Mayor's salary. Mayor Clem recused himself from this portion of the agenda and Mayor Pro-Tem Sears took over. Councilmember Phillips moved to approve Ordinance No. 750 as presented and with a second by Councilmember Yarbrough, the motion carried. Mayor Clem then returned to his position as facilitator.

#### **NEW BUSINESS**

*WRIA Plan.* This plan was discussed previously and Director Norris sent changes to the Council prior to the meeting. After brief discussion, Councilmember Lie moved to allow Public Works Director Norris to speak for the City in voting on WRIA and with a second by Councilmember Yarbrough, the motion carried.

*Blueline Engineering Agreement.* This is the standard agreement for engineering services that the Transportation Improvement Board (TIB) requires for grant projects. Councilmember Sears moved to authorize Mayor Clem to sign the Agreement and with a second by Councilmember Yarbrough, the motion carried.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Yarbrough thanked Chief Hess for all his answers to questions.

#### **MINUTES APPROVAL**

Councilmember Sears moved to approve the February 16, 2021 minutes as presented, and with a second by Councilmember Martin, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35071 - 35098, with \$5,391.31 for claims and \$43,028.83 for payroll and payroll taxes, for a total of \$48,420.14, and with a second by Councilmember Yarbrough, the motion carried.

#### **ADJOURNMENT**

Councilmember Sears moved to adjourn the meeting and with a second by Councilmember Martin, the motion carried, and the meeting was adjourned at 7:42 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, March 2, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

HEALTH DISTRICT PRESENTATION

CONTINUED BUSINESS

1. ORD. NO. 750 AMENDING TITLE 2 – SECOND READING AND ACTION

NEW BUSINESS

1. WRIA PLAN – DISCUSSION AND ACTION

2. BLUELINE ENGINEERING AGREEMENT – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

February 16, 2021

VOUCHER APPROVAL

CHECKS

34071 – 35098

CLAIMS

\$5,391.31

PAYROLL

\$43,028.83

TOTAL

\$48,420.14

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, March 16, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Chief Hess, Director Norris, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem suggested that the Council consider creating committees that could involve one or two councilmembers and members of the public.

### **STAFF REPORT**

Chief Hess talked about ATVs and the need to educate the public on age limits and legal use. Signs prohibiting the use of compression braking have been installed. He also talked about signs for Index-Galena Road, Reiter Road, and Kellogg Lake Road that would prohibit right-hand turns off the highway on Sundays and holidays. There was brief discussion around this.

Director Norris also mentioned the no-braking signs that have been installed and said the new public works building is progressing nicely.

### **COUNCIL COMMENTS**

Councilmember Sears talked about a meeting he attended regarding traffic on Highway 2 and asked Chief Hess about recent interviews. Chief Hess said he had two applicants, the interviews went well, and that both applicants would be excellent when there is an opening.

Councilmember Lie asked about maintenance of storm drain filters. Director Norris told him there is a budget for this and two filters will be replaced this summer. Councilmember Lie then asked about the use of prison inmates. Director Norris has been talking to the Department of Corrections but there is no firm plan yet. Councilmember Lie then asked about two homes being built in town.

Councilmember Martin asked if the City had heard anything about receiving more funds for COVID-19 relief. Clerk Stowe said she had not.

Councilmember Yarbrough thanked Snohomish County Councilmember Sam Low for attending.

### **CITIZEN COMMENTS - none**



**CONTINUED BUSINESS - none**

**NEW BUSINESS**

*Resolution No. 21-02, Personnel Manual.* This resolution clarifies holidays and double-overtime pay. Councilmember Phillips moved to accept Resolution No. 21-02 as presented and with a second by both Councilmembers Yarbrough and Sears, the motion carried.

*Resolution No. 21-03, Council Procedures.* This resolution amends Council procedures to add a section on paying a twenty-five-dollar (\$25.00) stipend and mileage when a Councilmember is asked by the Mayor or Council to attend a meeting representing the City. Councilmember Sears moved to accept Resolution No. 21-03 as presented and with a second by Councilmember Martin, the motion carried.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Lie also attended meetings regarding Highway 2. Regarding committees, he would like to discuss emergency management. He is interested in attending Snohomish County Tomorrow meetings but is not interested in receiving a stipend to do so.

Councilmember Martin is anxious to be able to attend meetings again as she has missed them. She asked if the new COVID funds could be used for transportation improvements such as a new dump truck. Director Norris said the funds will probably have to be used directly for impacts from COVID, like the last round of funding was.

**MINUTES APPROVAL**

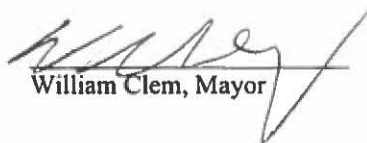
Councilmember Martin moved to approve the March 2<sup>nd</sup>, 2021 minutes as presented, and with a second by Councilmember Sears, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35099 - 35128, with \$19,626.20 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$20,826.20, and with a second by Councilmember Yarbrough, the motion carried.

**ADJOURNMENT**

Councilmember Martin moved to adjourn the meeting and with a second by Councilmember Sears, the motion carried, and the meeting was adjourned at 7:38 pm.

  
William Clem, Mayor

\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, March 16, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

NEW BUSINESS

1. RESOLUTION NO. 21-02 AMENDING PERSONNEL MANUAL – DISCUSSION AND ACTION

2. RESOLUTION NO. 21-03 AMENDING COUNCIL PROCEDURES – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

March 2, 2021

VOUCHER APPROVAL

CHECKS

35099 – 35128

CLAIMS

\$19,626.20

PAYROLL

\$1,200.00

TOTAL

\$20,826.20

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, April 6, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### **MAYOR'S REPORT - none**

### **STAFF REPORT**

Director Norris said that drywalling in the new public works building will start next week. He thanked Councilmember Martin for informing him of a federal grant that, if granted, might cover the expense of a new dump truck. For this grant, he needs letters of support and asked the Council for suggestions. He should have a template next week.

Councilmember Lie asked him about the proposed dog park. Director Norris said it is ready to put in and is waiting on staff time. Councilmember Lie then asked about inmate crews, which is waiting on the Department of Corrections.

Clerk Stowe said the draft financial report is available if any Councilmembers wish to review it prior to May 1<sup>st</sup>. She also reminded the Council that the deadline for the Public Disclosure Committee is April 16<sup>th</sup>.

### **COUNCIL COMMENTS**

Councilmember Lie is interested in attending the Snohomish County Tomorrow meetings on behalf of the City. After brief discussion, Councilmember Sears moved to appoint Councilmember Lie as representative and with a second by Councilmember Phillips, the motion carried.

Councilmember Lie would also like to have a discussion on emergency management and code enforcement.

Councilmember Martin verified that the finance committee will meet like normal next week when Clerk Stowe is gone.

Councilmember Yarbrough brought up the rescue plan funds and encouraged the Council to educate themselves on how funds can be spent. He said the more informed they are now, the better. He recommended the National League of Cities. There was brief discussion around the potential use of funds and the information available from the League.

### **CITIZEN COMMENTS - none**

**CONTINUED BUSINESS - none**

**NEW BUSINESS**

*Department of Emergency Management Interlocal.* There are no changes to the current interlocal. Action is needed to extend that interlocal another three years. Councilmember Yarbrough moved to authorize Mayor Clem extending the interlocal and with a second by Councilmember Sears, the motion carried.

*Resolution No. 21-04, Amending the Personnel Manual.* After approving Resolution No. 21-02 at the last meeting, staff said the wording was not what they had expected. This resolution repeals the previous one and clarifies wording. Councilmember Sears moved to approve Resolution No. 21-04 as presented and with a second by Councilmember Phillips, the motion carried.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

All Councilmembers encouraged people to get vaccinated against COVID-19.

Councilmember Yarbrough said that the webinars he will send links to are well worth Councilmembers' time.

Mayor Clem said Representative Eslick is gathering information in homelessness and its impacts on communities. If any Councilmembers have insights on this, please get those to either the Mayor, or Representative Eslick.

**MINUTES APPROVAL**

Councilmember Yarbrough moved to approve the March 16<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Martin, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35129 - 35170, with \$13,567.35 for claims and \$45,444.58 for payroll and payroll taxes, for a total of \$59,011.93, and with a second by Councilmember Sears, the motion carried.

**ADJOURNMENT**

Councilmembers Martin and Sears moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried, and the meeting was adjourned at 7:23 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk



# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, April 6, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

NEW BUSINESS

1. DEPARTMENT OF EMERGENCY MANAGEMENT INTERLOCAL – DISCUSSION AND ACTION

2. RESOLUTION 21-04 AMENDING THE PERSONNEL MANUAL – INTRODUCTION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

March 16, 2021

VOUCHER APPROVAL

CHECKS

35129 – 35170

CLAIMS

\$13,567.35

PAYROLL

\$45,444.58

TOTAL

\$59,011.93

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, April 20, 2021

### CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris and Clerk Stowe.

### AGENDA APPROVAL

Councilmember Martin moved to approve the agenda as presented, and with a second by Councilmember Sears, the motion carried.

### MAYOR'S REPORT

Recent police activity blocked 1<sup>st</sup> Street but Mayor Clem had no updates.

### STAFF REPORT

Director Norris received a report about off-color water. He said that with the good weather, people are filling pools which stirs up the system. He said flushing of the system will start soon and should be done in a week. If residents experience dirty water they should run their cold water taps to clear pipes.

Director Norris submitted the grant application for a new dump truck. After submitting he found out there is a requirement for matching funds, which was not listed in the application. If the City receives the grant, there may be a matching fund requirement around \$20,000, which would still save the City \$60,000 for the dump truck. He doesn't think chances are good to get the grant, but the application is in.

Councilmember Lie asked him about surveyors at the Wallace Falls Estates. They are marking where the new waterline at May Creek and Ley Road will go in for the new development.

### COUNCIL COMMENTS

Councilmember Sears encouraged people to get vaccinated for COVID-19.

Councilmember Lie appreciated getting information from staff.

Councilmember Martin reminded people to be cautious with open fires as there have already been two brush fires in the area.

### CITIZEN COMMENTS - none

### CONTINUED BUSINESS - none

### NEW BUSINESS

*BlueLine Consultant Agreement.* This agreement is specific for the upcoming watermain replacement. There were discrepancies in the dollar amount in the scope of work but this is related to an amendment to add Tweit Court. This project includes the second and third projects listed in the water comprehensive plan. Councilmember Phillips authorized Mayor Clem to sign the Agreement, and with a second by Councilmember Yarbrough, the motion carried.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Lie asked about a pothole outside of City limits. Director Norris has contacted the county but had no response yet. He talked about the street overlay related to the new development and hopes that will solve the issue.

Mayor Clem reminded the Council that next month is the filing deadline for open seats.

#### **MINUTES APPROVAL**

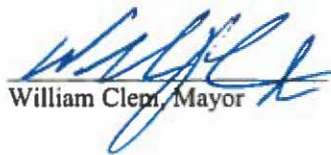
Councilmember Sears moved to approve the April 6<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Martin, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35171 - 35187, with \$12,990.78 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$14,190.78, and with a second by Councilmember Sears, the motion carried.

#### **ADJOURNMENT**

Councilmembers Sears moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried, and the meeting was adjourned at 7:20 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, April 20, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

NEW BUSINESS

1. BLUELINE CONSULTANT AGREEMENT - DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

April 6th, 2021

VOUCHER APPROVAL

CHECKS

CLAIMS

PAYROLL

TOTAL

35171 – 35187

\$12,990.78

\$1,200.00

\$14,190.78

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, May 4, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Chief Hess, Director Norris and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Martin moved to approve the agenda as presented, and with a second by Councilmember Sears, the motion carried.

### **MAYOR'S REPORT - none**

### **STAFF REPORT**

Chief Hess reviewed the regular police report and talked about continued work with traffic, radar training, upcoming work on homeless issues, and an upcoming meeting with multiple agencies to talk about crime and issues in the valley. He is also moving forward with work on the upcoming National Night Out.

Director Norris talked about work being done on the new public works building, mowing season, the delay in getting Department of Corrections work crews, upcoming excavation by the developer for the Wallace Falls court plat, and work the City will be doing in the same area.

Clerk Stowe talked about a salary comparison document. There was some confusion, and it appears that form did not get in Council packets. She will get it to the Council. The document reviewed staff salaries in comparison with other cities of the same size and found that employees are well within range.

### **COUNCIL COMMENTS**

Mayor Clem said he met with several Snohomish County mayors regarding rolling back to Phase II but the governor has placed a two-week pause on this so the county will stay in Phase III for the time being. He encouraged people to get the COVID-19 vaccine.

Councilmember Sears also encouraged people to get vaccinated for COVID-19. He talked about the recent legislative session and meetings he attended.

Councilmember Lie also talked about a meeting he attended and affordable housing.

Councilmember Martin reminded people it's the time of year to be aware of fire danger and water safety.

### **CITIZEN COMMENTS – none**

### **PUBLIC HEARING**

Clerk Stowe opened the public hearing at 7:17 pm and reviewed the hearing process. No Councilmembers noted any conflicts of interest that would result in recusing themselves from the hearing. The agenda for the public hearing included two resolutions and discussion on the water plan.

*Resolution No. 21-05, Six-Year Transportation Improvement Plan.* The resolution was incorrectly numbered as 21-06 on the document. This resolution is done each year and assists the City in obtaining grants for street projects. Director Norris reviewed the projects on the plan and there was brief discussion around those projects. Councilmember Yarbrough moved to adopt Resolution 21-05 with the resolution number corrected and with a second by Councilmember Sears, the motion carried.

*Resolution No. 21-06, Amending the Fee Schedule.* This amendment makes changes to fees around public records requests, watermain installations, and animal control fees. After brief discussion, Councilmember Yarbrough moved to accept Resolution No. 21-06 as presented and with a second by Councilmember Phillips, the motion carried.

*Water Comprehensive Plan Draft.* This Plan is ready to go to the Department of Health for review. Because of the size of the document, Director Norris offered to email the whole thing or a synopsis, if any councilmember wished to review it. There was a great deal of discussion on the plan, and also on the water system in general. No action was needed at this point.

After discussion, Councilmember Sears moved to adjourn the public hearing and with a second by Councilmember Phillips, the public hearing was adjourned and the regular meeting returned to at 7:47 pm.

**CONTINUED BUSINESS - none**

**NEW BUSINESS - none**

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Lie encouraged people to get the COVID-19 vaccine.

Councilmember Yarbrough also encouraged getting the vaccine and felt it was a good compromise to pause changes in Phases.

**MINUTES APPROVAL**


Councilmember Sears moved to approve the April 20<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Martin, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35188 - 35227, with \$147,636.71 for claims and \$39,876.99 for payroll and payroll taxes, for a total of \$187,513.70, and with a second by Councilmember Yarbrough, the motion carried.

**ADJOURNMENT**

Councilmembers Sears moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried, and the meeting was adjourned at 7:54 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, May 4, 2021

7:00 PM

CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

PUBLIC HEARING

1. RESOLUTION #21-05, SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN – DISCUSSION AND ACTION

2. RESOLUTION #21-06, AMENDING THE FEE SCHEDULE – DISCUSSION AND ACTION

3. WATER COMPREHENSIVE PLAN DRAFT - DISCUSSION

CONTINUED BUSINESS - none

NEW BUSINESS - none

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

April 20th, 2021

VOUCHER APPROVAL

CHECKS

CLAIMS

PAYROLL

TOTAL

35188 – 35227

\$147,636.71

\$39,876.99

\$187,513.70

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, May 18, 2021

### CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Chief Hess, Director Norris and Clerk Stowe.

### AGENDA APPROVAL

Councilmember Martin moved to approve the agenda as presented, and with a second by Councilmember Sears, the motion carried.

### MAYOR'S REPORT

Mayor Clem talked about all the changes that have happened over the past year, the part time nature of being a Mayor, and having a full-time job. Because of these he will not be filing for another term.

### STAFF REPORT

Chief Hess will be hosting a meeting with other law enforcement agencies regarding services. Now that we are moving out of COVID he is also considering ways to meet the community. One deputy is leaving to become a K9 officer and will be replaced by a former trooper who is very familiar with this area. This change will happen possibly by June 1<sup>st</sup>. Chief Hess and deputies will be working over Memorial weekend for traffic enforcement.

Director Norris talked about the recent water main break on 1<sup>st</sup> Street. A new pressure reducing valve has been installed. The bid opening for the street overlay was today and the low bidder should save the city about \$1,000. He sent an email to Councilmembers regarding a needed amendment to the Blue Line Consultant agreement. Two appendices were left out that change a few things on the agreement, which he reviewed. After brief discussion, Councilmember Yarbrough moved to authorize accepting the amended agreement, and with a second by Councilmember Phillips, the motion carried. Director Norris also presented a proposal for a new dump truck since the City did not receive the grant to purchase one. He would like this to be in next year's budget. The cost is estimated to be \$65,687.61.

### COUNCIL COMMENTS

Councilmember Sears stated he would be filing for the mayor position and thanked Mayor Clem for his work. He also talked about trees on Highway 2.

Councilmember Lie thanked Mayor Clem and said he has done an outstanding job. He also talked about the community Block Watch and the draft water system plan, and Well 4, which he reviewed.

Councilmember Martin will miss Mayor Clem and talked about how impressed she has been with the job he has done. She reminded people to continue being cautious regarding fire and water risks.

Councilmember Yarbrough said that Mayor Clem still has three days to change his mind.



Councilmember Phillips also thanked Mayor Clem for all he has done for the Council and the City.

**CITIZEN COMMENTS – none**

**CONTINUED BUSINESS - none**

**NEW BUSINESS - none**

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Sears asked for an update on the dog park. Director Norris said they are waiting on tractor repairs.

Councilmember Lie asked if there were plans to move back to in-person Council meetings. There was brief discussion around this.

Councilmember Lie also asked for an update on Department of Correction work crews. Director Norris said they are still waiting on contract updates.

**MINUTES APPROVAL**

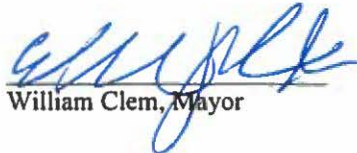
Councilmember Martin moved to approve the May 4<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Sears, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35228 - 35247, with \$12,217.09 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$13,417.09, and with a second by Councilmember Yarbrough, the motion carried.

**ADJOURNMENT**

Councilmembers Yarbrough and Phillips moved to adjourn the meeting and with a second by Councilmember Sears, the motion carried, and the meeting was adjourned at 7:24 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, June 1, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS - none

NEW BUSINESS

1. TIB CONTRACT AWARD - DISCUSSION

2. DEPARTMENT OF CORRECTIONS CONTRACT – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

May 18, 2021

VOUCHER APPROVAL

CHECKS

35248 – 35293

CLAIMS

\$52,027.33

PAYROLL

\$40,628.25

TOTAL

\$92,655.58

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, June 1, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Pro-Tem Sears called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Chief Hess, Director Norris and Clerk Stowe. Mayor Clem was unable to attend.

### **AGENDA APPROVAL**

Councilmember Yarbrough moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### **MAYOR'S REPORT - none**

### **STAFF REPORT**

Clerk Stowe said the annual financial reports have been submitted to the State Auditor prior to the May 31<sup>st</sup> deadline.

Director Norris presented a staff report. Plumbing and painting are done in the new public works building but there is still a little electrical work to be done, as well as finishing floors. The dog park is still waiting on tractor repairs.

Chief Hess reviewed his report, said there is nothing of significance in crime, and they are still being proactive on traffic control. A new deputy begins working for the Gold Bar region June 2<sup>nd</sup>. Chief Hess has also been working with staff on code enforcement.

### **COUNCIL COMMENTS**

Councilmember Sears encouraged people to get vaccinated and wear sunscreen. He also talked about upcoming Pride events.

Councilmember Lie thanked staff for summary reports. He would like the City to be proactive in keeping campaign signs out of the Highway 2 corridor. He talked about the number of quads being used illegally and said the City went out of its way to allow these and it is time to control those that are illegal. He also reviewed the May Creek dike.

Councilmember Martin reminded people to continue being cautious regarding fire and water risks.

### **CITIZEN COMMENTS – none**

### **CONTINUED BUSINESS - none**

### **NEW BUSINESS**

*TIB Contract Award.* This relates to the grant received by the City for an overlay of a portion of Ley Road. Sealed bids were accepted by the City and opened. Director Norris asked the Council to authorize awarding the contract to the lowest bidder. After brief discussion, Councilmember Yarbrough moved to approve awarding the contract and with a second by Councilmember Phillips, the motion carried.

*Department of Corrections Contract.* This new contract is in effect until 2023. The Council packets did not include a copy of the contract. After brief discussion, Councilmember Yarbrough moved to approve the new contract and with a second by Councilmember Martin, the motion carried.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Sears mentioned vaccinations again.

Councilmember Lie talked about the Department of Corrections work crews.

Councilmember Yarbrough said Sultan received a grant for generators and this led to brief discussion on generators that the City has.

#### **MINUTES APPROVAL**

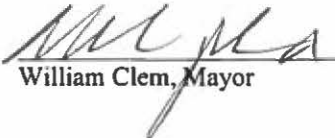
Councilmember Martin moved to approve the May 18<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Yarbrough, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35248 - 35294, with \$52,027.33 for claims and \$40,628.25 for payroll and payroll taxes, for a total of \$92,655.58, and with a second by Councilmember Yarbrough, the motion carried.

#### **ADJOURNMENT**

Councilmembers Martin moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried, and the meeting was adjourned at 7:19 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk



# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, June 1, 2021

7:00 PM

CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS - none

NEW BUSINESS

1. TIB CONTRACT AWARD - DISCUSSION

2. DEPARTMENT OF CORRECTIONS CONTRACT – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

May 18, 2021

VOUCHER APPROVAL

CHECKS

35248 – 35293

CLAIMS

\$52,027.33

PAYROLL

\$40,628.25

TOTAL

\$92,655.58

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, June 15, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Chief Hess, Director Norris and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Yarbrough, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem asked the Council to think about whether they wanted to resume Council meetings in person, and to possibly discuss this during final council comments.

### **STAFF REPORT**

Chief Hess reviewed statistics, including the average number of calls and a snapshot of the first five months.

Director Norris updated the Council on ongoing tractor repairs, the new public works building, and a hydrant replacement.

He then talked about the part-time maintenance position. The position was initially filled by Mackenna Thelen, who decided the job was not for her. Director Norris then hired the other applicant, Art Stowe. Mr. Stowe is entitled to insurance benefits, as was Ms. Thelen, but he is currently covered under Clerk Stowe's policy. Currently the City pays for an employee and a portion of the cost for a spouse, with the employee contributing the difference. Director Norris would like the Council to authorize reimbursing Clerk Stowe for that portion of insurance she currently pays. After brief discussion, Councilmember Phillips moved to allow reimbursement for spousal benefits and with a second by Councilmember Sears, the motion carried.

Councilmember Lie asked for an update on the Department of Corrections (DOC) contract. The contract has been signed by the Mayor and DOC now has it for their signatures.

Councilmember Sears asked for more information on the public works building. Director Norris said that the Department of Labor and Industries had signed off on electrical work, fire inspections have been done, molding and trim still needs to be completed, and staff may be able to move in next week.

Councilmember Lie asked if there were cameras on the buildings, which there are not.

Clerk Stowe said that check numbers on the agenda for the last meeting were incorrect, and that check number 35294 had been left off. The check numbers were correct in the minutes, the check register, and the packet the finance committee reviews. It was just the agenda that had the mistake. No action was needed by the Council.

Clerk Stowe updated the Council on the American Rescue Plan Act (ARPA) and funding the City should be receiving. After brief discussion, Councilmember Martin moved to authorize Mayor Clem to sign the ARPA forms to receive funding, and with a second by Councilmember Sears, the motion carried. Mayor Clem plans to have a proposal regarding the use of funds at the next meeting.

#### **COUNCIL COMMENTS**

Councilmember Sears talked about upcoming events in Monroe, including Juneteenth and Pride gatherings.

Councilmember Lie asked about usage of the City car, which is used for trainings outside of the City.

Councilmember Martin talked about the possibility of having a vaccination event hosted by the Health Department, held in Gold Bar. She will meet with Clerk Stowe to review what Clerk Stowe has already done, and will pursue having a mobile clinic.

Councilmember Yarbrough thanked Director Norris for his hard work on the public works building.

Councilmember Phillips said her office hours are the same as the city hall so she will drop off a laptop on Thursday.

#### **CITIZEN COMMENTS**

Jeffrey Seymour introduced himself and said he is trying to get more involved in the community and has filed to run for an open Council seat. Mayor Clem offered to meet with him.

#### **PUBLIC HEARING**

Clerk Stowe opened the public hearing at 7:26 pm and reviewed the hearing process. No Councilmembers noted any conflicts of interest that would result in recusing themselves from the hearing. The agenda for the public hearing consisted of the Determination of Non-Significance for the City's water comprehensive plan.

There was brief discussion around the determination, that this is a non-project, and that no comments had been received. He then asked the Council if they had comments, which they did not.

Councilmember Sears moved to adjourn the public hearing and with a second by Councilmember Yarbrough, the public hearing was adjourned, and the regular meeting returned to at 7:29 pm.

#### **CONTINUED BUSINESS - none**

#### **NEW BUSINESS**

*ORD No. 751 Amending Titles 10 and 15.* This ordinance corrects a typographical error and updates outdated reference information. After brief discussion, Councilmember Phillips moved to accept Ordinance No. 751 for an introduction and first reading and with a second by Councilmember Yarbrough, the motion carried.

*Snohomish County PUD Service Area Agreement.* The Department of Health requires water districts that abut each other to have agreements in place. Additionally, those with water services within city limits also must have an agreement in place. One has existed with Snohomish County PUD for several years but expired two years ago. Since then the City has been working with the PUD to renew the agreement, which is now finalized. This version will now be perpetual, ending upon notification by either party rather than having an end date. Councilmember Yarbrough asked about two properties within the PUD's service area, that the City serves. These two properties have been on City water for almost thirty years but the older map did not reflect that. The new map has been adjusted. With no further discussion, Councilmember Sears moved to authorize Mayor Clem to enter into this agreement and with a second by Councilmember Martin, the motion carried.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Sears is fine with moving back to in-person Council meetings. He will be out of the country in September and hopes that the Zoom option will still be available.

Councilmember Lie is comfortable coming in but felt people should be cautious about it.

Councilmember Martin is in favor of in-person meetings and has missed them.

Councilmember Yarbrough said he has heard no clamor from the public for making meetings in person, and agrees with Councilmember Lie that there should be caution. He also asked Clerk Stowe about the budget report and the low expenditures in the water capital fund. Expenditures are low as bills have not yet come in for engineering work on projects.

Councilmember Phillips asked about ARPA funds and if the money will be used for water system projects. There was brief discussion around this.

Mayor Clem said he felt there was no reason to rush back into in-person Council meetings and suggested waiting until all Councilmembers felt it was safe to do so. The City will continue Zoom Council meetings through July and revisit in-person at that time.

#### **MINUTES APPROVAL**

Councilmember Yarbrough moved to approve the June 1<sup>st</sup>, 2021 minutes as presented, and with a second by Councilmember Martin, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35295 - 35319, with \$53,301.18 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$54,501.18, and with a second by Councilmember Phillips, the motion carried.

#### **ADJOURNMENT**

Councilmembers Phillips moved to adjourn the meeting and with a second by Councilmember Sears the motion carried and the meeting was adjourned at 7:45 pm.

  
William Clem, Mayor

\_\_\_\_\_  
Lisa Stowe, Clerk



# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, June 15, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

PUBLIC HEARING – WATER SYSTEM COMPREHENSIVE PLAN DNS

CONTINUED BUSINESS - none

NEW BUSINESS

1. ORD. NO. 751 AMENDING TITLES 10 AND 15 – INTRODUCTION AND FIRST READING

2. SNO. CO. PUD SERVICE AREA AGREEMENT – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

June 1, 2021

VOUCHER APPROVAL

CHECKS

CLAIMS

PAYROLL

TOTAL

35295 – 35319

\$53,301.18

\$1,200.00

\$54,501.18

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, July 6, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Sears, and Yarbrough. Also present was Chief Hess, Director Norris and Clerk Stowe. Councilmember Phillips was not present.

### **AGENDA APPROVAL**

Councilmember Martin moved to approve the agenda as presented, and with a second by Councilmember Sears, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem worked with Councilmember Martin to set up a mobile vaccination unit in Gold Bar. She will talk about this further. He believes there are about forty people interested so far.

### **STAFF REPORT**

Chief Hess reviewed his Chief report, crime statistics, and anticipated activities for National Night Out (NNO) on August 3rd. He asked the Council to look at the anticipated expenses for NNO.

Clerk Stowe said that \$1,000 was already budgeted for community events and the expenses for NNO were not anticipated to go over that so no further action was needed by the Council. She also asked the Council if they wanted to cancel, or reschedule, the Council meeting on the same date. Councilmember Sears moved to cancel the August 3<sup>rd</sup> Council meeting and with a second by Councilmember Lie, the motion carried.

Clerk Stowe let the Council know that the first installment of the ARPA funds have been deposited, in the amount of \$328,278.00. She will meet with Mayor Clem and Director Norris to create a proposal for use of those funds, to present to the Council.

Director Norris said the final inspection on the new public works building was completed and they have moved in. He invited the Council to stop in and see the building. He said the Wallace Falls Plat is proceeding and that curbs, gutters, and sidewalks should be going in within the next few weeks.

### **COUNCIL COMMENTS**

Councilmember Sears reminded people of the danger of rivers.

Councilmember Lie talked about the speed signs at Wallace Falls State Park. He is also looking forward to the new restaurant opening.

Councilmember Martin also talked about the danger of rivers and the elevated fire danger.

Councilmember Martin talked about the upcoming vaccination clinic and asked for help sharing information about the clinic. It will be held July 9<sup>th</sup>, from 4:00 – 6:00 pm. No reservation or money is needed, and this is not just for Gold Bar residents. It will be held at Fire Station 53 near the school. There was brief discussion on methods of advertising.

Councilmember Martin also said she was appalled by the fireworks on the 4<sup>th</sup> when conditions are so dry.

Councilmember Yarbrough said Sultan is considering replacing all stop lights with roundabouts and that he thinks this will help the flow of traffic.

#### **CITIZEN COMMENTS - none**

#### **CONTINUED BUSINESS**

*ORD No. 751 Amending Titles 10 and 15.* This ordinance corrects a typographical error and updates outdated reference information. Councilmember Yarbrough moved to accept Ordinance No. 751 for second reading and adoption as presented, and with a second by Councilmember Sears, the motion carried.

#### **NEW BUSINESS**

*Interagency Data Sharing Agreement.* Clerk Stowe said recent legislation requires the state and local government to have data sharing agreements in place. The City shares data with the State Auditor. Councilmember Sears moved to approve entering into the agreement with the State Auditor for data sharing, and with a second by Councilmember Yarbrough, the motion carried.

*Resolution No. 21-07 Amending the Financial Plan.* Clerk Stowe introduced this resolution that relates to the use of beginning balances. After discussion, the Council asked to have this placed on the next agenda to give them time to review it further, as well as give Councilmember Phillips time to see it.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Sears is excited about the vaccination clinic and will help advertise it.

Councilmember Lie feels a round-about in Gold Bar is also needed.

Councilmember Martin asked for assistance in setting up the vaccination clinic.

#### **MINUTES APPROVAL**

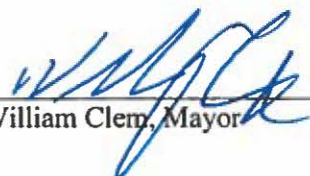
Councilmember Sears moved to approve the June 15<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Martin, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35320 - 35366, with \$32,147.39 for claims and \$45,203.31 for payroll and payroll taxes, for a total of \$77,350.70, and with a second by Councilmember Sears, the motion carried.

#### **ADJOURNMENT**

Councilmembers Sears moved to adjourn the meeting and with a second by Councilmember Martin the motion carried, and the meeting was adjourned at 7:36 pm.

  
\_\_\_\_\_  
William Clem, Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk



# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, July 20, 2021

7:00 PM

CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. RESOLUTION NO. 21-07, FINANCIAL PLAN AMENDMENT

NEW BUSINESS

1. RESOLUTION NO. 21-08, FINANCE COMMITTEE – DISCUSSION AND ACTION

2. IT CONTRACT – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

July 6, 2021

VOUCHER APPROVAL

CHECKS

35367 – 35389

CLAIMS

\$24,766.26

PAYROLL

\$1,200.00

TOTAL

\$25,966.26

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, July 20, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Chief Hess, Director Norris, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Martin moved to approve the agenda as presented, and with a second by Councilmember Sears, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem reminded the Council that the meeting of August 3<sup>rd</sup> was cancelled and asked for help getting the word out about National Night Out.

### **STAFF REPORT**

Director Norris talked about progress on the Wallace Falls Court construction. He also said grinding for the Ley Road overlay will be August 3<sup>rd</sup>, with paving on the 4<sup>th</sup>.

Chief Hess reviewed who will be attending National Night Out, and what activities will happen, including confirming the helicopter will be there. He also talked about new legislation going into effect on the 25<sup>th</sup> of July. He will be attending a training and will be able to give more information to the Council about the new legislation after the training.

### **COUNCIL COMMENTS**

Councilmember Sears said Congresswoman Delbene is looking for interns. He also reminded people that August 2<sup>nd</sup> was election day for the primary.

Councilmember Lie talked about Snohomish County Tomorrow, his recent meeting with environmental groups and Tulalip Tribes regarding outdoor recreation, and the impacts of the potential gun range on Sultan Basin Road.

Councilmember Martin reminded people of the current fire danger. She also thanked a Snohomish County Deputy for rendering assistance to a young boy that was injured by falling rocks.

Councilmember Martin said the second dose for those who were vaccinated at the recent mobile clinic will be July 30<sup>th</sup>, from 6:00 – 7:00 pm. Councilmember Yarbrough asked if there was a good turnout. She said ten people came and that the numbers were disappointing but that was ten more people vaccinated. She believes the lack of lead time before the clinic was concerning.

Councilmember Yarbrough said ACE Hardware in Sultan was closing and it was sad to see another business going away.

Councilmember Phillips apologized for missing the last meeting. Councilmember Lie moved to excuse her absence and with a second by Councilmember Sears, the motion carried.

#### **CITIZEN COMMENTS - none**

#### **CONTINUED BUSINESS**

*Resolution No. 21-07 Amending the Financial Plan.* This Resolution was introduced at the last meeting, but action was delayed in order to allow time to review it and to allow time for Councilmember Phillips to see it. There was discussion about how the funds worked; beginning balances; rainy day funds; that spending would have to be approved by the Council through the budget process; the amount of money that should be held for emergencies; how interest was earned; that this establishes a minimum the City feels should be kept on hand; and preserves the amounts funds should have. After discussion, Councilmember Yarbrough moved to approve Resolution No. 21-07 as presented and with a second by Councilmember Sears, the motion carried.

#### **NEW BUSINESS**

*Resolution No. 21-08, Finance Committee.* This resolution states that a finance committee member may be removed from the finance committee after three unexcused absences. Discussion around this resolution digressed into the duties and regulations around the committee in general and it became clear more time was needed. Clerk Stowe will place this on the next agenda for further discussion. In the meantime, a notice will be posted on the back of utility bills that there is an opening for a citizen on the committee. After discussion, Councilmember Yarbrough moved to approve Resolution No. 21-08 as presented and with a second by Councilmember Sears, the motion carried.

**IT Contract.** Councilmember Lie clarified that this is an amendment to an existing contract and not a new one. There was discussion about the new wording, which is specific to Councilmember Yarbrough and is added as a requirement of his electrical union and related to his upcoming retirement. After discussion, Councilmember Lie moved to approve the IT contract amendments, and with a second by Councilmember Phillips, the motion carried, with Councilmember Sears abstaining, and Councilmember Yarbrough recusing himself from voting.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Sears said he abstained from voting on the IT contract to avoid bad optics because he and Councilmember Yarbrough are both running for the position of mayor.

Councilmember Lie was disappointed in the vaccination rates and feels people may be in for a bad autumn.

Councilmember Yarbrough thanked Councilmember Martin for her work in getting the mobile clinic to the city. Mayor Clem said he doesn't think the low numbers of people getting vaccinated has anything to do with access and/or supplies anymore.

#### **MINUTES APPROVAL**

Councilmember Sears moved to approve the July 6<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Martin, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35367- 35389, with \$24,766.26 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$25,966.26, and with a second by Councilmembers Sears and Yarbrough, the motion carried.

#### **ADJOURNMENT**

Councilmembers Sears moved to adjourn the meeting and with a second by Councilmember Phillips the motion carried, and the meeting was adjourned at 7:42 pm.

  
\_\_\_\_\_  
William Clem, Mayor  
\_\_\_\_\_  
Lisa Stowe, Clerk



# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, July 20, 2021

7:00 PM

CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. RESOLUTION NO. 21-07, FINANCIAL PLAN AMENDMENT

NEW BUSINESS

1. RESOLUTION NO. 21-08, FINANCE COMMITTEE – DISCUSSION AND ACTION

2. IT CONTRACT – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

July 6, 2021

VOUCHER APPROVAL

CHECKS

35367 – 35389

CLAIMS

\$24,766.26

PAYROLL

\$1,200.00

TOTAL

\$25,966.26

ADJOURNMENT

# City of Gold Bar

EST. 1910

107 – 5<sup>th</sup> Street, Gold Bar, WA 98251



## City of Gold Bar Council Meeting Minutes Tuesday, August 17, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Lie, Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Martin moved to approve the agenda as presented, and with a second by Councilmember Phillips, the motion carried.

### **MAYOR'S REPORT - none**

### **STAFF REPORT**

Director Norris said Chief Hess was on vacation but his report was sent to all councilmembers.

Director Norris updated the Council on the Wallace Falls Court project, the Ley Road overlay, work done by the rented lift, well cleaning, a service line to a home that cracked, stormwater filters, the impact of DOC crews, and work being done on a city alley. There was discussion regarding the alley.

Clerk Stowe reminded the Council that they wanted to review Zoom meetings in August. The consensus after discussion was to continue meeting via Zoom. Clerk Stowe asked the Mayor and Council to get their budget recommendations to her within the next two weeks.

### **COUNCIL COMMENTS**

Councilmember Sears talked about vaccinations, National Night Out, and Snohomish County Co-op hours.

Councilmember Lie talked about Snohomish County Tomorrow and potential backup representation when he is unable to make a meeting.

Councilmember Martin talked about the clinic for the COVID-19 second dose and that the area is under a Level 2 burn ban. She also passed on thanks from the Monroe Women's shelter for the hot dogs left over from National Night Out.

Councilmember Phillips talked about the Index Arts Festival and National Night Out.

## **CITIZEN COMMENTS**

O Rummel talked about work being done to open the City alley.

## **CONTINUED BUSINESS**

*Finance Committee.* The Council previously asked for more information. Finance committee members do not need to live within city limits and are appointed by the Mayor so no Council action is required. After discussion Councilmember Lie said he would like to see a resolution that defines this more for the future.

## **NEW BUSINESS**

*Dump Truck Capital Purchase.* Clerk Stowe presented an Excel sheet that showed the availability of beginning funds, the anticipated cost of a new dump truck, and the impact to funds. There was discussion around the need for a new dump truck prior to winter, the probable lack of resale value on the existing dump truck, if the current snowplow blade will fit the new one, and the need for further repairs on the existing one if a new one isn't purchased. Clerk Stowe said this purchase will need a budget amendment and that the beginning balances may not be as impacted as projected depending on the amount of current year revenue. After discussion, Councilmember Sears moved to authorize the purchase of a new dump truck, not to exceed \$70,000 and with a second by Councilmember Phillips, the motion carried.

*Resolution No. 21-09, Amending Financial Plan.* Clerk Stowe presented a resolution clarifying which funds are impacted by the recent action regarding use of beginning balances. Councilmember Sears moved to approve Resolution No. 21-09 as presented and with a second by Councilmember Phillips, the motion carried.

*IT Contract.* At the last Council meeting this contract was amended. However no one noticed the contract had expired. After brief discussion, Councilmember Phillips moved to extend the contract to the end of the year and with a second by Councilmember Sears, the motion carried with Councilmember Yarbrough abstaining. A Request for Proposals will be published prior to the end of the year.

*Ord. No. 752 amending Title 17.* This amendment brings the City's municipal code into compliance with recent legislation regarding signage on public property. After discussion, Councilmember Lie moved to accept Ordinance No. 752 for an introduction and first reading and with a second by Councilmember Phillips, the motion carried.

*USDA Loan.* Clerk Stowe, Director Norris, and Mayor Clem created a financial plan to pay off the City's USDA loan. This will save the city nearly \$700,000 in interest and will result in the City being debt free. This is informational only and won't be finalized until the budget process.

## **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Mayor Clem offered his resignation, effective September 1<sup>st</sup>, as a result of selling his home. He said it has been a great four years and he loved working with staff. He wanted to go on record as thanking Office Manager Beaston, Director Norris, and Clerk Stowe for their work. When he took the job it was to help out the community and not to further other positions. He feels the City has a healthy staff and Council, and hopes he leaves the City better. There was discussion around his resignation date and filling the position.

Councilmember Sears thanked Mayor Clem for all his work. Councilmember Sears will be out of the country and will be unable to attend the next meeting.

Councilmember Lie said he met Mayor Clem four years ago and was satisfied the City was about to have good leadership. He has enjoyed having Mayor Clem as mayor and hopes the two candidates running for the position will be dedicated to the community.

Councilmember Martin thanked Mayor Clem for all his work. She has been impressed with his leadership and guidance. She also gave kudos to Mayor Clem, Director Norris, and Clerk Stowe for their work on the USDA loan. She felt this showed good stewardship of public funds.

Councilmember Yarbrough thanked Mayor Clem and for the contributions he and his family made to the community.

Councilmember Phillips also thanked Mayor Clem for his service.

Director Norris told the Council that the streetsweeper is being worked on to get it back on the road and that the community of Big Bend approached the City regarding contracting for streetsweeper services. The City will be able to invoice them and there will be no cost to the City. He asked if the Council had any objections to this, which they did not.

#### **MINUTES APPROVAL**


Councilmember Sears moved to approve the July 20<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Martin, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks from the canceled Council meeting of August 3<sup>rd</sup> and those from this meeting. These include checks numbering 35390- 35428, with \$22,013.73 for claims and \$41,229.27 for payroll and payroll taxes, for a total of \$63,243.00, and checks numbering 35429 - 35457, with \$116,623.97 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$117,823.97 and with a second by Councilmember Yarbrough, the motion carried.

#### **ADJOURNMENT**

Councilmembers Sears moved to adjourn the meeting and with a second by Councilmember Phillips the motion carried, and the meeting was adjourned at 8:11 pm.

  
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William Clem, Mayor  
*Chuck Lie, Mayor Pro-Tem*

  
\_\_\_\_\_  
Lisa Stowe, Clerk



# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, August 17, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. FINANCE COMMITTEE - DISCUSSION

NEW BUSINESS

1. DUMP TRUCK CAPITAL PURCHASE – DISCUSSION AND ACTION

2. RES. NO. 21-09 AMENDING FINANCIAL PLAN – DISCUSSION AND ACTION

3. IT CONTRACT – DISCUSSION AND ACTION

4. ORD. NO. 752 AMENDING TITLE 17, ZONING – INTRODUCTION AND FIRST READING

5. USDA LOAN - DISCUSSION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

July 20, 2021

VOUCHER APPROVAL

CHECKS (two meetings)

CLAIMS

PAYROLL

TOTAL

35390 – 35428

\$22,013.73

\$41,229.27

\$63,243.00

35429 - 35457

\$116,623.97

\$1,200.00

\$117,823.97

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, September 7, 2021

### **MAYOR POSITION**

Clerk Stowe said that Mayor Clem's resignation was effective September 1<sup>st</sup>. The Council could choose to appoint an interim mayor or a mayor pro-tempore (tem) to fill out the remainder of the year until the election. She encouraged the Council to not appoint either one of the mayor candidates as it could give an appearance of favoritism during an election season. After discussion, Councilmember Yarbrough moved to appoint a Mayor pro-tem for the remainder of the year rather than appointing an interim mayor, and with a second by Councilmember Phillips, the motion carried. Councilmember Phillips then moved to appoint Councilmember Lie as Mayor pro-tem for the remainder of the year, and with a second by Councilmember Yarbrough, the motion carried. Mayor pro-tem Lie then presided over the regular agenda.

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor pro-tem Lie called the meeting to order at 7:04 pm via Zoom. Present were Councilmembers Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Yarbrough moved to approve the agenda as presented, and with a second by Councilmember Phillips, the motion carried.

### **MAYOR'S REPORT**

Mayor pro-tem Lie saw comments on social media regarding the City's comprehensive plan relating to traffic on SR2. He asked when the next update to the plan was and Director Norris told him in 2024. Mayor pro-tem Lie suggested a resolution stating that the City would work collaboratively with agencies to improve traffic.

### **STAFF REPORT**

Director Norris presented the monthly activity report by Office Manager Beaston, which was also in Council packets.

Director Norris thanked the Council for approving the purchase of a new dump truck. The truck has been ordered but due to Covid-19 and the shortage of chips, the truck will not be available until May, 2022. Mayor pro-tem Lie asked about snow plowing this winter. Director Norris said the current dump truck

will work but just doesn't start. Once it's jumped, it will function for now if it isn't shut off. Director Norris doesn't want to pour any more money into trying to get it repaired.

Work is being done on the new dog park, including grading and levelling. Posts should be going in shortly.

Crews from the Department of Corrections will not be available for at least two weeks due to COVID exposure.

The street sweeper is beyond capabilities of staff to repair and the company that made it declined to work on it because of its age. Director Norris is trying to find someone who might be able to repair it.

Gold Bar and Sultan are going to work collaboratively to apply for a grant that will pay for engineering and consulting with Blue Line to update the housing action plan portion of their comprehensive plans. This update will address new legislation that requires comprehensive plans to address affordable housing and multi-family housing.

Wallace Falls Court is down to their punch lists. Director Norris anticipates having as-builts available for Council approval shortly.

Clerk Stowe asked the Council to check their emails at least once a week.

#### **COUNCIL COMMENTS**

Councilmember Yarbrough asked about the previous plan to assist Big Bend with the City's street sweeper. That didn't happen because of the issue with the sweeper not being resolved.

Mayor pro-tem Lie would like to see a discussion on emergency management.

Councilmember Phillips talked about the Index Arts Festival and National Night Out.

#### **CITIZEN COMMENTS**

Snohomish County Councilmember Sam Low attended the meeting via Zoom to check in with the City.

#### **PUBLIC HEARING**

Clerk Stowe called to order the Public Hearing to review the 2022 budget and Ordinance No. 752 at 7:18 pm. She reviewed the public hearing process and no Councilmember had reason to recuse themselves from the hearing.

Clerk Stowe reviewed the current budget. She talked about the higher than normal CPI increase for the coming year due to inflation and told the Council to not be surprised if the payroll increase was as high as seven percent. Director Norris also talked about this and said it is based on the high increase in the cost of goods that the City is already seeing. He reminded the Council that they had already approved a three percent increase in water rates for the coming year but asked them to keep in mind that the increase may need to up to seven percent. He said such an increase would result in roughly \$3.00 - \$4.00 increase per person, which would help keep the water fund on pace with supporting itself. There was discussion around the increasing price of commodities and the future of the Department of Corrections crews. No action was taken.

Ordinance No. 752 amending the zoning ordinance was presented. Because this ordinance amends zoning, it must be acted on at a public hearing. The ordinance revises wording around political signage, as required by new legislation. Councilmember Yarbrough moved to adopt Ordinance No. 752 and with a second by Councilmember Martin, the motion carried.

Councilmember Martin then moved to adjourn the public hearing, and with a second by Councilmember Phillips, the regular agenda was returned to at 7:28 pm.

#### **CONTINUED BUSINESS - none**

#### **NEW BUSINESS**

*Wallace Falls Court Parking.* People visiting the State Park are now parking in the cul-de-sac where new homes are going to be built. This will also be a problem if a second development goes up in the same area. The plan is to put up signs designating these areas as permitted parking only. The residents will be able to get decals for their cars permitting them to park. Visitors will be able to purchase a permit to park in those specific areas. After discussion on this and parking for the State Park in general, the consensus was for Director Norris to come up with a proposal for the next meeting. This will take the form of an ordinance amending municipal code relating to traffic.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Mayor pro-tem Lie reiterated his wish to have a discussion on emergency management.

Councilmember Martin talked about brush fires in Darrington and a recent drowning. She reminded the Council that there is still a burn ban in effect.

Councilmember Yarbrough thanked Mayor pro-tem Lie for stepping up.

#### **MINUTES APPROVAL**


Councilmember Martin moved to approve the August 17<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Yarbrough, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35458- 35502, with \$86,696.09 for claims and \$40,682.54 for payroll and payroll taxes, for a total of \$127,378.63 and with a second by Councilmember Yarbrough, the motion carried. *Note: check #35490 was voided and is not included in these totals.*

#### **ADJOURNMENT**

Councilmembers Martin moved to adjourn the meeting and with a second by Councilmember Yarbrough the motion carried, and the meeting was adjourned at 7:45 pm.

  
\_\_\_\_\_  
William Clem, Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk



# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, September 7, 2021

7:00 PM  
CITY HALL

MAYOR POSITION – DISCUSSION AND ACTION

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

PUBLIC HEARING, 2022 Budget

1. 2022 Budget - Discussion

2. Ord. No. 752 Amending Title 17, Zoning – Second Reading and Action

CONTINUED BUSINESS - None

NEW BUSINESS

1. WALLACE FALLS COURT PARKING – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

August 17, 2021

VOUCHER APPROVAL

CHECKS

35458 – 35502

CLAIMS

\$86,696.09

PAYROLL

\$40,682.54

TOTAL

\$127,378.63

ADJOURNMENT

# City of Gold Bar

EST. 1910

107 – 5<sup>th</sup> Street, Gold Bar, WA 98251



## City of Gold Bar Council Meeting Minutes Tuesday, September 21, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor pro-tem Lie called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris, Chief Hess, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### **MAYOR'S REPORT**

Mayor pro-tem Lie thanked Office Manager Beaston for her activity report. He felt it was a good summary and appreciated her work. He also talked about Snohomish County Tomorrow and that Director Norris will be able to attend when he can't. Director Norris will not have voting authority.

### **STAFF REPORT**

Director Norris updated the Council on the dog park and said they hoped to have it open by this weekend. The Department of Corrections crew helped put in fencing.

Chief Hess reviewed recent work by the deputies, the current Notable Events report, what the department is monitoring, and planning for the Halloween parade.

### **COUNCIL COMMENTS**

Councilmember Sears asked that he be excused from the last meeting when he was out of the country. Councilmember Phillips moved to excuse Councilmember Sears and with a second by Councilmember Yarbrough, the motion carried with Councilmember Sears abstaining.

Councilmember Sears then spoke briefly about the redistricting commission and their preliminary maps. He also thanked Mayor pro-tem Lie for stepping up to fill the position.

Councilmember Martin said the burn ban has been lifted but asked people to continue exercising caution. She asked Director Norris about the welcome sign at the west end of town, which led to discussion on signage, cost of repairs, and the welcome sign that is on private property.

Councilmember Yarbrough asked about Mooring Park and if it would be possible to develop it into something for older kids to use, like a baseball court. This led to further discussion about city parks and signage.

**CITIZEN COMMENTS - none**

**CONTINUED BUSINESS - none**

**NEW BUSINESS**

*Ordinance No. 753 Amending Title 10.* This ordinance amends the chapter on parking to create a parking permit area in the new development. Discussion included signage, enforcement, costs, future development, the advantages of Wallace Falls State Park, and the number of permits per household. Mayor Pro-tem Lie suggested adding wording that this ordinance does not supersede other parking regulations. After discussion, Councilmember Yarbrough moved to approve Ordinance No. 753 for an introduction and first reading and with a second by Councilmember Sears, the motion carried.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Martin thanked Director Norris for his work on the dog park.

Councilmember Sears talked about a sign that contains an expletive and what options there might be for the City. Clerk Stowe reminded the Council that the sign was on private property and both she and Councilmember Phillips said that freedom of speech also limited what the City could do. There was discussion about someone talking to the tenant, landlord, or church. Clerk Stowe reminded the Council that if they went representing the City they would need approval from the Council first. If they spoke to someone simply as a resident they would not need Council approval.

**MINUTES APPROVAL**

Councilmember Yarbrough moved to approve the September 7<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Martin, the motion carried with Councilmember Sears abstaining.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35503- 35528, with \$37,070.24 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$38,270.24 and with a second by Councilmember Phillips, the motion carried.

**ADJOURNMENT**

Councilmembers Phillips moved to adjourn the meeting and with a second by both Councilmember Yarbrough and Councilmember Sears, the motion carried and the meeting was adjourned at 7:45 pm.

  
\_\_\_\_\_  
Chuck Lie, Mayor Pro-tem

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, September 21, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS - None

NEW BUSINESS

1. ORD. NO. 753 AMENDING TITLE 10 – INTRODUCTION AND FIRST READING

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

September 7, 2021

VOUCHER APPROVAL

CHECKS

35503 – 35528

CLAIMS

\$37,070.24

PAYROLL

\$1,200.00

TOTAL

\$38,270.24

ADJOURNMENT



# City of Gold Bar

EST. 1910

107 – 5<sup>th</sup> Street, Gold Bar, WA 98251



## City of Gold Bar Council Meeting Minutes Tuesday, October 5, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor pro-tem Lie called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Martin, Sears, and Yarbrough. Councilmember Phillips arrived at 7:15. Also present was Director Norris, Chief Hess, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### **MAYOR'S REPORT**

Mayor pro-tem Lie thanked Office Manager Beaston for her activity report. He spoke about Domestic Violence Awareness Month and presented a draft proclamation. After brief discussion, Councilmember Yarbrough moved to create a proclamation in line with Snohomish County's sample and with a second by Councilmember Sears, the motion carried.

Mayor pro-tem Lie talked about a workshop Director Norris is going to regarding emergency management and said he would like to have this as a discussion. He also said Director Norris will be his backup with Snohomish County Tomorrow. There was brief discussion around this. After discussion, Councilmember Sears moved to make Director Norris backup for Mayor pro-tem Lie at the Snohomish County Tomorrow meetings and with a second by Councilmember Yarbrough, the motion carried.

Mayor pro-tem Lie asked Director Norris for an update on utility billing relating to COVID-19 legislation lifting for late fees. After discussion, Mayor pro-tem Lie said it was clear staff had this under control.

### **STAFF REPORT**

Director Norris talked about system flushing, stormdrain pumping, retention pond drains, new picnic table, and tasks for the Department of Corrections crew.

Chief Hess reviewed crime statistics, an uptick in domestic violence in Gold Bar, traffic enforcement, areas that need more pro-active patrols and plans for Halloween. He is still accepting donations of candy.

### **COUNCIL COMMENTS**

Councilmember Sears talked about a mentorship meeting he attended.

Councilmember Martin talked about signage and encouraged people to donate candy to the Halloween event.

Councilmember Yarbrough has received a lot of positive feedback on the new dog park.

### **CITIZEN COMMENTS**

Lynne Kelly with the Index School District talked about the availability of COVID testing. This is by appointment and she will get her contact information to Clerk Stowe. It will then be posted on the City's website.

### **CONTINUED BUSINESS**

*Ordinance No. 753 Amending Title 10.* This ordinance amends the chapter on parking to create a parking permit area in the new development. After brief discussion, Councilmember Sears moved to approve Ordinance No. 753 for a second reading and adoption and with a second by Councilmember Yarbrough, the motion carried.

### **NEW BUSINESS**

*Resolution No. 21-10 Amending the Personnel Manual.* There was outdated information in the manual regarding payroll draws and this amendment brings the manual into compliance with practice. Councilmember Sears moved to approve Resolution No. 21-10 as presented and with a second by Councilmembers Phillips and Martin, the motion carried.

Housing Action Plan Grant. Director Norris talked about the upcoming requirement to amend the Comprehensive Plan, the changes needed in the Housing Element, what this grant will cover, and how the City will partner with Sultan for the grant. After discussion, Councilmember Yarbrough moved to authorize Mayor pro-tem Lie to sign the letter of intent and with a second by Councilmember Phillips, the motion carried.

### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Mayor pro-tem Lie will also donate towards the candy collection for the Sheriff's event. He also reminded those present that these donations are personal and not as elected officials representing the City.

Councilmember Sears also plans to donate.

Councilmember Martin agreed with Mayor pro-tem Lie that it is important to foster community support such as these donations for a community event.

### **MINUTES APPROVAL**

Councilmember Sears moved to approve the September 21<sup>st</sup>, 2021 minutes as presented, and with a second by Councilmember Martin, the motion carried.

### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35529- 35571, with \$11,693.57 for claims and \$43,796.20 for payroll and payroll taxes, for a total of \$55,489.77 and with a second by Councilmember Yarbrough, the motion carried.

#### **ADJOURNMENT**

Councilmembers Martin moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried, and the meeting was adjourned at 7:51 pm.

  
\_\_\_\_\_  
Chuck Lic, Mayor Pro-tem

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, October 19, 2021

7:00 PM

CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

HEALTH DISTRICT PRESENTATION

CONTINUED BUSINESS

NEW BUSINESS

1. WALLACE FALLS COURT FINAL PLAT – DISCUSSION AND ACTION

2. STREET AND ROAD MAINTENANCE AGREEMENT – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

October 5, 2021

VOUCHER APPROVAL

CHECKS

35572 – 35595

CLAIMS

\$16,992.53

PAYROLL

\$1,429.46

TOTAL

\$18,421.99

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, October 19, 2021

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor pro-tem Lie called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris, Chief Hess, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Martin moved to approve the agenda as presented, and with a second by Councilmember Sears, the motion carried.

### **MAYOR'S REPORT**

Mayor pro-tem Lie spoke briefly about Highway 2 traffic, the Skykomish water system, and upcoming meetings.

### **STAFF REPORT**

Director Norris said owners of political signs have been contacted and asked to remove signs. The City will remove those still in place on Friday. He talked about upcoming work in the dog park, that there will be no Department of Correction work crews this week, and that he will look into what the Skykomish water system needs and keep the Council informed. He also asked that the agenda item for the Wallace Falls Court Final Plat be tabled as the application was missing information. Mayor Pro-tem had questions relating to maintenance work, which were discussed.

Clerk Stowe said the Actuals report was in Council packets for their information and not as an agenda item. She also said the 2020 audit will begin November 18<sup>th</sup>.

Chief Hess talked about the upcoming Halloween parade.

### **COUNCIL COMMENTS**

Councilmember Sears talked Mooring Park.

Councilmember Martin talked about a ribbon-cutting ceremony in Skykomish.

Councilmember Yarbrough also talked about City parks.

Councilmember Phillips asked about water shutoffs now that the mandate had been listed. This was also discussed at the previous Council meeting and staff are handling billing.

### **CITIZEN COMMENTS**

Kara Benaley spoke about Gateway Park.

#### **HEALTH DISTRICT PRESENTATION**

Katie Curtis, Prevention Services Division Director, updated the Council on current statistics and data trends related to health. After her update, Councilmember Martin thanked her for the Health District assistance and work during a challenging two years.

#### **CONTINUED BUSINESS - none**

#### **NEW BUSINESS**

*Wallace Falls Court Final Plat.* Councilmember Martin moved to table Wallace Falls Court Final Plat and with a second by Councilmember Sears, the motion carried.

*Street and Road Maintenance Agreement.* After brief discussion, Councilmember Sears moved to authorize Mayor Pro-Tem Lie to sign this agreement and with a second by Councilmember Phillips, the motion carried.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Mayor pro-tem Lie donated towards the candy collection for the Sheriff's Halloween event.

Councilmember Sears thanked citizens for coming to the meeting.

Councilmember Yarbrough also thanked citizens for attending and asked if it might be possible to have a volunteer coordinator.

Councilmember Phillips also thanked citizens for attending, and the Health District for their presentation.

#### **MINUTES APPROVAL**

Councilmember Sears moved to approve the October 5<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Yarbrough, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35572- 35595, with \$16,992.53 for claims and \$1,429.46 for payroll and payroll taxes, for a total of \$18,421.99 and with a second by Councilmember Yarbrough, the motion carried.

#### **ADJOURNMENT**

Councilmember Yarbrough moved to adjourn the meeting and with a second by Councilmember Sears, the motion carried, and the meeting was adjourned at 7:33 pm.

  
\_\_\_\_\_  
Chuck Lie, Mayor Pro-tem

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, October 19, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

HEALTH DISTRICT PRESENTATION

CONTINUED BUSINESS

NEW BUSINESS

1. WALLACE FALLS COURT FINAL PLAT – DISCUSSION AND ACTION

2. STREET AND ROAD MAINTENANCE AGREEMENT – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

October 5, 2021

VOUCHER APPROVAL

CHECKS

35572 – 35595

CLAIMS

\$16,992.53

PAYROLL

\$1,429.46

TOTAL

\$18,421.99

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, November 2, 2021

### CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor pro-tem Lie called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris, Chief Hess, and Clerk Stowe.

### AGENDA APPROVAL

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### MAYOR'S REPORT

Mayor pro-tem Lie thanked Office Manager Beaston for her monthly report. He asked Clerk Stowe if there was a scholarship for new elected officials. She said those classes are free. He then asked about payments to a former town police officer. She said those are still paid monthly.

### STAFF REPORT

Clerk Stowe presented a plaque to former mayor Bill Clem thanking him for his tenure. Mr. Clem said he appreciated the staff and Council, that there had been great progress, and that it had been a meaningful four years. Councilmember Martin thanked him for his service and said that it had been a pleasure to serve with him. Councilmember Sears also thanked him.

Clerk Stowe said the deadline for submitting a Request For Qualifications (RFQ) for the city's Information Technology position was October 31<sup>st</sup>. Three companies expressed interest but they were all out of state and never submitted the RFQ. The only RFQ submitted was from the City's current IT person, Steve Yarbrough. After brief discussion an amended contract will be placed on the next agenda.

Director Norris said that the Wallace Falls Plat is still waiting on as-builts and so when that agenda item comes up he will ask for another motion to table.

Director Norris talked about the new commercial development on the highway near Amanda Avenue. This is a commercially zoned property so no changes have been made. The property did not have to be posted as there is no change in land use. The residential homes in the area are all on commercially zoned properties but the owners chose to build homes rather than businesses, which is also an allowed use.

There is the possibility of the City receiving a Community Development Block Grant (CDBG) for \$100,000 to do a section of watermain replacement as part of the larger project being done next year. After brief discussion, Councilmember Sears moved to approve the mayor signing a letter authorizing matching funds up to \$25,000 and with a second by both Councilmembers Yarbrough and Martin, the motion carried.



Director Norris and Mayor Pro-tem Lie both attended the recent Snohomish County Tomorrow meeting. Director Norris talked about the need for the City to address ways to encourage more businesses in order to meet the growth management requirement for Vision 2025 and amendments to the City's Comprehensive Plan. Mayor Pro-tem Lie then asked what new businesses would be coming to the current development. Director Norris has no particulars yet but said the businesses would not be industrial due to the location. Councilmember Yarbrough then asked if there would be access to the new development from the highway. Director Norris said the Department of Transportation regulates access from the highway and access for this project will be from Amanda. This is the preferred access as there is a left turn lane. Councilmember Sears was concerned about the increase in traffic.

Chief Hess reviewed his statistical report and talked about the success of the Halloween parade. He said there had been a massive amount of candy donated and thanked all those who donated. Councilmember Martin and Mayor Pro-tem Lie thanked him for the work he did on the parade.

### **COUNCIL COMMENTS**

Councilmember Sears reminded people that ballots were due by 8:00 pm.

Councilmember Martin thanked former Mayor Bill Clem for his service.

### **CITIZEN COMMENTS**

Because of the number of citizens present, Clerk Stowe reviewed the comment period process. Each person is allowed to speak on something that is not on the agenda, for no more than three minutes. The comment portion of the agenda is not the time for discussion and dialog. It is for gathering information and concerns, and depending on the subject, the Council can elect to add something to a later agenda for further discussion. Each person was asked to state their full name and address for the record.

The following citizens then spoke: Steffany Sears, Sarah Hale, Heather Blakeney, Sonia Bartosek, Paul Jones, Ashley Arbanasin, Deanna Guay, and Amber (Clements?). All comments were related to the new commercial development. Comments included concerns about signage for children, street access, speed limits, bus stops, streets that may be impacted, 21<sup>st</sup> Street, parking, road maintenance, and potential locations of exits out of the neighborhood.

### **CONTINUED BUSINESS**

*Wallace Falls Court Final Plat.* Councilmember Sears moved to postpone action on the Wallace Falls Court Final Plat until final paperwork was received, and with a second by Councilmember Phillips, the motion carried.

### **NEW BUSINESS**

*Resolution No. 21-11, Property Taxes.* This is the annual resolution required for City property taxes as part of the annual budget. After brief discussion, Councilmember Yarbrough moved to approve Resolution No. 21-11 as presented and with a second by Councilmember Martin the motion carried.

### **CITIZEN COMMENTS**

During discussion about the property tax resolution, some citizens raised their hands to speak. Councilmember Phillips moved to open the floor for more citizen comments and with a second by Councilmember Sears, the motion carried. Comments, however, were not related to the property tax resolution. Instead, the same citizens reiterated their concerns from the previous Citizen Comment portion of the agenda.

### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Mayor pro-tem Lie encouraged staff to put an update on the commercial development on the next agenda. He also felt that former mayors Bill Clem and Lee Hodo did outstanding jobs and expressed his gratitude.

Councilmember Sears thanked citizens for coming to the meeting.

Councilmember Yarbrough also thanked citizens for attending.

Councilmember Phillips also thanked citizens for attending and encouraged them to return.

#### **MINUTES APPROVAL**


Councilmember Yarbrough moved to approve the October 19<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Martin, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35596- 35634, with \$190,519.87 for claims and \$39,724.75 for payroll and payroll taxes, for a total of \$230,244.62 and with a second by Councilmember Sears, the motion carried.

#### **ADJOURNMENT**

Councilmember Sears moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried, and the meeting was adjourned at 8:05 pm.

  
\_\_\_\_\_  
Chuck Lie, Mayor Pro-tem

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, November 16, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

PUBLIC HEARING – 2022 BUDGET, DISCUSSION AND ACTION\*

\*ORDINANCE #754, 2022 BUDGET, INTRODUCTION AND FIRST READING

CONTINUED BUSINESS

1. COMMERCIAL DEVELOPMENT - PRESENTATION

2. IT CONTRACT – DISCUSSION AND ACTION

NEW BUSINESS

1. RESOLUTION NO. 21-12 AMENDING PERSONNEL MANUAL – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

November 2, 2021

VOUCHER APPROVAL

CHECKS

35635 – 35661

CLAIMS

\$22,249.17

PAYROLL

\$1,200.00

TOTAL

\$23,449.17

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, November 16, 2021

### CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor pro-tem Lie called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris, Chief Hess, and Clerk Stowe.

### AGENDA APPROVAL

Councilmember Yarbrough moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### MAYOR'S REPORT

Mayor pro-tem Lie spoke briefly about the traffic and two councilmembers were stuck in it. They arrived shortly after.

### STAFF REPORT

Clerk Stowe is working on the audit for 2019 and 2020 and asked the Council if they wanted an entrance conference. Councilmember Yarbrough moved to waive the entrance conference and with a second by Councilmember Martin, the motion carried.

Director Norris said that because the new dump truck will not be ready until May, the old one will need some repairs in order to be able to use it for snowplowing. He spoke briefly about work being done on contracts to provide services to Skykomish and Big Bend. When a contract is drafted it will come before the Council. There was brief discussion around this.

Chief Hess is working on monitoring any speeding on Amanda Avenue and spoke briefly about planning for the upcoming holiday parade.

### COUNCIL COMMENTS

Councilmember Sears talked about traffic and fall driving.

Councilmember Phillips said she has been looking for signs for deaf children and asked if that had to be budgeted for. Director Norris said it does not and he will talk about this later, on the agenda.

### CITIZEN COMMENTS

Because of the number of citizens present, Clerk Stowe again reviewed the comment period process, drawing from the adopted Council Policies.



Deanna Guay asked about recreational vehicles parked behind Rico's Pizza and her concerns about wastewater. Director Norris spoke briefly about this, and permit requirements. The Snohomish County Health Department regulates wastewater.

Dan Leopold asked if there would be a comment period during the commercial development agenda item. Clerk Stowe said it would be up to the Council at that time to make a motion but that she assumed there would be.

## **PUBLIC HEARING**

The public hearing for the 2022 budget was opened at 7:15 pm and Clerk Stowe reviewed the hearing process. No councilmember had any conflicts of interest. The budget for 2022 was then reviewed and there was discussion around the stormwater fund, the water capital fund, stormwater filters, real estate tax revenue, larger items that will be purchased, and potential infrastructure revenue. A new street sweeper costs over \$300,000. The current one doesn't work and the vendor won't work on it because of its age. Director Norris is researching options.

After discussion, Councilmember Yarbrough moved to accept Ordinance No. 754 relating to the 2022 budget for an introduction and first reading, and with a second by both Councilmembers Phillips and Sears, the motion carried.

Councilmember Sears asked if anyone in the audience would like to comment on the budget, but no one did.

With no further action, Councilmember Sears moved to adjourn the public hearing and with a second by Councilmember Yarbrough, the motion carried. The regular agenda was returned to at 7:45.

## **CONTINUED BUSINESS**

*Commercial Development.* Director Norris reviewed the site plan for current development near Amanda Avenue. He talked about allowed uses for that parcel, commercial zoning that allows for residential use, surface water runoff contained on site, that nothing in the development requires a traffic study, that DOT does not want access off Highway 2, that Amanda Avenue is built to current standards for trucks, and that signs for the deaf child have been ordered. He also said that at this point no one knows who the tenants will be, but each individual business will have to have building permits submitted to the City for review in order to finish the building.

Councilmember Sears asked Director Norris to review the building permit process. Director Norris said the process is the same whether it is for commercial or residential development, and explained the process, including the use of outside agencies to make sure everything is up to International Building Code requirements. He said for this particular project, if there had been a change in use from what the property is zoned for, there would have been a public comment period.

Councilmember Yarbrough asked if Snohomish County approved the septic design, which they did. He then asked about fencing and there was brief discussion about that.

Councilmember Phillips asked about vehicle weight limits on the streets and Director Norris briefly reviewed weight limits and how that is regulated.

Councilmember Sears moved to allow citizen comments on this agenda item and with a second by Councilmember Phillips, the motion carried.

Dan Leopold, Cheryl Peterson, Richard Thorpe, Krystal Craig, and Sonia Bartosek spoke about their concerns relating to highway access, safety, why they moved to Gold Bar, why the Council didn't stop the development, development in general, and traffic.

At this point Clerk Stowe reminded the Council that they were at their allowed time of fifteen minutes for citizen comments. Councilmember Sears moved to extend the comment period by six more minutes and with a second by Councilmember Phillips, the motion carried with Councilmember Yarbrough voting opposed.

Ashley Brumfield then talked about concerns around kids playing in the streets and also asked why the Council did not stop the development.

Councilmember Sears reminded those present that the Council doesn't approve building permits and has no power to change a project that meets current codes. He said Highway 2 is regulated by DOT and the Council has no power to change that, either.

*IT Contract.* After brief discussion, Councilmember Sears moved to approve the IT contract for the coming year and with a second by Councilmember Phillips the motion carried, with Councilmember Yarbrough abstaining.

#### **NEW BUSINESS**

*Resolution No. 21-12, Personnel Manual.* This amendment brings wording around vacation benefits current. After brief discussion around vacation hours, Councilmember Yarbrough moved to approve Resolution No. 21-12 amending the personnel manual as presented and with a second by Councilmember Sears the motion carried.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Mayor Pro-tem Lie encouraged people to get involved in the City and encouraged Mayor-Elect Yarbrough to have the development on the next agenda.

Councilmember Sears said he doesn't like the development going in but understands little can be done. He would like to know what can be changed and how the Council can handle development in the future.

Councilmember Martin agreed with Councilmember Sears.

Clerk Stowe reminded the Council that they set policy rather than administered it, which is done by the Mayor and staff, and that they could certainly look at reviewing zoning regulations or creating an ad hoc committee to do so, but those regulations have to comply with federal, state, and local regulations, which this particular development does.

Councilmember Phillips thanked people for coming and expressing their concerns. She also welcomed Councilmember Yarbrough as the incoming mayor.

#### **MINUTES APPROVAL**

Councilmember Sears moved to approve the November 2<sup>nd</sup>, 2021 minutes as presented, and with a second by Councilmember Phillips, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35635- 35661, with \$22,249.17 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$23,449.17 and with a second by Councilmember Sears, the motion carried.

#### **ADJOURNMENT**

Councilmember Sears moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried, and the meeting was adjourned at 8:35 pm.

  
Chuck Lie, Mayor Pro-tem

  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, November 16, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

PUBLIC HEARING – 2022 BUDGET, DISCUSSION AND ACTION\*

\*ORDINANCE #754, 2022 BUDGET, INTRODUCTION AND FIRST READING

CONTINUED BUSINESS

1. COMMERCIAL DEVELOPMENT - PRESENTATION

2. IT CONTRACT – DISCUSSION AND ACTION

NEW BUSINESS

1. RESOLUTION NO. 21-12 AMENDING PERSONNEL MANUAL – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

November 2, 2021

VOUCHER APPROVAL

CHECKS

CLAIMS

PAYROLL

TOTAL

35635 – 35661

\$22,249.17

\$1,200.00

\$23,449.17

ADJOURNMENT

# City of Gold Bar

EST. 1910

107 - 5<sup>th</sup> Street, Gold Bar, WA 98251



## City of Gold Bar Council Meeting Minutes Tuesday, December 7, 2021

### CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor pro-tem Lie called the meeting to order at 7:00 pm via Zoom. Present were Councilmembers Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris and Clerk Stowe.

### AGENDA APPROVAL

Councilmember Martin moved to approve the agenda as presented, and with a second by Councilmember Sears, the motion carried.

### MAYOR'S REPORT

Mayor pro-tem Lie thanked Office Manager Beaston for her report. He accepted the resignation of Jeffrey Seymour, who had not yet taken the Oath of Office after being elected. This will create an open Council seat in January. Mayor pro-tem Lie would also like to see a moratorium on plat development, and talked about the stormwater system.

### STAFF REPORT

Clerk Stowe talked about when to administer the oaths of office.

Director Norris talked about putting up signs for deaf children on Amanda in the street right of way, being ready for any coming snow, recreational vehicles in the parks, contracting for water system assistance with the community of Big Bend, and the recently obtained grant for assessing housing needs. After discussion, Councilmember Yarbrough moved to authorize the Mayor to enter into the interlocal with Big Bend and with a second by Councilmember Martin, the motion carried.

### COUNCIL COMMENTS

Councilmember Sears thanked Director Norris for the signs and talked about the sign locations.

Councilmember Yarbrough talked about upcoming changes to redistricting.

Councilmember Phillips said she would not be at the meeting on the 21<sup>st</sup>. Councilmember Yarbrough will also miss that meeting.

### CITIZEN COMMENTS

Dan Leupold attempted to comment but his connection was not clear.

### CONTINUED BUSINESS



*Ordinance #754, 2022 Budget.* After brief discussion, Councilmember Yarbrough moved to accept Ordinance #754 for a second reading and as presented, and with a second by Councilmember Sears, the motion carried.

#### **NEW BUSINESS**

*Ordinance #755, Amending Title 15.* After brief discussion, Councilmember Yarbrough moved to accept Ordinance #755 for an introduction and first reading, and with a second by Councilmember Phillips, the motion carried.

*Ordinance #756, Amending the 2021 Budget.* After brief discussion, Councilmember Sears moved to accept Ordinance #756 for an introduction and first reading, and with a second by Councilmember Phillips, the motion carried.

At this point, Councilmember Phillips moved to allow resident Daniel Leupold a second attempt at commenting and with a second by Councilmember Martin, the motion carried. Mr. Leupold then reiterated his concerns about the new commercial development.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Mayor Pro-tem Lie thanked citizens for coming.

Councilmember Sears also thanked citizens for coming and spoke about redistricting.

Mayor pro-tem Lie wished those who will not be at the next meeting happy holidays.

#### **MINUTES APPROVAL**

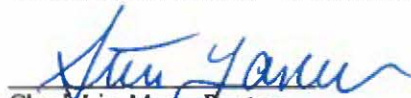
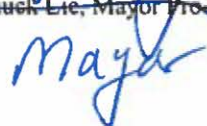
Councilmember Sears moved to approve the November 17<sup>th</sup>, 2021 minutes as presented, and with a second by Councilmember Martin, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbering 35662- 35700, with \$13,484.26 for claims and \$49,823.31 for payroll and payroll taxes, for a total of \$63,307.57 and with a second by Councilmember Sears, the motion carried.

#### **ADJOURNMENT**

Councilmember Sears moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried, and the meeting was adjourned at 7:37 pm.

  
\_\_\_\_\_  
Chuck Lie, Mayor Pro-tem  
  
Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, December 7, 2021

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. ORDINANCE #754, 2022 BUDGET – SECOND READING AND ACTION

NEW BUSINESS

1. ORDINANCE #755, AMENDING MUNICIPAL CODE TITLE 15 – INTRODUCTION AND FIRST READING

2. ORDINANCE #756, AMENDING 2021 BUDGET – INTRODUCTION AND FIRST READING

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

November 16, 2021

VOUCHER APPROVAL

CHECKS

CLAIMS

PAYROLL

TOTAL

35662 – 35700

\$13,484.26

\$49,823.31

\$63,307.57

ADJOURNMENT