

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, January 15, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Pro Tem Martin called the meeting to order at 7:00 pm. Present were Councilmembers Diaz, Phillips, and Yarbrough. Also present was Clerk Stowe. Mayor Clem is out of town.

Councilmember Phillips moved to excuse Councilmember Wallace's absence and with a second by Councilmember Diaz the motion carried.

### **AGENDA APPROVAL**

Clerk Stowe asked the Council to amend the agenda to add Resolution No. 19-01. Councilmember Phillips moved to amend the agenda to add the resolution and with a second by Councilmember Diaz, the motion carried.

### **MAYOR'S REPORT**

Mayor Pro-Tem Martin thanked Richard Baker for taking care of a hydrant leak on the weekend.

### **STAFF REPORT**

Chief Casey talked about burglaries and thefts, including one where the person was arrested in a stolen car at McDonald's. He thanked Deputy Doersch for his good work on the case. He also talked about a hit and run, and answered Councilmember Yarbrough's question regarding special operations by the Drug Task Force.

Clerk Stowe relayed a message from Office Manager Beaston. Parcels of land within city limits pay the water assessment fee. During an internal review, Ms. Beaston found that some parcels were not paying the assessment. She has contacted property owners and will begin charging the fee, anticipating that this will bring in an additional \$2,000 in revenue annually for the capital water fund.

### **COUNCIL COMMENTS**

Councilmember Phillips brought up weekend traffic on May Creek Road and talked about a Facebook petition to turn that road into one that is restricted to local access only. Clerk Stowe said that traffic is the responsibility of the Sheriff's deputies, but regarding the road itself she did not think it was legal to change it to local access. Chief Casey concurred, saying that can't be done on an arterial, or on one that isn't a dead end. Additionally, it would be impossible to enforce. He said the posts on Facebook are part of a movement including other streets in other cities, and is trying to make all County roads local access

only. He will have deputies look at the traffic, but at times like the high volume this past weekend, those deputies are also stuck in traffic. Chief Casey will also talk to the Mayor when he is back.

### **CITIZEN COMMENTS**

Chuck Lie informed the Council that Ralph Woods passed away. He said Mr. Woods was the cream of the crop in town and will be missed.

### **CONTINUED BUSINESS - none**

### **NEW BUSINESS**

*Health District Representative.* Clerk Stowe presented the annual letter appointing a representative to the Health District for the City of Gold Bar. She talked about options to the Council for representation, and also that she will continue to try and get the representative to give feedback and information to the Council. Councilmember Yarbrough moved to appoint Linda Redmon as representative, and with a second by Councilmember Phillips, the motion carried.

*Health District Letter of Support.* The Health District has applied for a grant to promote physical activity and nutrition in Snohomish County, and asked the City for a letter of support. Councilmember Phillips moved to authorize Director Light to submit a letter of support, and with a second by Councilmember Diaz the motion carried.

*Resolution No. 19-01 Amending the Personnel Manual.* The City is in the process of interviewing for a new Public Works Director. It is anticipated that this will involve a new employee having to obtain certifications, some of which can be expensive. Discussion around this brought to the attention of Clerk Stowe that the Personnel Manual has nothing on expectations around certifications. Resolution No. 19-01 adds a new section to the Personnel Manual requiring all employees who receive certifications paid for by the City, to agree to work for the city for one year after obtaining the certification. If they leave employment prior to then, they will reimburse the City for the full cost of the certification. After discussion, Councilmember Yarbrough moved to adopt Resolution No. 19-01 as presented and with a second by Councilmember Diaz, the motion carried.

### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Martin said that Mayor Clem will be addressing the Sky Valley Chamber of Commerce at the Sultan City Hall, on February 6<sup>th</sup>, regarding the health of the city. This will be at noon.

Councilmember Yarbrough asked about December's actuals and there was brief discussion around those. Clerk Stowe said that with the budget amendment regarding the general fund, all funds ended the year within budget. Councilmember Diaz thanked her.

### **MINUTES APPROVAL**

Councilmember Yarbrough moved to accept the minutes of December 18<sup>th</sup> as presented, and with a second by Councilmember Diaz, the motion carried.

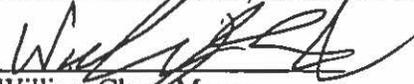
### **VOUCHER APPROVAL**

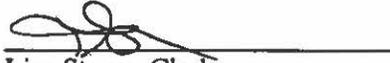
Councilmember Diaz moved to approve checks numbered 33356 through 33387 with \$7,032.58 for claims and \$38,920.79 for payroll and payroll taxes, for a total of \$45,953.37, and checks numbered

33388 through 33415 with \$69,895.64 for claims and \$2,200.00 for payroll and payroll taxes, for a total of \$72,095.64 with a second by Councilmember Yarbrough, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Phillips moved to adjourn the meeting and with a second by Councilmember Diaz, the motion carried and the meeting was adjourned at 7:30 pm.

  
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William Clew, Mayor

  
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Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, January 15, 2019  
7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

NEW BUSINESS

1. HEALTH DISTRICT REPRESENTATIVE - ACTION

2. HEALTH DISTRICT LETTER OF SUPPORT - ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

December 18, 2018

VOUCHER APPROVAL			
CHECKS	CLAIMS	PAYROLL	TOTAL
33356 - 33387	\$7,032.58	\$38,920.79	\$45,953.37
33388 - 33415	\$69,895.64	\$2,200.00	\$72,095.64

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, February 5, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Wallace, and Yarbrough. Also present was Director Light, Chief Casey, Deputy Gort, and Clerk Stowe.

### **COUNCIL UPDATE**

Mayor Clem received a letter of resignation from Councilmember Diaz prior to the start of the meeting. The resignation was effective immediately.

### **AGENDA APPROVAL**

Councilmember Phillips moved to accept the agenda as presented and with a second by both Councilmembers Wallace and Yarbrough, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem thanked Councilmember Martin for filling in while he was gone. Interviews for the Public Works Director position have been concluded and it is anticipated he will be making a decision this week, for approval at the next Council meeting. He also said that the contract with the City's law firm, Kenyon Disend, will be terminated at the end of the month. The City will post for a new attorney.

### **STAFF REPORT**

Chief Casey presented a letter from the Regional Cancer Research Partnership thanking Deputy Gort for his work in finding a person at risk for them. He went above and beyond his duty and was thanked by all present.

Clerk Stowe received a handout of information about the Washington State ABLE Savings Plan for those with disabilities. The Department of Commerce asked her to give this for informational purposes.

### **COUNCIL COMMENTS**

Councilmember Martin talked about recent and upcoming meetings. The Sky Valley Chamber awards have been rescheduled to March 2<sup>nd</sup>.

### **CITIZEN COMMENTS**

Susan Mackey talked about traffic issues on May Creek Road.

**CONTINUED BUSINESS - none**

**NEW BUSINESS**

*Ordinance #725, 2019 Budget.* Clerk Stowe presented the ordinance which amends the 2019 budget Attachment to show interfund transfers. It does not change the total amounts of revenue or expenditures. Councilmember Wallace moved to accept Ordinance #725 for an introduction and first reading and with a second by Councilmember Martin, the motion carried.

Crime Stoppers Agreement. Clerk Stowe presented the annual agreement. After brief discussion, Councilmember Yarbrough moved to authorize Mayor Clem to enter into the agreement with Crime Stoppers, and with a second by Councilmember Wallace, the motion carried.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Wallace apologized for missing the previous meeting.

Councilmember Yarbrough talked about issues with Comcast and franchise fees. Comcast has been attempting to correct accounts for clients on Nugget Road who were incorrectly assigned to unincorporated Snohomish County. Comcast has contacted those customers but a few of them seem to think this is a scam and are not returning the paperwork. Further education may be needed.

Councilmember Phillips talked more about the May Creek Road access and speed bumps.

Councilmember Wallace asked how many people in the audience lived on May Creek Road. Two responded.

This led to discussion including how to slow the traffic and that the street is an arterial which allows the city to receive funding for street work. Discussion also included how to slow traffic, how to enforce laws, that the root of the problem is SR2's traffic and its overflow, and that the majority of speeders appear to be local. After discussion Mayor Clem said he will place this issue on an agenda.

**MINUTES APPROVAL**

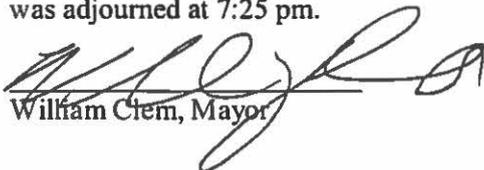
Councilmember Martin moved to accept the minutes of January 15<sup>th</sup> as presented, and with a second by Councilmember Phillips, the motion carried.

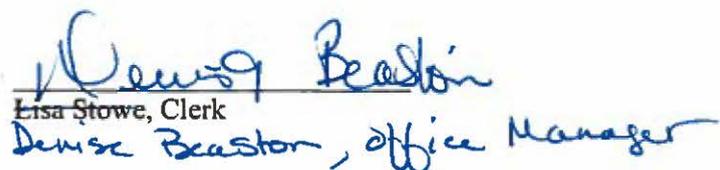
**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbered 33416 through 33455 with \$100,612.73 for claims and \$38,215.96 for payroll and payroll taxes, for a total of \$138,828.69 and with a second by Councilmember Yarbrough, the motion carried.

**ADJOURNMENT**

Mayor Clem thanked all present for coming. With no further business, Councilmember Phillips moved to adjourn the meeting and with a second by Councilmember Martin, the motion carried and the meeting was adjourned at 7:25 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk  
Denise Beaton, Office Manager

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, February 19, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, and Yarbrough. Also present was Director Light, Chief Casey, and Office Manager Beaston.

### **AGENDA APPROVAL**

Councilmember Martin moved to accept the agenda as presented and with a second by both Councilmembers Phillips, the motion carried.

### **OPEN COUNCIL POSITION**

Mayor Clem stated that the city had received a few letters of interest for the council position. Mayor Clem wanted to encourage everyone that there is no emergency to fill the council position. He would like to put it on the agenda for the next council meeting, so that anyone who is interested in that position can come to the meeting so that council can ask questions of them and that the mayor would like to open it up so that the public can also ask questions of the candidates and then at the following council meeting, council can take action. That is his recommendation to the council. He was encouraged by the amount of people interested in the position. Mayor Clem also stated that there are 2 positions on the finance committee. He stated that we need one more councilmember on the committee along with one more citizen.

Mayor Clem stated that there are two opening on the Finance Committee. The Finance Committee meetings the Friday prior to the council meetings to review all of the financial activity of the city. Per Councilmember Martin it takes about a half hour or a little longer depending on the number of documents to go over. Mayor Clem stated that we needed one more council member and one member of the public that is not a councilmember.

### **MAYOR'S REPORT**

Mayor Clem talked in brief about the snow event that had hit Gold Bar. Mayor Clem stated that he wanted to specifically thank Richard Baker for working day and night and that Richard worked very hard to try to keep the roads as clear as possible. Mayor Clem talked in brief about what the next steps were, which was to reach out to Department of Emergency Management to see if Snohomish County Roads Department had any people and equipment available to spare, unfortunately they did not. Our next step was to reach out to the neighboring cities, Sultan in particular. Sultan was also having a hard time with keeping up with the amount of snow they had and could not assist. Mayor Clem at that point gave Denise Beaston permission to operate in a State of Emergency for the city which would allow us to hire contractors to help us with that work. Denise Beaston made several calls to contractors and did some price comparison. Mayor Clem then listed off the names of the contractors who stepped into assist us. Which

were Mark Hopkins with Sky Valley Excavating, he came in with a grader to clear the roads throughout town. Josh Schleg with SVC Construction, he brought in a Skidster and Bobcat, he worked two days clearing roads and following behind Mark Hopkins grader to widen the intersections. He also donated his time of an employee to help clear driveways. Our primary goal is to clear the roads so that first responders can get through. The city cannot pay to clear private property, but with Josh's volunteered worker, the volunteer was able to clear some of the private properties. Ray Alfaro, he's a volunteer who came in after work to clear the front and back of city hall and lay down Icemelt so that law enforcement and citizens could get into city hall safely. David Best was lent to us from the Sultan School District; he offered to drive the cities 1 ton plow to clear roads throughout town. Tim Roule with Mt. Trucking and Excavating was able to bring in his grader to clear roads throughout town. Dennis Taylor used his personal equipment and time to clear streets. Cameron Bendewald helped citizens with rides, shoveling and coordinating special needs on Social Media. He wanted to thank the community, obviously online and Facebook there was a lot of negativity, but there were a lot of people volunteering to go to the grocery store, to help people get unstuck, to help people with getting stuff they needed. He believes that a lot of good things happened during that trying time. Mayor Clem stated that eventually on February 14<sup>th</sup>, Snohomish County was able to come in with their big plows and really picked up the rest of the snow and ice that were stuck on the roads.

What Mayor Clem is asking of the council is that he authorized Denise Beaston to operate under a State of Emergency and to hire private contractors. The law allows us to get reimbursed for the 48 hour window during that State of Emergency. He would like an official declare a State of Emergency of the City of Gold Bar then he can seek reimbursement for those expenses. Mayor Clem asked for a motion to do that. Councilmember Phillips moved to authorize the mayor to seek reimbursement from FEMA with a second by Councilmember Yarbrough, motion carried.

#### **STAFF REPORT**

Chief Casey state it was a challenge for them to get around even with their 4 wheel drives in the snow and that they were pull each other out of the snow more than they would have liked. Chief Casey clarified on a homicide that happened in Everett and that the name of the suspect is the same as an individual in Gold Bar but is spelled differently, but there was no connection and is not the same guy. Chief Casey thanked everyone that worked to clear the streets of snow. He spoke briefly about the call volume that Denise Beaston was receiving even after her shift was over and it shows quite a bit of commitment on her part, and wanted to say thanks.

Public Works Director John Light stated that him and Tim had missed the snow but was in constant contact with the mayor and due to the roads was not able to make it back. He gave an update on when the big plow would be back in working order.

Office Manager Denise Beaston stated that she wanted to follow up on what had been said and thanked Richard Baker for his hard work and long hours clearing roads and always taking my calls. Also thanked the citizens that called in and thanked us including the ones who even though were frustrated handled themselves in a professional manner and didn't yell and scream at us, we really appreciated those ones. The people who went out of their way to help their neighbors, even if it was just too say are you ok. It was greatly appreciated and that is what being in a small town is all about.

#### **COUNCIL COMMENTS**

Councilmember Martin just wanted to echo what everyone else was saying about the thank you. That the city was operating under a huge deficit with equipment. Richard, Denise and Lisa working hard and she is just really proud of the city crew. She also thanked the help the Fire Department got with clearing off the

apron, although they did manage to get fire trucks stuck they did get those aprons cleared and it really makes her proud.

Councilmember Yarbrough inquired whether the city had any municipal law firms show interest in representing the city. Mayor Clem stated not at this time. That we are utilizing MSRC and AWC at this time. Councilmember Yarbrough asked about the franchise fee, Mayor Clem stated it is being reviewed.

Councilmember Phillips thanked everyone for all they did. Talked briefly about her neighbors and others that was helping. Councilmember Phillips inquired about the traffic controlling devices and when that was going to be discussed. Mayor Clem stated that would be discussed at the next council meeting.

## **CITIZEN COMMENTS**

Joe Beavers, 431 Linda Avenue briefly stated that based on his travels that city of Gold Bar did better on their plowing than the city of Duvall. Mr. Beavers then went on to speak about the selection of a new city attorney and the multiple court judgements.

Gary Smith, 209 Nugget Road, introduced himself and stated he was interested in the council position. He has submitted his resume. Thanked staff for their work with the snow.

Jordan Sears, 224 Amanda Avenue, introduced himself and stated he was also interested in the council position and thanked everyone for the effort during the snow.

## **CONTINUED BUSINESS**

*Ordinance #725, 2019 Budget.* Councilmember Yarbrough moved to accept Ordinance #725, with a second by Councilmember Phillips, the motion carried.

## **NEW BUSINESS**

### **1. Public Works Director position**

Mayor Clem stated that as it has been mentioned, Public Works Director John Light is retiring after 18yrs. During January and into February conducted several interview. There were 7 potential applicants that applied for the Public Works Directors position, there were several that interviewed or had 2<sup>nd</sup> calls that were made and that John Light, Lisa Stowe and himself discussed the candidates and agreed that the most qualified person that they thought would do the best job would be Richard Norris. Mayor Clem, Public Works Director John Light and Clerk Treasurer Lisa Stowe are unanimously recommending to the council that Richard Norris be approved as the next Public Works Director. With council approval his start date would be March 1<sup>st</sup>, which would allow him a full month to work side by side with John Light. John Light has agreed to stay on, on a consulting basis with his water certification which would be approved by the health department until Richard Baker or Richard Norris are able to obtain a Water Manger 2 certification.

Councilmember Yarbrough asked how close Richard Baker was to completing his certification. Mayor Clem and John Light stated that he needs only to take and pass the test.

Councilmember Phillips questioned whether we had fixed that the issue with paying for a certification and the requirements for staying. Mayor Clem stated that Public Works Director isn't required to have that certification, but someone is required to have that and that they felt it made more sense for the water manager to have that certification. A brief discussion ensued.

Public Works Director Joh Light believes that approving Rich is a wise decision. Richard Norris has been around, he knows government, and he has been on City Council and the Planning Commission and knows land use. John Light stated that the hardest part of his job has been the land use issues, working with the engineers, planners and consultants. The water distribution system Richard Baker knows inside and out, he just needs to get certified as a 2. Tim Shiers accompanied John to the training in Yakima and is going to go over his distribution one. In today's society it's difficult to get someone who is trained in all the positions.

Councilmember Yarbrough asked if he has been given an offer letter with salary and does that impact our current budget. Mayor Clem stated that the entry salary is several thousand dollars lower than what currently is paid for the Public Works Directors position due in part to longevity and pay increases.

Councilmember Yarbrough moved to appoint Richard Norris as the Public Works Director with councilmember Phillips seconding the motion, the motion carried.

## **2. Health Insurance Benefits**

Mayor Clem briefly discussed what he reviewed for medical benefits during the interview process. He briefly went over what was provided. Brief discussion ensued. Mayor Clem stated that he will try and bring more information to an April meeting.

## **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Martin talked briefly about the river Trail meeting on February 21<sup>st</sup> and that it was open to the public and will be at William Tucker Park at 9am.

Councilmember Philips congratulated Richard Norris on becoming the new Public Works Director and again thanked everyone for the snow removal.

Chief Casey talked briefly about the snow event and watching neighbors houses. If you have neighbors that are on vacation or not home, clearing the walkways of that home so that it appears that someone is there, helps in deterring individuals who are looking to break in.

Mayor Clem stated that the 1<sup>st</sup> Saturday of the month is Coffee with the Mayor and that the next meeting coming up is on March 2<sup>nd</sup> and that Wallace Falls Café has offered to let us use their backroom to have that meeting, that way if anyone wanted fancy coffee or maybe to get something to eat during the meeting they could do so, that next meeting will be held there.

Councilmember Martin gave a reminder that the Sky Valley Community Awards will be at 5:30pm at Sultan High School.

## **MINUTES APPROVAL**

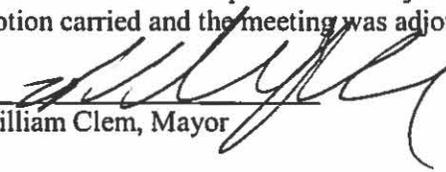
Councilmember Yarbrough moved to accept the minutes of February 5<sup>th</sup>, 2019 as presented, and with a second by Councilmember Phillips, the motion carried.

## **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbered 33456 through 33489 with \$27,608.74 for claims and \$2,200.00 for payroll, for a total of \$29,808.74 and with a second by Councilmember Yarbrough, the motion carried.

**ADJOURNMENT**

Councilmember Phillips moved to adjourn the meeting and with a second by Councilmember Martin, the motion carried and the meeting was adjourned at 7:41 pm.

  
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William Clem, Mayor

  
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Denise Beaston, Office Manager

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, February 19, 2019  
7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

OPEN COUNCIL POSITION – DISCUSSION/ACTION

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. ORDINANCE #725 AMENDING 2019 BUDGET ATTACHMENT – SECOND READING AND ACTION

NEW BUSINESS

1. PUBLIC WORKS DIRECTOR POSITION – DISCUSSION/ACTION

2. HEALTH INSURANCE BENEFITS – DISCUSSION/ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

February 5, 2019

VOUCHER APPROVAL

CHECKS

33456 - 33489

CLAIMS

\$27,608.74

PAYROLL

\$2,200.00

TOTAL

\$29,808.74

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, March 5, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Wallace, and Yarbrough. Also present was Director Light, incoming Public Works Director Rich Norris, Chief Casey, Office Manager Beaston, Water Manager Baker, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Phillips moved to amend the agenda to add a discussion on overtime to new business, and with a second by Councilmember Wallace, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem said that the open positions on the Finance Committee have been filled.

### **STAFF REPORT**

Chief Casey talked about a planned operation that happened last week and resulted in numerous traffic stops and arrests in drug trafficking and stolen property. This took place with the assistance of the Regional Drug Task Force, and included the arrest of one person caught in possession of \$20,000 worth of heroin. There was also an arrest made regarding the person who has been riding around the city on an ATV.

Director Light talked about his upcoming retirement, and the eighteen years he has worked for Gold Bar. He introduced the new Director, Rich Norris, and said that Norris has a good history in Gold Bar, having been a previous Councilmember and Planning Commission member. He feels Norris will do the city good and be a perfect fit. Director Light has seen a lot of improvements through grants such as May Creek Road, Gateway Park, and the wells. The City has good consultants, and has a lot to be proud of. He also said this was a good Council that has the potential to move the City forward.

Clerk Stowe thanked Director Light for his comments. She and Director Light submitted, and received, a grant from AWC for \$5,000. Roughly \$3,000 has been spent on new stop signs for the City, and the remainder will go toward painting crosswalks.

Clerk Stowe also said that Employment Security has decided that anyone receiving compensation for a service, no matter the amount, must now pay into the State's Paid Family Medical Leave program. As such, the Mayor and Councilmembers will see a slight reduction in their monthly pay.

### **COUNCIL COMMENTS**

Councilmember Wallace thanked Director Light for his work and wished him a happy retirement. He also thanked Chief Casey for the recent operation.

Councilmember Martin also thanked Chief Casey. She thanked Director Light and said there were not enough words to show her appreciation, that he was an amazing person and a rock for the City. She then reviewed upcoming meetings.

Councilmember Phillips thanked Director Light for all he has done and also wished him a happy retirement. She also thanked Chief Casey.

### **CITIZEN COMMENTS**

Matthew Muir talked about upcoming legislation that will allow larger trucks to use the highway, including triple trailers. He listed statistics such as each additional trailer increases crash rates by 11%. He handed out materials to the Council and has more information if requested.

Tracy Cotterill thanked the City for snowplowing and asked if there was a plan to restore road shoulders. The maintenance crew will be working to clean up those areas.

### **CONTINUED BUSINESS**

*Open Council Position.* One person that submitted a letter of interest withdrew. Jordan Spears introduced himself and gave his background and history. There was also a letter of support for Mr. Sears presented.

Councilmember Wallace asked him what one thing he would change in the City. Spears talked about unsafe streets and the need for increased police services to reduce drugs. He would also like to see the City grow.

Councilmember Yarbrough told him the City had recently raised the water assessment and asked his opinion on that. Spears stated he had no opinion and assumed the Council had done what they decided was necessary. He then talked about work he had done elsewhere in getting taxes lowered.

Councilmember Wallace then moved to allow citizens to ask Spears questions and with a second by Councilmember Yarbrough, the motion carried. Chuck Lie said that while he had never met Spears, he has demonstrated a commitment to the City.

With no further discussion, Councilmember Phillips moved to appoint Jordan Spears to Council Position #5 and with a second by Councilmember Martin, the motion carried. Clerk Stowe then administered the Oath of Office and Councilmember Spears took his seat.

### **NEW BUSINESS**

*IT Computer Contract.* The current IT contract is up for renewal and Mayor Clem asked the Council if they would like to open the position up for bids. Councilmember Wallace moved to allow the City to open the position for bids and negotiate a contract and with a second by Councilmember Phillips, the motion carried.

Mayor Clem said he is gathering information on medical plans and will have that for the Council at the next meeting.

*Shoreline Management Plan Workshop.* Talia Tittelfitz and Lauren Moore with BHC Consultants hosted a brief workshop to update the Council on progress regarding amending the City's Shoreline Master Plan. They talked about the grant for this update, the process, what changes are being made in the Plan, and reviewed the Periodic Checklist. There will be a public hearing regarding this update at the April 2<sup>nd</sup> Council meeting. There is a red-line version of the Plan showing proposed changes available on the City's website. Stakeholders and the Department of Commerce have been informed of the proposed changes and asked to submit comments. The State Environmental Policy Application (SEPA) has also been completed.

*May Creek Road Traffic Control.* Councilmember Phillips talked about traffic issues including speeding. Chief Casey talked about the difficulty in enforcement with only one officer available. There would be costs involved in bringing in another officer to work overtime. He also talked about how that type of enforcement has no long-term impacts without long-term expense. He talked about the option of engineering roadways to potentially have more impact, but which also have their own set of issues. He feels the best result is a combined effort.

Discussion including the feeling that the majority of speeders are locals, radar signs, photo enforcement, by-pass drivers, the traffic on SR2, arterial streets and grant funding, speed bumps slowing traffic but increasing noise, if the radar signs collected data, the same problem existing in other areas, and the impact 'children at play' signs can have.

After discussion Mayor Clem said he would look into this more and have it on a future agenda.

*Overtime Discussion.* The Mayor gave an overview of the way the City has administered employee overtime and how there are discrepancies between that and Federal and State labor laws. He gave a memo to employees talking about making changes to bring the City into compliance with those labor laws, but then decided to take this issue to the Council.

There was a great deal of discussion, including the definition of overtime, hours worked vs. hours paid, benefit time, cashing out benefit time, how overtime is handled most commonly, holiday pay, comp time, being on standby, the risk of overtime abuse, the budget, and the personal feelings involved whenever a policy change impacts pay.

After discussion, Councilmember Phillips moved to do the same as now but that employees cannot cash in vacation, admin, comp, or sick time and it can only be used in lieu of regularly scheduled hours, and that overtime is working outside normal work hours. Councilmember Spears seconded the motion. Councilmembers Yarbrough and Martin then asked for clarification of the motion.

Discussion continued on the motion. Mayor Clem then called for a vote. The motion failed to carry, with Councilmembers Wallace and Spears opposed, and Councilmembers Yarbrough, Martin, and Phillips abstaining.

Councilmember Yarbrough then reminded the Council that the policy does not have to be changed at this meeting. Mayor Clem suggested the Council void his memo and come to the next meeting with policy changes to review.

Councilmember Phillips then moved to void the Mayor's memo and to come to the next meeting with a clear policy, and with a second by Councilmember Sears the motion carried.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Sears thanked the Council for voting for him and said he hoped to serve well.

Councilmember Wallace said he also hopes Councilmember Sears will serve well. Because of family responsibilities, Councilmember Wallace will be missing approximately one meeting a month for the remainder of the year.

Councilmember Martin asked if the issue of standby policies will also be clarified. Mayor Clem is working on this.

Councilmember Yarbrough thanked the Mayor for bringing the issue of overtime to them, since personnel issues are not normally in the Council's purview.

Councilmember Phillips welcomed Councilmember Spears.

**MINUTES APPROVAL**

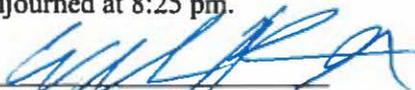
Councilmember Spears moved to accept the minutes of February 19<sup>th</sup> as presented, and with a second by Councilmember Phillips, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbered 33490 through 33528 with \$30,391.15 for claims and \$39,578.91 for payroll and payroll taxes, for a total of \$69,970.06 and with a second by Councilmember Yarbrough, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Wallace moved to adjourn the meeting and with a second by both Councilmember Phillips and Councilmember Spears, the motion carried and the meeting was adjourned at 8:25 pm.

  
\_\_\_\_\_  
William Clem, Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, March 5, 2019

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. OPEN COUNCIL POSITION - DISCUSSION

NEW BUSINESS

1. IT COMPUTER CONTRACT – DISCUSSION/ACTION

2. SHORELINE MANAGEMENT PLAN WORKSHOP - DISCUSSION

3. MAY CREEK ROAD TRAFFIC CONTROL - DISCUSSION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

February 19, 2019

VOUCHER APPROVAL			
CHECKS	CLAIMS	PAYROLL	TOTAL
33490 - 33528	\$30,391.15	\$39,578.91	\$69,970.06

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 - 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, March 19, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Sears, and Yarbrough. Also present was Director Light, incoming Public Works Director Rich Norris, Chief Casey, Water Manager Baker, Public Records Officer Jones, and Clerk Stowe.

Councilmember Martin moved to excuse the absences of Councilmembers Wallace and Phillips, and with a second by Councilmember Sears, the motion carried.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### **MAYOR'S REPORT - none**

### **STAFF REPORT**

Director Light wanted to give a big hand to Councilmember Wallace and resident Chuck Lie for the new storm drain decals currently being installed.

He also talked about all the years attending council meetings, that incoming Director Norris will do a good job, and that the City has a good council and staff. He was thankful for the privilege of working for Gold Bar and feels blessed to have had the opportunity to work for the City as long as he has.

### **COUNCIL COMMENTS**

Councilmember Sears has finished elected officials trainings.

Councilmember Martin was glad to see so many people present. She talked about upcoming meetings and the egg hunt sponsored by the Red Hats group. She said the death of Fonda Ells has left a big hole, just like the departure of Director Light has. The Red Hats group is accepting donations for candy for the egg hunt to help in taking over what Ms. Ells usually did.

Councilmember Yarbrough asked if the Request for Qualifications for the IT contract had been posted on the City's website as he hadn't seen it. Mayor Clem thought it was but said he would check.

### **CITIZEN COMMENTS**

Joe Beavers talked about an upcoming Sultan School Board community focus group.

Neil McWee talked about a dark corner turning onto 1<sup>st</sup> Avenue off of the highway, where it is hard to see pedestrians. He also talked about 9/11, a boat he purchased, logging, and the life of trees.

Margaret James talked about her property and an easement and that she wants to hear opinions on the Singletary timber sale.

Chuck Lie talked about watching traffic at the radar signs and how he still feels speeding is predominantly by locals. He thanked Director Light for the storm drain decals and stressed the need for stewardship.

## **CONTINUED BUSINESS**

*Employee Overtime.* There was discussion at the last meeting about the lack of clear policy relating to employee overtime. Work is being done on creating a policy that will mirror what union workers have. Mayor Clem wants to protect the City with a policy that cannot be abused and that also protects employees. Councilmember Yarbrough asked if this would include input from employees and Mayor Clem said yes, and that this would also include a standby policy.

*Employee Health Benefits.* Mayor Clem updated the Council on this. Currently the City offers one plan which is the highest level and most expensive, so it isn't offered to family members. He proposes to offer a choice between seven plans that the City's insurance carrier offers, during open enrollment periods. That gives staff the opportunity to put the money towards a less expensive plan and cover family members. There was brief discussion, and this will be discussed more thoroughly closer to an open enrollment period.

## **NEW BUSINESS**

*Contracted Services Agreement.* A contract was presented between the City and Director Light for contracted services under his water manager certification. This will allow the City to remain in compliance with the Health District until staff can gain the same certifications. Councilmember Martin pointed out one typographical error in the contract. After brief discussion around legal review and contract timing, Councilmember Sears moved to amend the contract to correct the typo and to authorize Mayor Clem to enter into the agreement. With a second by Councilmember Martin, the motion carried.

*Singletary Timber.* Russell Wiita with the Sultan City Council presented a brief talk on the Singletary Timber sale, including a history of the federal trust, the conflicts between environmentalists and recreation, the work to find a compromise, lawsuits, taxing districts, the re-conveyance of a twenty-five foot buffer, and the hope the City will sign a letter of support. He said while the City is not a direct beneficiary, the timber sale does impact the community.

Councilmember Yarbrough moved to allow public comment and with a second by Councilmember Sears, the motion carried.

There was a great deal of discussion between Sultan Councilmember Wiita and members of the audience. Speakers included Joe Beavers, Chuck Lie, Neil McWee, Brian Nelson with Wander Bigger Running and the Wallace Falls Trail Run, Robert Montgomery, and Brian Davis with the Junior Ranger Program.

Topics of discussion ranged from financial gain of taxing districts, the City's comprehensive plan that encourages tourism, alternative forest practices, how divisive the subject is, the need for a healthy valley,

endangered species and habitat, Heybrook ridge and County parks, the timeline of the timber sale, ways forward where everyone benefits, the impact on youth, parking at Wallace Falls, that the land was set aside as a federal trust for the purpose of logging it, options for next best habitats for species, Reiter foothills, and the Department of Natural Resources.

Mayor Clem thanked everyone for all the comments on both sides of the discussion. He said the people in Council chambers were not unified on this subject, let alone in the city at large. The City has limited power as this is outside its jurisdiction, but that it did impact people in the community. He encouraged the Council to listen to the community and carefully weigh what the community wants.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Yarbrough thanked Sultan Councilmember Wiita and everyone who commented. Councilmember Martin also thanked all those who commented.

**MINUTES APPROVAL**

Councilmember Martin moved to accept the minutes of March 5<sup>th</sup> as presented, and with a second by Councilmember Sears, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbered 33529 through 33564 with \$21,872.70 for claims and \$2,200.00 for payroll and payroll taxes, for a total of \$24,072.70 and with a second by Councilmember Sears, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Yarbrough moved to adjourn the meeting and with a second by Councilmember Sears, the motion carried and the meeting was adjourned at 8:06 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, March 19, 2019  
7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. EMPLOYEE OVERTIME - DISCUSSION/ACTION

2. EMPLOYEE HEALTH BENEFITS - DISCUSSION

NEW BUSINESS

1. CONTRACTED SERVICES AGREEMENT - DISCUSSION/ACTION

2. SINGLETARY TIMBER - PRESENTATION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

March 5, 2019

VOUCHER APPROVAL

CHECKS

33529 - 33564

CLAIMS

\$21,872.70

PAYROLL

\$2,200.00

TOTAL

\$24,072.70

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, April 2, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Sears, Wallace, and Yarbrough. Also present was Director Norris, Chief Casey, Water Manager Baker, Public Records Officer Jones, Office Manager Beaston, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Wallace moved to amend the agenda to add Resolution 19-04 under new business, and with a second by Councilmember Sears, the motion carried.

### **SHORELINE MANAGEMENT PLAN PUBLIC HEARING**

Clerk Stowe called the public hearing to order at 7:01 to discuss updates to the City's shoreline management plan. She reviewed the requirements for a public hearing. No Councilmembers disclosed any issues that would require them to recuse themselves from the hearing. The hearing was then turned over to Lauren Moore with BHC Consultants.

Ms. Moore reviewed the Shoreline updates, talked about the minor changes, that no comments had been received so far on the updates or the associated SEPA, the timeline for final approval, documents available for review, and public participation.

No members of the public signed up to speak and the Council had no comments. After discussion, Councilmember Sears moved to adjourn the public hearing and with a second by Councilmember Martin, the motion carried. The regularly scheduled Council meeting was returned to at 7:10 pm.

### **MAYOR'S REPORT**

Mayor Clem welcomed Rich Norris to the position of Public Works Director. A retirement party was held for previous Director Light and a lot of people showed up to express their appreciation and thank Mr. Light.

At the last Council meeting a resident talked about the lack of a street light at the corner of 1<sup>st</sup> Avenue and the highway. This has been investigated and there is no pole at that location. The City could look into the cost of installing a new pole but should weigh that against the timeline for the gas station to reopen and have its lights on again.

### **STAFF REPORT**

Director Norris thanked Mayor Clem, then updated the Council on storm drain labeling. He asked residents to let the city know if a storm drain is missed. Mayor Clem thanked resident Chuck Lie for his help.

Director Norris said two new single family residence applications had been received, a hydrant replacement is coming up, new meters were installed on 9<sup>th</sup> Street, and ecology blocks on 8<sup>th</sup> St. and Linda Avenue were removed. Those blocks were taken to help alleviate parking on the way to Wallace Falls State Park. Taking the blocks off Linda Avenue also eliminated a place for certain people to hang out.

Clerk Stowe talked about the need to change bank signatories with the retirement of John Light. Councilmember Wallace moved to authorize the Mayor to sign a letter allowing bank signatories to be updated, and with a second by Councilmember Sears the motion carried.

### **COUNCIL COMMENTS**

Councilmember Sears talked about the upcoming hospital levy.

Councilmember Martin talked about upcoming meetings and a blood drive sponsored by the fire district on April 11<sup>th</sup>.

### **CITIZEN COMMENTS**

Joe Beavers talked about the Singletary Timber sale. He had maps available and talked about the proposed logging, funding, bridges, Reiter Foothills, the impact on the area, and hiking access.

Jay Prueher thanked staff for moving the ecology blocks and said those blocks alleviated his problem with parking over the past weekend.

Kathy Curnutt would like to be involved in the development process of a house near her Prospector's business.

Chuck Lie talked about schools, community support, Singletary, Gold Bar's planning documents, other options for the timber sale, owl habitat, and the need to invest in a future of recreation.

Pat Mabry talked about the Red Hat's group and their organization and work with their annual egg hunt. They lost a significant member with the passing of resident Fonda Ells, and donations are down. She would like the City to consider helping them with providing between \$250 and \$300.

Brian Nelson talked about Singletary, hiking trails, other options for locations, habitat areas, impacts of clearing, the Department of Natural Resources' requirement to maintain habitat, and how habitat could be moved closer to the park.

Dan Thompson talked about social media, 'swatting', and the need for people to make sure their complaints are legitimate.

**CONTINUED BUSINESS - none**

**NEW BUSINESS**

*Resolution No. 19-02, Personnel Manual Amendment.* This amendment addresses previous review of overtime, and on-call and standby procedures. Mayor Clem asked the Council to review this resolution and give him comments by Friday, April 12<sup>th</sup>, in order to take action at the next meeting. Clerk Stowe will also add wording on the Paid Family Medical Leave Act.

Councilmember Yarbrough asked how often the option of standby was used. Mayor Clem the City has not had it and is developing the policy. He talked about the recent snow event and how it would have helped to be able to have Water Manager Baker on standby rather than just hoping he was available.

Councilmember Wallace talked about wording in section II regarding getting paid or banking time and there was brief discussion around that.

*Resolution No. 19-04, Egg Hunt.* Councilmember Martin thanked Pat Mabry and talked about the work Red Hats do. The resolution allows for the purchase of supplies for the egg hunt to help the Red Hats, in the amount of \$100. Mayor Clem said that the amount budgeted for cultural events is for National Night Out so if the Council elects to put funds toward the egg hunt there may need to be a budget amendment. Councilmember Wallace then moved to accept Resolution No. 19-04 as presented and with a second by Councilmember Sears the motion carried with Councilmember Martin abstaining.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Sears thanked Mayor Kartak of Snohomish and Mayor Seehuus of Sultan for attending the meeting.

Mayor Clem said that Saturday will be the monthly ‘Coffee with the Mayor’, held at the Wallace Falls Café between 9:00 and 10:00 am.

**MINUTES APPROVAL**

Councilmember Sears moved to accept the minutes of March 19<sup>th</sup> as presented, and with a second by Councilmember Martin, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbered 33565 through 33598 with \$5,480.24 for claims and \$54,135.21 for payroll and payroll taxes, for a total of \$59,615.45 and with a second by Councilmember Yarbrough, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Wallace moved to adjourn the meeting and with a second by Councilmember Sears, the motion carried and the meeting was adjourned at 7:45 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk

*mayer pro tem*



# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, April 19, 2019

7:00 PM

CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

SHORELINE MANAGEMENT PLAN PUBLIC HEARING

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

NEW BUSINESS

1. RESOLUTION NO. 19-02 AMENDING PERSONNEL MANUAL - ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

VOUCHER APPROVAL			
CHECKS	CLAIMS	PAYROLL	TOTAL
33565 - 33598	\$5,480.24	\$54,135.21	\$59,615.45

ADJOURNMENT

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, April 16, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Pro-Tem Martin called the meeting to order at 7:00 pm. Present were Councilmembers Phillips, Sears, Wallace, and Yarbrough. Also present was Director Norris, Chief Casey, Public Records Officer Jones, and Clerk Stowe.

Councilmember Sears moved to excuse the absence of Councilmember Phillips from the April 2<sup>nd</sup> meeting, and with a second by Councilmember Wallace, the motion carried, with Councilmember Phillips abstaining.

### **AGENDA APPROVAL**

Councilmember Wallace moved accept the agenda as presented and with a second by Councilmember Sears, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem was unavailable for the meeting and Mayor Pro-Tem Martin had nothing to report.

### **STAFF REPORT**

Chief Casey talked about a recent drug overdose that resulted in death in a known problem area. Deputies are continuing to work on that area.

Director Norris said the hydrant on 1<sup>st</sup> Avenue West will be replaced on the 17<sup>th</sup> and residents impacted have been notified.

He also informed the Council that the City is no longer eligible for Snohomish County CDBG grants because the city is no longer below the required percentage of low-income residents. This means the City has lost funding for the proposed booster pump. Councilmember Wallace asked if there were any options. Director Norris said the City could audit the census results but the process is lengthy, complicated, and expensive, and is unlikely to change results. There are no other similar funding sources.

Clerk Stowe said that the Census people are hiring for temporary positions.

### **COUNCIL COMMENTS**

Councilmember Sears talked about Martin Luther King, Jr.

Councilmember Yarbrough disclosed that he had a financial interest in the IT contract agenda item. He reviewed the regulations around his Council involvement and said he would recuse himself from discussion and action. He also reviewed the Revised Code of Washington (RCW) relating to a councilmember being employed by a city. RCW 42.23.030 stipulates that the city must have a population of less than 10,000, the councilmember cannot vote on actions relating to the business, and the City cannot pay the councilmember more than eighteen thousand dollars (\$18,000) in a calendar year.

Councilmember Phillips apologized for missing the previous meeting.

Councilmember Martin talked the egg hunt.

### **CITIZEN COMMENTS**

Joe Beavers talked about the egg hunt, the times it will be held, that it is run by volunteers, and that they could use more volunteers.

Pete Everist asked the Council to reconsider allowing ATVs on city streets. Her request will be passed on to the Mayor.

### **CONTINUED BUSINESS**

*Resolution No. 19-02, Personnel Manual Amendment.* Clerk Stowe reviewed the changes made since the previous version. She had asked employees to get comments to the Mayor prior to the meeting and did not hear from the Mayor that any comments had been received. She asked that a motion include amending the draft to delete a section with wording about personal phones since the City does not use personal phones for City business. Councilmember Sears moved to approve Resolution No. 19-02 relating to amending the personnel manual with the amendment to remove wording regarding the use of personal phones, and with a second by Councilmember Yarbrough the motion carried, with Councilmember Yarbrough abstaining.

*IT Contract.* Councilmember Yarbrough recused himself and took a seat in the audience. Councilmember Wallace said that the contract from Eastside computers did not include fees. Clerk Stowe said that Eastside charged \$150 an hour and Mr. Meyers did not anticipate any change in rates. Councilmember Sears asked what the Mayor thought of the proposals and Clerk Stowe said she did not know but he could check with the Mayor. Mayor Pro-Tem said the Council could elect to act on this contract now, or wait. Clerk Stowe said that the City would draft a contract for the IT entity to sign.

Councilmember Wallace then moved to authorize the City to enter into a contract with Gold Bar Geek, and with a second by Councilmember Sears, the motion carried, with Councilmember Yarbrough abstaining because he was recused.

Clerk Stowe then invited Councilmember Yarbrough to retake his Council seat.

### **NEW BUSINESS**

*Evergreen Health Hospital Levy.* Representatives from Evergreen Health presented information on the upcoming levy in support of the Monroe hospital. Discussion included a history of services, what equipment and services the levy will allow, and the costs of the levy. Residents were encouraged to vote.

*Ordinance #725, Closing Funds.* Ordinance #725 relating to closing sub-funds of the general fund that are no longer used was presented. Councilmember Wallace moved to accept Ordinance #725 for an introduction and first reading, and with a second by Councilmember Phillips, the motion carried.

*Engagement Letter.* Pacifica Law Group has offered to provide city attorney services on an interim basis while the City looks for a new attorney. Councilmember Wallace moved to authorize the Mayor to sign the Engagement letter, and with a second by Councilmember Sears, the motion carried.

*Resolution No. 19-03, Capital Assets.* Resolution No. 19-03 amends the City's Financial Plan to include new requirements around capital assets. There was brief discussion around tracking assets. Councilmember Yarbrough moved to approve Resolution No. 19-03 as presented, and with a second by Councilmember Sears the motion carried.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS - none**

**MINUTES APPROVAL**

Councilmember Sears moved to amend the minutes of April 2nd, and with a second by Councilmember Martin, the motion carried.

**VOUCHER APPROVAL**

Councilmember Yarbrough moved to approve checks numbered 33599 through 33632 with \$20,995.58 for claims and \$4,304.62 for payroll and payroll taxes, for a total of \$25,300.20 and with a second by Councilmember Yarbrough, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Sears moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried and the meeting was adjourned at 7:53 pm.

  
\_\_\_\_\_  
William Clem, Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, April 16, 2019

7:00 PM

CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. RESOLUTION NO. 19-02 AMENDING PERSONNEL MANUAL – DISCUSSION AND ACTION

2. IT CONTRACT – DISCUSSION AND ACTION

NEW BUSINESS

1. EVERGREEN HEALTH HOSPITAL LEVY – PRESENTATION

2. ORDINANCE #725 CLOSING FUNDS – INTRODUCTION AND FIRST READING

3. ENGAGEMENT LETTER – DISCUSSION AND ACTION

4. RESOLUTION NO. 19-03 CAPITAL ASSETS – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

VOUCHER APPROVAL

CHECKS

CLAIMS

PAYROLL

TOTAL

33599 - 33632

\$20,995.58

\$4,304.62

\$25,300.20

ADJOURNMENT

**Gold Bar Council Meeting**  
**Citizen Comment Sign-in Sheet**  
**April 16, 2019**

Printed Name	Signature	Address	Phone (optional)
Joe Betters		431 Lindl GB	
Pete Everist	Emila Everist	14931 Moonlight Dr.	

# City of Gold Bar

EST. 1910



107 - 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, May 7, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Phillips, Sears, Wallace, and Yarbrough. Councilmember Martin arrived at 7:13. Also present was Director Norris, Chief Casey, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Wallace moved to accept the agenda as amended to remove the Lodge presentation and with a second by Councilmember Sears, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem thanked Councilmember Martin for filling in for him, and thanked the Council for allowing him to be absent.

The next meeting will have ATVs on city streets on the agenda for discussion. Mayor Clem realizes that people on both sides of the discussion feel strongly about this topic and he hopes the Council will choose to allow public comment during the discussion.

### **STAFF REPORT**

Chief Casey thanked residents for assisting in catching a specific person.

Director Norris talked about the 1<sup>st</sup> Street bridge, which is due for inspection. Flushing of water mains will happen next week and notices are on utility bills. The Department of Corrections crew did a lot of work on retention ponds and Director Norris thanked the Council for allowing additional crews this year. At the next meeting he will present a resolution regarding the Transportation Improvement Plan.

Clerk Stowe told the Council that the draft financial plan is available for them to review if they would like to see it prior to it going to the State Auditors. She asked that the Council let her know when they want to review the forms, and that the reviews be completed by May 15<sup>th</sup>. There is an opening for a resident on the finance committee. She handed out the annual report on the Sultan School District's use of impact fees.

### **COUNCIL COMMENTS**

Councilmember Sears talked about a meeting he had with Representative Rick Larsen regarding infrastructure, and an upcoming meeting he has with other representatives. He offered to take any questions from Councilmembers to that meeting.

**CITIZEN COMMENTS - none**

**CONTINUED BUSINESS**

*Ordinance #725, Closing Funds.* Ordinance #725 relating to closing sub-funds of the general fund that are no longer used was presented. Councilmember Wallace moved to accept Ordinance #725 for a second reading and approval as presented, and with a second by Councilmember Sears, the motion carried.

**NEW BUSINESS**

*Private Roads.* Councilmember Wallace lives on a private road and has had a few residents ask him to look into what it would take to convey that road to the City. There was discussion regarding street standards; how a private road would have to be brought up to those standards; developers creating private roads; homeowner associations and the issues when none exist; ownership of private roads; the easement for City water; the history of private roads and development; other private roads that had to meet standards; problems with funding; if the City could change standards; the variance process; that any changes would have to include all private roads in the City; if there are grants for private roads; and that the homeowners on a private road would have to agree unanimously to changes. No action was taken.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Martin apologized for being late. She talked about Habitat for Humanity and the work they do to assist veterans in gaining homes.

Councilmember Yarbrough asked Chief Casey if he could bring information on enforcement issues that the City of Sultan might have regarding ATVs on city streets.

Councilmember Wallace will not be at the next meeting.

**MINUTES APPROVAL**

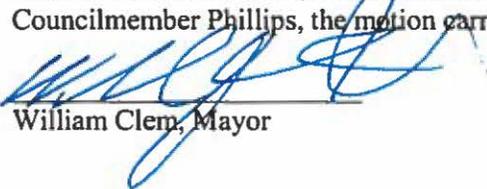
Councilmember Sears moved to accept the minutes of April 16<sup>th</sup> as presented, and with a second by Councilmember Wallace, the motion carried.

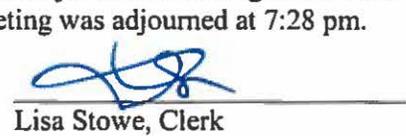
**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbered 33633 through 33674 with \$135,731.00 for claims and \$37,017.18 for payroll and payroll taxes, for a total of \$172,748.18 and with a second by Councilmember Sears, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Sears moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried and the meeting was adjourned at 7:28 pm.

  
\_\_\_\_\_  
William Clem, Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, May 07, 2019  
7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. ORDINANCE #725 CLOSING FUNDS – SECOND READING AND ACTION

NEW BUSINESS

1. PRIVATE ROADS - DISCUSSION

2. SULTAN-MONROE LODGE - PRESENTATION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

April 16, 2018

VOUCHER APPROVAL			
CHECKS	CLAIMS	PAYROLL	TOTAL
33633 - 33674	\$135,731.00	\$37,017.18	\$172,748.18

ADJOURNMENT



# **City of Gold Bar**

**EST. 1910**



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## **City of Gold Bar Council Meeting Minutes Tuesday, May 21, 2019**

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris, Chief Casey, and Clerk Stowe. Councilmember Wallace informed the Council at the previous meeting that he would not be present.

### **AGENDA APPROVAL**

Councilmember Phillips moved to accept the agenda as presented, and with a second by Councilmember Sears, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem welcomed Snohomish County Councilmember Sam Low.

### **STAFF REPORT**

Chief Casey talked about a recent pursuit that ended on Pickle Farm Road with the person in custody.

Director Norris was notified by Snohomish County that next year the County will no longer have the resources to assist cities. He updated the Council on the flushing process. The recent water line repair on 7<sup>th</sup> and Orchard reduced unaccounted water usage from 7% to 1%.

Clerk Stowe's notary commission expired on the 20<sup>th</sup>. She submitted renewal paperwork in November, 2018 but there were delays by the agency. There will possibly be up to a three-week period with no notary services at City Hall.

### **COUNCIL COMMENTS**

Councilmember Sears talked about a meeting he has with Representatives. He offered to take any questions from Councilmembers to that meeting.

Councilmember Martin talked about Habitat for Humanity, their seminar for home-buying for vets, and upcoming meetings on outdoor recreation.

Councilmember Phillips said that Habitat for Humanity can use volunteers.

### **CITIZEN COMMENTS**

Chuck Lie thanked Director Norris and his staff for improvements in infrastructure, creating a sense of community, and taking care of residents.

**CONTINUED BUSINESS - none**

**NEW BUSINESS**

*Sultan – Monroe Lodge Presentation.* Larry Foley with the Monroe Masonic Lodge presented the City with a portrait of George Washington. He briefly gave a history of the portrait and talked about fundraising that allowed for the purchase. He hopes that the portrait will inspire people to do better.

*ATVs on Public Streets Discussion.* Mayor Clem thanked all who showed up. He said no action would be taken at the meeting and that the Council was having this discussion in order to make an informed decision. He reminded people that comments were limited to three minutes, that they must be respectful, and that comments must be directed to the Mayor and Council rather than to the audience. He asked that comments be appropriate and not offensive.

Councilmember Phillips then moved to open a citizen comment period relating to ATVs and with a second by Councilmember Sears, the motion carried.

Those people who commented on ATVs included Pete Everist, Chuck Lie, Shari Maginnis, Karmann Hamlin, Steve Hansen, Ted Jackson, John Graham, Joe Costello, Josh Schlegel, Robert Askew, and Gary Carmichael.

Discussion included allowing handicapped people access to local businesses; concerns about adding more traffic to the May Creek Road issue, especially on weekends; parking trailers and trucks; no increased parking at Reiter until 2020; speeding on May Creek Road; the use of radar signs; addressing current traffic issues before adding another layer of traffic; the need for fair assessment by the Council; the desire to enjoy the vehicles; ATVs safer than a lot of cars on May Creek Road; the use is for the community, not for people to come into town and drive around; social media and the Council's inability to comment in that medium; making sure the Council is not influenced by social media; tying access to streets in the County that allow ATV use; and the lack of issues in other cities that allow the use.

Councilmember Sam Low was asked to speak at this point in discussion. He reminded those present that he was not there to speak for, or against, ATV use because that is a city decision. He answered questions about routes and access between cities as well as traffic on Highway 2.

Discussion by citizens then continued and included advertising opportunities in the ATV community for local businesses; the lack of issues in other cities; that the city could raise age limits if concerned about juveniles using ATVs; the safety of ATVs; the use of shoulder driving by ATVs during traffic gridlocks; the ability of ATV drivers to see more of what is going on in the city than people in cars; that most ATV drivers are responsible and licensed; that it may not cause additional loads on existing roads; and that it might help with the parking issues at Reiter.

Chief Casey was asked about law enforcement. He talked to his chief and other deputies and they have seen no significant impact with legalizing ATVs in Sultan.

Discussion by citizens then continued and included residents that moved here because of Reiter; the ability to access local businesses in something more enjoyable to ride than a car; and that ADA stickers are available for ATVs.

Mayor Clem closed the comment period and asked the Council for final comments. Councilmember Jordan asked if other entities created time limits when ATVs could be used, but none have. Councilmember Yarbrough believes there is state law stipulating the differences between day and night.

Councilmember Phillips asked Councilmember Low if there were plans to improve Highway 2 to divert traffic off May Creek Road. There was brief discussion about using signs for no right turns on Sundays and holidays, 'no by-pass' signs, and that those signs would need more law enforcement resources. There was also brief discussion around similar signs being used for Fern Bluff Road and how that has impacted traffic. Councilmember Low felt the City could partner with the Department of Transportation on this.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Martin talked about the contribution to the economy if people can get from Reiter to Gold Bar on ATVs.

Councilmember Phillips said she grew up riding quads but feels if the streets were opened to that use than the only route to join to Reiter would be May Creek Road which already has parking and traffic issues. She said she loved seeing the community come to the meeting and get involved. She also talked about a pot hole that is becoming a round-about. Director Norris has accepted a contractor bid for doing that repair and it will involve lane closures. There is no date for the work yet but when that is finalized, notices will go out on water bills and it will be posted on the City's website.

Councilmember Yarbrough also thanked everyone for coming.

Mayor Clem reminded the audience that councilmembers cannot make comments on social media, and that there are many more issues impacting citizens that show up on social media. He encouraged people to come to Council meetings and utilize the citizen comment period to ask to have things placed on the agenda.

#### **MINUTES APPROVAL**

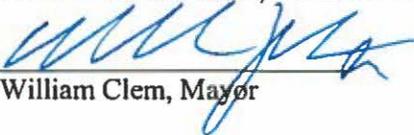
Councilmember Sears moved to accept the minutes of May 7<sup>th</sup> as presented, and with a second by Councilmember Phillips, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbered 33675 through 33702 with \$12,403.04 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$13,630.04 and with a second by Councilmember Sears, the motion carried.

#### **ADJOURNMENT**

With no further business, Councilmember Phillips moved to adjourn the meeting and with a second by Councilmember Sears, the motion carried and the meeting was adjourned at 8:01 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, May 21, 2019

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS - None

NEW BUSINESS

1. SULTAN-MONROE LODGE - PRESENTATION

2. ATVs ON CITY STREETS - DISCUSSION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

May 7, 2019

VOUCHER APPROVAL

CHECKS

33675 - 33702

CLAIMS

\$12,430.04

PAYROLL

\$1,200.00

TOTAL

\$13,630.04

ADJOURNMENT





# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, June 4, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris, Chief Casey, and Clerk Stowe. Councilmember Wallace had previously informed the Council that he would not be present.

### **AGENDA APPROVAL**

Councilmember Yarbrough moved to amend the agenda to add Resolution 19-06 and with a second by Councilmember Sears, the motion carried.

### **MAYOR'S REPORT - none**

### **STAFF REPORT**

Chief Casey said they have been busy with search and rescue calls.

Director Norris talked about the paving project at 1<sup>st</sup> Street and May Creek Road. He thanked staff for all their help. He also mentioned the work the Department of Corrections crew had done.

### **COUNCIL COMMENTS**

Councilmember Sears talked about a meeting he had with Representatives and with Attorney General Bob Ferguson.

Councilmember Martin talked about how to report non-emergencies and safety.

### **CITIZEN COMMENTS**

Chuck Lie appreciated Director Norris's work fixing the intersection and said that may pick speeds up. He also talked briefly about traffic.

The remainder of those signed up to speak during citizen comments were related to agenda items.

### **PUBLIC HEARING**

A public hearing was called to order at 7:10 pm for the purpose of reviewing the City's Six-Year Transportation Improvement Program as detailed in Resolution 19-05. Clerk Stowe reviewed the

requirements of the public hearing and no Councilmember disclosed any reason to recuse them from the hearing.

Director Norris introduced the plan and reviewed revisions and projects. There was brief discussion around prioritizing projects; the difference between water capital projects as listed in the water comprehensive plan, and street capital projects; and funding availability. After discussion, Councilmember Martin moved to accept Resolution No. 19-05 as presented and with a second by Councilmember Sears, the motion carried.

Councilmember Sears then moved to adjourn the public hearing and with a second by Councilmember Phillips, the motion carried. The regularly scheduled Council meeting was returned to at 7:20 pm.

**CONTINUED BUSINESS - none**

**NEW BUSINESS**

*Ordinance No. 726 Amending Title 2.* Mayor Clem gave the background to this Ordinance. It separates the duties of litigation attorneys from city attorneys and changes the requirements for contracting with the City. The changes allow the City to hire City attorneys at a lower rate than litigation attorneys, and broadens the pool from which the City can hire attorneys. After brief discussion, Councilmember Sears moved to accept Ordinance No. 726 for an introduction and first reading, and with a second by Councilmember Phillips, the motion carried.

*Resolution 19-06, Traffic Control Devices.* The City owns two traffic control devices and they record data such as the number of cars that pass and the speed travelled. These devices are not cameras but clocks and speedometers. The City has not collected that information, but Director Norris was able to do so recently. As a result, the City needs a policy in place. There was discussion around traffic counts and data collected. Councilmember Yarbrough moved to adopt Resolution No. 19-06 as presented and with a second by Councilmember Martin, the motion carried.

*Ordinance No. 727 Relating to WATV Use.* It should be noted that the City did not utilize a signup sheet for citizen comments during this discussion and as such, it was not recorded which speakers lived within city limits and which did not.

Councilmember Sears corrected a Revised Code of Washington (RCW) citation.

Chief Casey talked about the requirement for liability insurance.

Councilmember Phillips said there was nothing about commercialized vehicles. Mayor Clem said there wouldn't be, because if the vehicles are legal on the street, they are legal whether it's for commercial or private use. This led to brief discussion on licensing for businesses, equipment, and insurance.

Councilmember Sears asked if there was a way to limit the usage to those who live in the city limits, but there is not.

Councilmember Sears then moved to open a citizen comment period relating to ATVs and with a second by Councilmember Yarbrough, the motion carried. Mayor Clem reminded people about the comment process.

Those people who commented on ATVs included Pete Everist, Chuck Lie, Steve Hansen, John Graham, Dave Cotterill, Tracy Cotterill, Jackie Bendewald, and Denise Beaston.

Discussion included allowing handicapped people access to local businesses; concerns about adding more traffic to the May Creek Road issue, especially on weekends; addressing current traffic issues before adding another layer of traffic; the need for fair assessment by the Council; the desire to enjoy the vehicles; tying access to streets in the County that allow ATV use; noise levels; the potential lack of enforcement; the ability of deputies to write citations based on citizen statements; the age and actions of those who currently ride illegally on streets; if the activity becomes legal will there be more illegal use; the size of the vehicles; the opportunity of the Council to take its time in deciding; whether the use could be put out for a vote; safety; usage during snow; current traffic issues, including on the highway; and the requirement for safety flags.

Mayor Clem closed the comment period and thanked everyone for keeping the discussion civil. He said while it is nice to know who is for and who is against issues, Councilmembers are elected to represent people. It is clear this is a divisive issue and a difficult choice. But a continuing issue is a lack of candidates to be on the council. Some seats run unopposed and one seat will be vacant since no one has signed up. Citizens have a voice when they elect representatives. Whatever decision is made will be unpopular and that has to be weighed.

Councilmember Martin said she was here when the topic was discussed before and the opinions expressed then are being expressed now by the same percentage of people. A survey was sent out before and people didn't respond, and then were shocked when the decision went against their opinion. She was glad to see so many people at the meeting. She felt if people are already using WATVs on city streets she would rather see it regulated.

Councilmember Phillips said there is no way to enforce the problem now. Mayor Clem said he hears the concerns related to illegal use and also the underlying concerns that legalizing use could increase the illegal use.

Councilmember Yarbrough asked Chief Casey to clarify the citation process for deputies and that they do not have to witness a violation. Chief Casey talked about that process. He also said Gold Bar has the right to set enforcement priorities for deputies. He suggested the Council not make a decision based on thinking there was no enforcement, and that the goal of deputies was compliance, not revenue.

After discussion, Councilmember Yarbrough moved to accept Ordinance No. 727 for an introduction and first reading and with a second by Councilmember Martin, the motion carried.

*Ordinance No. 728, Shoreline Master Program.* This ordinance updates the City's shoreline master plan. Proposed changes are minimal and have been reviewed during public hearings and public meetings, as well as by outside agencies. Councilmember Martin moved to accept Ordinance No. 728 relating to updating the shoreline master program for an introduction and first reading, and with a second by Councilmember Phillips, the motion carried.

*Snohomish County Contracts.* These contracts are setting in place policies and establishing formats relating to future contracts with Snohomish County for project assistance. Councilmember Sears moved to authorize Mayor Clem to enter into these two contracts and with a second by Councilmember Martin, the motion carried.

## **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Martin talked about an upcoming recreation coalition meeting.

Councilmember Phillips thanked Director Norris for work on the street.

Chief Casey reminded everyone that National Night Out will be the first Tuesday in August and to contact him or a deputy if anyone would like to volunteer or participate.

**MINUTES APPROVAL**

Councilmember Sears moved to accept the minutes of May 21<sup>st</sup> as presented, and with a second by Councilmember Phillips, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbered 33703 through 33728 with \$3,185.62 for claims and \$37,188.35 for payroll and payroll taxes, for a total of \$40,373.97 and with a second by Councilmember Sears, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Yarbrough moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried and the meeting was adjourned at 8:18 pm.

  
William Clem, Mayor *pro tem*

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, June 4, 2019  
7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

PUBLIC HEARING – SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN - ACTION

CONTINUED BUSINESS

NEW BUSINESS

1. ORDINANCE NO. 726 AMENDING TITLE 2 RELATING TO ATTORNEY QUALIFICATIONS – INTRODUCTION AND FIRST READING

2. ORDINANCE NO. 727 AMENDING TITLE 10 RELATING TO WATV USE – INTRODUCTION AND FIRST READING

3. ORDINANCE NO. 728 AMENDING THE SHORELINE MASTER PROGRAM – INTRODUCTION AND FIRST READING

4. SNOHOMISH COUNTY CONTRACTS – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

May 21, 2019

VOUCHER APPROVAL			
CHECKS	CLAIMS	PAYROLL	TOTAL
33703 - 33728	\$3,185.62	\$37,188.35	\$40,373.97

ADJOURNMENT









# **Public Hearing Commentary**

**Gold Bar City Council Meeting of June 4, 2019**

Joe Beavers 431 Linda Avenue

I have some reservations about the Orchard Avenue and Linda Avenue TIP activities. The reservations concern urban versus rural designs for stormwater control and implementation of the 2014 Water Comprehensive Plan. I do not live at either site.

## **Rural versus Urban Stormwater Designs**

In urban areas, curbs, gutters, and infiltration systems are used extensively for stormwater control on streets. In rural areas, swales are used extensively for this. The urban solutions are expensive and require annual maintenance. The rural solutions are inexpensive and maintenance is an incidental activity by the homeowner.

The difference in effectiveness of these two systems was illustrated in 2014 when Gold Bar had episodes of heavy rains. Usually, rainfall in Gold Bar runs around an inch per day. In 2014, there were a few days where the rainfall was 3/4 to 1 inch per hour. This caused localized flooding.

In response to complaints by Steve Fore, I observed some stormwater flows immediately after a heavy rainfall. At 3rd Street and Lewis Avenue, the street had standing water and water over the curbs. Along Orchard Avenue from 3rd to 5th, there was no standing water. The houses which had grassy swales were clear of water. A house which had a gravel driveway in its swale area had small patches of standing water.

On an environmental note, stormwater that is infiltrated through grass has some level of filtration before going into the aquifer. Stormwater that is infiltrated in buried drainage pipe does not get this level of filtration.

It should be obvious that the rural solution is superior to the urban solution in this instance.

Adding curbs and gutters and an infiltration system to Orchard is expensive, both in its implementation and in its maintenance. Unless the City has had some serious citizen demand for sidewalks on Orchard, this effort should be discontinued.

### **Water Comprehensive Plan Implementation**

Orchard Avenue is slated to have a new water line as part of the plan. While this is a good thing, it is a 2026-2035 priority per the 2014 Water Comprehensive Plan. On the other hand, replacing the water line along Linda Avenue is a 2018-2019 priority. The line along Linda is a "backbone" for subsequent water line replacements (see Map).

Should Linda be paved without a new line installed, the paving could be subject to disruption when the time came to install the necessary water line.

### **Summation**

The current TIP plan does not mesh well with the 2014 Water Comprehensive Plan and creates an expensive project for less than necessary reasons.

While the Water Plan may not be written in stone, it should not be simply ignored.

# Water Main Schedule Map



# Water Main Plans

PRIORITY A:			2015	2016	2017	2018	2019	2020	2021-25	2026-35	
9th Street - SR2 to Linda Avenue	1400 LF	\$ 420,000			\$ 420,000						
10th Street - Lewis Avenue to end & loop to 9th	1450 LF	\$ 435,000			\$ 250,000	\$ 185,000					
Grand Avenue - 1st Street to Linda Ave	850 LF	\$ 255,000				\$ 255,000					
Linda Avenue - 3rd Street to 9th Street	2000 LF	\$ 600,000				\$ 300,000	\$ 300,000				
1st Street - Replace existing 8 inch AC	1800 LF	\$ 540,000					\$ 350,000	\$ 190,000			
7th Street - SR2 to Linda Ave.	1400 LF	\$ 420,000						\$ 300,000	\$ 120,000		
Lewis Avenue - 1st Street to 10th Street	2900 LF	\$ 870,000						\$ 300,000	\$ 570,000		
Orchard Avenue - 3rd Street to 10th Street	2300 LF	\$ 690,000								\$ 690,000	
<b>Total</b>	<b>14,100 LF</b>	<b>\$ 4,230,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 670,000</b>	<b>\$ 740,000</b>	<b>\$ 650,000</b>	<b>\$ 790,000</b>	<b>\$ 690,000</b>	<b>\$ 690,000</b>	
<b>PRIORITY B:</b>											
2nd Street - SR2 to Grand Avenue	1150 LF	\$ 345,000							\$ 345,000		
3rd Street - SR2 to Grand Avenue	1150 LF	\$ 345,000							\$ 345,000		
4th Street - SR2 to Lewis Avenue	550 LF	\$ 165,000							\$ 165,000		
5th Street - SR2 to Linda Avenue	1400 LF	\$ 420,000								\$ 420,000	
6th Street - SR2 to Linda Avenue	1400 LF	\$ 420,000								\$ 420,000	
8th Street - SR2 to Lewis Avenue	550 LF	\$ 165,000								\$ 165,000	
<b>Total</b>	<b>6,200 LF</b>	<b>\$ 1,860,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 855,000</b>	<b>\$ 1,005,000</b>	
<b>PRIORITY C:</b>											
39 1st Ave. SE, Vernee to one	1150 LF	\$ 345,000								\$ 345,000	
Smeltzer & Vernee Roads	1300 LF	\$ 390,000								\$ 390,000	
Green Lane to Smeltzer Road, complete loop	500 LF	\$ 150,000								\$ 150,000	
Timber Lane to Evergreen Place, complete loop	300 LF	\$ 90,000								\$ 90,000	
May Creek Road to Evergreen Place, complete loop	270 LF	\$ 81,000								\$ 81,000	
Vernee Avenue to 1st Ave. West, complete loop	250 LF	\$ 84,000								\$ 84,000	
DR 2 - 2nd Street to Nugget Road with new 12" DI	2,950 LF	\$ 973,500								\$ 973,500	
<b>Total</b>	<b>6,750 LF</b>	<b>\$ 2,113,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,113,500</b>	
<b>TOTAL:</b>			<b>\$ 8,203,500</b>	<b>0</b>	<b>0</b>	<b>670,000</b>	<b>740,000</b>	<b>650,000</b>	<b>790,000</b>	<b>1,545,000</b>	<b>3,808,500</b>

**EXCERPTED FROM TABLE 8-2 OF 2014 WATER SYSTEM PLAN  
ONLY WATER MAIN COSTS ARE INCLUDED**

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, June 18, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Sears, Wallace, and Yarbrough. Also present was Director Norris, Deputy Hand, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Phillips, the motion carried.

### **MAYOR'S REPORT**

Coffee With the Mayor will be rescheduled to July 13<sup>th</sup> due to the 4<sup>th</sup> of July holiday. It will be held from 9:00 – 10:00 am at the café and is an opportunity to meet in a less structured environment than a council meeting.

### **STAFF REPORT**

Deputy Hand was available for questions as Chief Casey was unable to be present.

Director Norris talked about the timeline for replacing a valve and the annual maintenance on the pressure relief valve.

Clerk Stowe let people know that Snohomish County Elections will be holding a special filing period August 12<sup>th</sup> through the 14<sup>th</sup>, for the open council seat that no one filed for. She gave the requirements for eligibility, and that interested people would need to contact the County.

At this point in the meeting, Mayor Clem welcomed State Representative Carolyn Eslick. She spoke about successes in Olympia, upcoming new taxes, Wallace Falls funding, Senate Bill 5160, behavioral mental health, early intervention, the homeless, mental health, drug issues, permanent supportive housing, the legal age for vaping, daylight savings time, testing for high school students now separated from graduation requirements, and the importance of people showing up in Olympia to make their voices heard.

Councilmember Wallace asked if there were plans for SR2. Representative Eslick said it was time to do a study for how to deal with capacity issues, and talked about the cost of that study.

### **COUNCIL COMMENTS**

Councilmember Sears will miss the next Finance Committee meeting.

Councilmember Martin talked about an upcoming meeting relating to Wallace Falls and the importance of letting one's feelings known. She also talked about a bike race in Skykomish, an upcoming Reiter rock crawl, and an upcoming veterans' outreach at the library.

## **CITIZEN COMMENTS**

Joe Beavers talked about the Wallace Falls park budget relating to parking design, that funding was found for new state parks but none for maintaining current parks, and that it was time for the council to work outside city limits.

Mitch Draper asked the Council to not change laws regarding ATV use.

Chuck Lie talked about how state parks were treated and ignored. He felt the parking issues pointed to a failure of the City to work with the State Parks department. He felt it was time for a state income tax so that older people would not be hit unfairly by taxes. He also asked citizens to state their address when speaking so that it was clear who lived within city limits and who did not.

## **CONTINUED BUSINESS**

*Ordinance #726, Amending Title 2.* This ordinance separates the duties of litigation attorneys from city attorneys and changes the requirements for contracting with the City. With no discussion, Councilmember Sears moved to adopt Ordinance No. 726 as presented, and with a second by Councilmember Wallace, the motion carried.

*Ordinance No. 727 Relating to WATV Use.* Councilmember Wallace said he talked to several people and the majority said they did not care if WATV use was allowed on city streets, or else they felt it should be. Only a few that he spoke with were against legalizing the use. He felt allowing the use brought tourism and money to businesses.

Councilmember Sears agreed, although he had concerns regarding the potential for changes in speed limits in connecting areas.

Councilmember Phillips talked about the traffic control issues on May Creek, parking at Wallace Falls, and the high number of cars on Memorial Weekend. Councilmember Wallace asked her if she was worried about trucks and trailers, and she said no, her concerns were about the current traffic load. Mayor Clem talked about adding another layer of authorized traffic.

Councilmember Wallace asked if the use stopping at city limits and Mayor Clem said it did, but that Snohomish County Councilmember Sam Low had said that the County would probably legalize use on connecting streets if the City approved the use.

Councilmember Yarbrough talked about the requirement for WATVs to have a flag and said that makes the vehicles easier to see when crossing streets.

Mayor Clem asked for staff opinions at a recent staff meeting. He said staff had a lot of concerns relating to the current illegal use and the potential increase in that illegal use by people who don't hear about the restrictions. He suggested if this passed, talking to deputies about starting a 'zero tolerance' policy where warnings will not be given, and all illegal use will be ticketed. He also suggested that before something

went into effect, there could be a mailing notifying residents of the requirements to be street legal. He said use by minors, unlicensed drivers, and other illegal uses were a fear of many residents.

Councilmember Wallace asked if Sultan or Monroe had seen an increase in issues. Deputy Hand talked about his experiences, which were minimal. He also talked about how residents can report illegal activity. Mayor Clem recently reported illegal use and said the deputy showed up within minutes and the activity stopped.

Director Norris said that he has talked to staff about reporting illegal use when they are out and about in the city.

Councilmember Martin said that if there are problems the Council can always revoke the ordinance.

Councilmember Phillips asked if the Council would want to pull back after a date, similar to a sunset clause. Mayor Clem said if the ordinance was passed he would have it put on the agenda in October for review.

Councilmember Yarbrough moved to approve Ordinance No. 727 amending Title 10 related to WATV use as presented, and with a second by Councilmember Wallace, the motion carried with Councilmember Phillips opposed.

*Ordinance No. 728 Amending the Shoreline Master Program.* This ordinance was accepted for an introduction and first reading at the June 4, 2019 Council meeting. Councilmember Martin moved to approve Ordinance No. 728 as presented, and with a second by both Councilmembers Sears and Phillips, the motion carried.

## **NEW BUSINESS**

*Sherwood Presentation.* Corrie West with Sherwood Community Services thanked the Council for allowing her to give a presentation. She talked about the history of Sherwood, including the connection to Gold Bar, and the services available for children and adults with disabilities. Services include early intervention, vocational services, goals of independence, and school-to-work programs. Her goal was to make sure that residents of Gold Bar know this service is available to them. Councilmember Wallace asked where their funding came from. Ms. West said that roughly 80% of the funding came from the State, and the remainder from donations and partnerships. Councilmember Wallace asked if there was a tax benefit to donating, which there is.

*Resolution No. 19-07 Relating to Pride Month.* Councilmember Sears talked about June as Pride Month nation-wide and gave a brief history about how that came into being at both the federal and international level. This resolution would be symbolic for Gold Bar. Councilmember Martin asked if the City had a flag, which it does not. Councilmember Yarbrough moved to adopt Resolution No. 19-07 as presented and with a second by both Councilmembers Sears and Martin, the motion carried, with Councilmember Phillips abstaining.

## **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Sears thanked the Council for adopting the resolution.

Councilmember Martin thanked Corrie West for her presentation and Councilmember Sears for the resolution. She also said recreation is the foundation of industry in the valley and is encouraged that the City recognizes that recreation supports businesses.

Mayor Clem said the use of WATVs on city streets will not become legal until the ordinance is codified and a mailing has gone out listing requirements to be street legal. This may take a minimum of two weeks.

**MINUTES APPROVAL**

Councilmember Sears moved to accept the minutes of June 4<sup>th</sup> 2019 as presented, and with a second by Councilmember Phillips, the motion carried, with Councilmember Wallace abstaining.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbered 33729 through 33753 with \$24,544.52 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$25,744.52 and with a second by Councilmember Yarbrough, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Wallace moved to adjourn the meeting and with a second by Councilmember Phillips, the motion carried and the meeting was adjourned at 7:56 pm.

  
William Clem, Mayor *pro tem*

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, June 18, 2019  
7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. ORDINANCE NO. 726 AMENDING TITLE 2 RELATING TO ATTORNEY QUALIFICATIONS – SECOND READING AND ACTION

2. ORDINANCE NO. 727 AMENDING TITLE 10 RELATING TO WATV USE – SECOND READING AND ACTION

3. ORDINANCE NO. 728 AMENDING THE SHORELINE MASTER PROGRAM – SECOND READING AND ACTION

NEW BUSINESS

1. SHERWOOD SERVICES - PRESENTATION

2. RESOLUTION NO. 19-07 RELATING TO PRIDE MONTH – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

June 4, 2019

VOUCHER APPROVAL

CHECKS

33729 - 33753

CLAIMS

\$24,544.52

PAYROLL

\$1,200.00

TOTAL

\$25,744.52

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 - 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, July 2, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Pro-tem Martin called the meeting to order at 7:00 pm. Present were Councilmembers Phillips, Sears, Wallace, and Yarbrough. Also present was Director Norris, Chief Casey, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Wallace, the motion carried.

### **MAYOR'S REPORT**

Mayor Pro-tem Martin talked about Steven's Pass and a newspaper article regarding tourism.

### **STAFF REPORT**

Chief Casey talked about recent burglaries.

Clerk Stowe brought up National Night Out, which falls on the same night as the Council meeting. Councilmember Wallace moved to reschedule the Council meeting for August 7<sup>th</sup> and with a second by Councilmember Yarbrough, the motion carried. Councilmember Phillips may not be able to make that meeting due to work schedules.

Clerk Stowe reminded the Council to check their emails as the Health District representative sent them Board minutes.

Clerk Stowe asked the Council to amend the previously approved June 4<sup>th</sup> minutes. The introduction and first reading of the Shoreline Ordinance was omitted. Councilmember Phillips moved to amend the minutes of June 4<sup>th</sup> to include the Shoreline Ordinance and with a second by Councilmember Sears, the motion carried.

### **COUNCIL COMMENTS**

Councilmember Yarbrough talked about the upcoming fiftieth anniversary of the moon landing.

### **PUBLIC HEARING RELATING TO FEE SCHEDULE**

Clerk Stowe called the public hearing to order at 7:13 to discuss amendments to the City's fee schedule, as amended in Resolution No. 19-08. She reviewed the requirements for a public hearing. No Councilmembers disclosed any issues that would require them to recuse themselves from the hearing. The hearing was then turned over to Public Works Director Norris who reviewed the changes and the reasons for the changes.

There was confusing discussion around the \$9 assessment increase approved by the Council in 2018, and whether that rate needed to be in the resolution because it had been previously approved.

There was brief discussion about the creation of a fee for the use of Council chambers and the ability of groups to ask to have that fee waived.

Councilmember Wallace moved to accept Resolution No. 19-08 with the addition of the assessment increase, and with a second by Councilmember Phillips, the motion carried.

Councilmember Wallace moved to adjourn the public hearing and with a second by Councilmember Phillips, the motion carried. The regularly scheduled Council meeting was returned to at 7:28 pm.

### **CITIZEN COMMENTS**

Casey Stokes and Gary Miller presented slides on an upcoming rock crawl event.

Joe Beavers offered yard signs for Gold Dust Days.

Chuck Lie talked about tourism and its impact.

### **CONTINUED BUSINESS - none**

### **NEW BUSINESS - none**

### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Sears thanked the presenters for the Rock Crawl information.

Councilmember Wallace will not be at the next meeting on August 7<sup>th</sup>.

Councilmember Yarbrough asked if ATV use was now legal as it had been codified into municipal code. Clerk Stowe thought that the Mayor had wanted post cards sent out but wasn't sure, and suggested people contact Office Manager Beaston.

Councilmember Yarbrough then asked Director Norris about signage. That question led into discussion around signage on Kellogg Lake Road and the volume of traffic.

### **MINUTES APPROVAL**

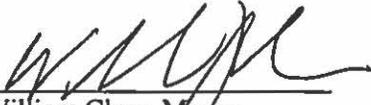
Councilmember Phillips moved to amend the minutes of June 18<sup>th</sup> 2019 to correct a date, and with a second by Councilmember Sears, the motion carried.

### **VOUCHER APPROVAL**

Mayor Pro-tem Martin moved to approve checks numbered 33754 through 33793 with \$7,496.02 for claims and \$35,891.32 for payroll and payroll taxes, for a total of \$43,387.34 and with a second by Councilmember Sears, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Yarbrough moved to adjourn the meeting and with a second by all the remaining Councilmembers, the motion carried and the meeting was adjourned at 7:47 pm.

  
\_\_\_\_\_  
William Clem, Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, July 2, 2019  
7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

PUBLIC HEARING – FEE SCHEDULE AMENDMENT AND RESOLUTION

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS - none

NEW BUSINESS -none

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

June 18, 2019

VOUCHER APPROVAL			
CHECKS	CLAIMS	PAYROLL	TOTAL
33754 - 33793	\$7,496.02	\$35,891.32	\$43,387.34

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, July 16, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Sears, and Yarbrough. Councilmembers Wallace and Phillips were absent and that will be considered when they are next present. Also present was Director Norris, Chief Casey, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem thanked Councilmember Martin for filling in for him.

### **STAFF REPORT**

Chief Casey talked about recent burglaries and that trailhead break-ins are on the rise.

Director Norris complimented two volunteers for their work in landscaping around City Hall. He will be meeting with Greg Armstrong from the Transportation Improvement Board regarding City streets.

Clerk Stowe said that the City is in the process of hiring a part time, temporary clerical assistant to help her with filing for two months. She also presented the actuals for May and June and reviewed the mid-year figures for the budget.

### **COUNCIL COMMENTS**

Councilmember Martin talked about the upcoming Gold Dust Days.

Councilmember Yarbrough brought up ATVs and asked if there had been any issues. There was brief discussion around that, with no issues noted. That discussion led into a more general discussion on traffic.

### **CITIZEN COMMENTS - none**

### **CONTINUED BUSINESS - none**

### **NEW BUSINESS**

*Ordinance #729, Snow Plowing.* Ordinance #729 relating to a policy around plowing snow was briefly discussed. Councilmember Yarbrough moved to accept Ordinance #729 for an introduction and first reading, and with a second by Councilmember Sears, the motion carried.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Martin made a motion to cancel the Council meeting of August 7, 2019 because two councilmembers will not be able to be present, and with a second by Councilmember Sears, the motion carried.

**MINUTES APPROVAL**

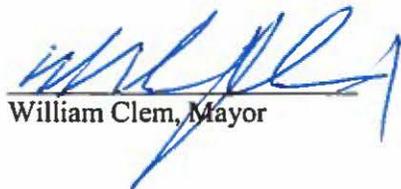
Councilmember Sears moved to accept the minutes of July 2<sup>nd</sup> 2019 as presented, and with a second by Councilmember Martin, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks numbered 33794 through 33809 with \$8,568.64 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$9,768.64 and with a second by Councilmember Sears, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Sears moved to adjourn the meeting and with a second by Councilmember Yarbrough, the motion carried and the meeting was adjourned at 7:19 pm.

  
\_\_\_\_\_  
William Clem, Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, July 16, 2019  
7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS - none

NEW BUSINESS

1. ORDINANCE NO. 729 SNOW PLOW POLICY – INTRODUCTION AND FIRST READING

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

July 2, 2019

VOUCHER APPROVAL			
CHECKS	CLAIMS	PAYROLL	TOTAL
33794 - 33809	\$8,568.64	\$1,200.00	\$9,768.64

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, August 20, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Sears, Yarbrough, and Wallace. Also present was Director Norris, Chief Casey, and Clerk Stowe. Councilmember Martin moved to excuse the absences of Councilmembers Wallace and Phillips from the July 16<sup>th</sup> Council meeting, and with a second by Councilmember Sears the motion carried with Councilmember Phillips abstaining.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Yarbrough, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem acknowledged all the work done by Director Norris and maintenance staff Richard Baker and Tim Shiers in repairing the large water main break. He noted that they worked on repairs until three in the morning.

### **STAFF REPORT**

Chief Casey said the monthly report will be changing in format and content. There was brief discussion around those proposed changes and the reason for them.

Director Norris said the water main break on 5<sup>th</sup> and Linda involved 24-inch pipe and that the cost of repairs utilized roughly 60% of the recent increase in water assessment rates for the month. There is another leak on Orchard but it is smaller and will be repaired shortly. He also said staff will be working on tree trimming over the next two weeks. The City recently purchased a paint sprayer through a grant, and that was used to paint crosswalks and stop bars.

### **COUNCIL COMMENTS**

Councilmember Sears said National Night Out went well. He recently attended a meeting regarding public lands and may ask representatives from that meeting to come to a council meeting.

Councilmember Martin also commented on National Night Out, as well as talking about the dedication of the Startup Event Center and the opening of the fair.

### **CITIZEN COMMENTS**

Jay Prueher talked about the ongoing problems with traffic on highway 2. He attended a meeting on this problem and said he was told there are no plans or funding to help with the problems. It was suggested that people go to Olympia and communicate their issues. Mayor Clem and Councilmember Sears both said that plans are in the works to take a bus to Olympia regarding this.

### **CONTINUED BUSINESS**

*Ordinance #729, Snow Plowing.* Councilmember Sears moved to accept Ordinance #729 relating to snow plowing for a second reading and adoption as presented, and with a second by both Councilmembers Wallace and Yarbrough, the motion carried.

### **NEW BUSINESS**

*Ordinance #730, 2019 Budget Amendment.* Clerk Stowe presented the ordinance amending fund 633 to correct previous charges that should have come from this fund but instead were incorrectly coded to the general fund. Councilmember Yarbrough moved to accept Ordinance #730 for an introduction and first reading, and with a second by Councilmember Wallace, the motion carried.

*Resolution #19-09, Environmental Efficiency.* Councilmember Sears presented a resolution regarding moving the City to more efficient energy usage. He asked to amend the resolution to strike one sentence and to change the reporting deadline of January, to April of 2020. There was brief discussion, including around what Councilmember Sears envisioned, that the City is currently on hydro power, who will carry the burden of doing the cost analysis report, that this is a one-time report, the cost of switching to renewable energy, and whether a resolution is needed. After discussion, Councilmember Sears moved to adopt Resolution #19-09 as amended and with a second by Councilmember Phillips, the motion carried.

### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Wallace talked about All Terrain Vehicle (ATV) use and how two users felt unsafe on SR2 when they were passed illegally. Chief Casey said he had one user who thought they were legal when they weren't but he hadn't seen any increase or decrease in issues since the change.

Councilmember Sears said four motorcyclists had died in accidents recently and cautioned people to be safe.

Councilmember Martin said she had seen three ATVs without flags and wondered if it was an education issue.

### **MINUTES APPROVAL**

Councilmember Sears moved to accept the minutes of July 16<sup>th</sup> 2019 as presented, and with a second by Councilmember Martin, the motion carried.

### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks from August 6<sup>th</sup>, 2019, numbered 3310 through 33854 with \$19,337.62 for claims and \$33,673.65 for payroll and payroll taxes, for a total of \$53,011.27 and checks from August 20<sup>th</sup>, 2019, numbered 33855 – 33883, with \$109,046.86 for claims and \$ 1,200.00 for payroll and payroll taxes, for a total of \$110,246.86, and with a second by Councilmember Yarbrough, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Phillips moved to adjourn the meeting and with a second by Councilmember Sears, the motion carried and the meeting was adjourned at 7:29 pm.

  
\_\_\_\_\_  
William Clem, Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, August 20, 2019

7:00 PM

CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. ORDINANCE NO. 729, SNOW PLOW POLICY – SECOND READING AND ACTION

NEW BUSINESS

1. ORDINANCE NO. 730, 2019 BUDGET AMENDMENT – INTRODUCTION AND FIRST READING

2. RESOLUTION NO. 19-09 ENVIRONMENTAL EFFICIENCY – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

July 16, 2019

VOUCHER APPROVAL			
CHECKS	CLAIMS	PAYROLL	TOTAL
(8/6/19) 33810 – 33854	\$19,337.62	\$33,673.65	\$53,011.27
(8/20/19) 33855 - 33883	\$109,046.86	\$1,200.00	\$110,246.86

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 - 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, September 3, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris, Chief Casey, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Phillips, the motion carried.

### **MAYOR'S REPORT - none**

### **STAFF REPORT**

Chief Casey presented a sample of new report formatting, with brief discussion.

Clerk Stowe asked the Council if they wished to have an entrance conference for the upcoming audit cycle. Councilmember Yarbrough moved to waive the entrance conference and with a second by Councilmember Phillips, the motion carried.

### **COUNCIL COMMENTS**

Councilmember Sears spoke briefly about the Sultan solar array and its effectiveness.

Councilmember Martin talked about a tour of a PUD dam, the Evergreen State fair, and an upcoming Chamber of Commerce meeting.

Councilmember Phillips also spoke about the dam tour and had a handout from the PUD with information on solar community projects.

### **CITIZEN COMMENTS**

Joe Beavers complimented the public works staff for fixing the water break on Linda Avenue and cleaning up afterwards.

Auwyn Hockett talked about a recent experience being passed by a car in an unsafe manner when he was riding his ATV. He asked the Council to put signs up stating that ATVs are legal in the City limits.

### **CONTINUED BUSINESS**

*Ordinance #730, 2019 Budget Amendment.* Councilmember Yarbrough moved to accept Ordinance #730 for a second reading and adoption as presented, and with a second by Councilmember Sears, the motion carried.

**NEW BUSINESS**

*Resolution #19-10, Amending the Public Records Manual.* Mayor Clem presented this resolution, which removes wording allowing for public records to be delivered in CD format, due to aging computers, difficulties with information on CDs, and new computers that no longer have CD readers. Councilmember Yarbrough pointed out that 'USB' is the technology and the phrase should actually be 'flash drive'. There was brief discussion around cost and amending the fee schedule. Councilmember Sears moved to approve Resolution #19-10 as amended relating to 'USB' phrases and with a second by Councilmember Yarbrough, the motion carried.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS - none**

**MINUTES APPROVAL**

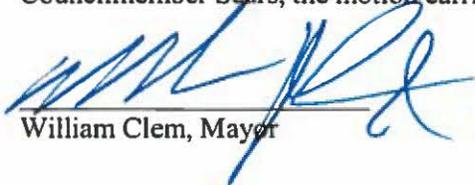
Councilmember Martin moved to accept the minutes of August 20<sup>th</sup> 2019 as presented, and with a second by Councilmember Sears, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks 33884 – 33914, with \$5,804.31 for claims and \$35,190.37 for payroll and payroll taxes, for a total of \$40,994.68, and with a second by Councilmember Sears, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Phillips moved to adjourn the meeting and with a second by Councilmember Sears, the motion carried and the meeting was adjourned at 7:20 pm.

  
\_\_\_\_\_  
William Clem, Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, September 03, 2019

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. ORDINANCE NO. 730, 2019 BUDGET AMENDMENT – SECOND READING AND ACTION

NEW BUSINESS

1. RESOLUTION NO. 19-10 AMENDING THE PUBLIC RECORDS MANUAL – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

August 20, 2019

VOUCHER APPROVAL			
CHECKS	CLAIMS	PAYROLL	TOTAL
33884 - 33914	\$5804.31	\$35190.37	\$40994.68

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

City of Gold Bar Council Meeting Minutes  
Tuesday, September 17, 2019

## **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Sears, Wallace, and Yarbrough. Also present was Director Norris, Chief Casey, and Clerk Stowe.

## **AGENDA APPROVAL**

Councilmember Wallace moved to amend the agenda to add an ending check number and to add Resolution 19-12, and with a second by Councilmember Sears, the motion carried.

## **MAYOR'S REPORT - none**

## **STAFF REPORT**

Chief Casey said parking tickets may need to be revised in municipal code due to recent changes in the Revised Code of Washington (RCW). He presented a PowerPoint on a three-year analysis of calls in the area. On October 2<sup>nd</sup> between 11 am and 1 pm, he will be at the Wallace Falls Café to take part in the National Coffee With a Cop.

Director Norris talked about issues with the City's old one-ton truck. The transmission has gone out again and will be around \$5,000 to repair. There are also safety issues that he reviewed including the driver's door that doesn't shut all the way and that can't be opened from the inside. This truck is also the second snow-plow vehicle. He has researched a replacement truck that will be able to plow snow as well as handle water system and street needs. The money is in the budget so that doesn't need Council approval, but he wanted the Council to be aware of how the money will be spent and to make sure they agreed with the expenditure of a new truck.

There was a great deal of discussion, including if the truck was new or used (new), how long it's been since the City replaced another smaller truck (2016), surplus vehicles that don't match the City's need or have the specifications for the plow, the need to order the new truck as it won't be available until November, the possibility of scrapping out the current truck as it has no value for resale, and which budget the new truck should come out of. Clerk Stowe said she preferred the cost to come out of this year's budget, which still has funds available, as that will allow more funds to be available next year for projects. With no further discussion, Councilmember Sears moved to approve the purchase and with a second by Councilmember Martin the motion carried.

Clerk Stowe said that the software program, BIAS, will no longer be supporting the basic payroll module. She has avoided upgrading to advanced payroll as the basic one meets the City's need, but since it will no longer be supported, the upgrade is getting harder to avoid. BIAS is helping smaller cities accomplish the

upgrade by waiving the \$8,000 fee to get the upgrade. The cost to the City will be around \$5,000 for setup and training. No motion was needed and the Council agreed to the upgrade.

### **COUNCIL COMMENTS**

Councilmember Sears talked about the anniversary of the US Constitution, and an event he attended with the Snohomish County Assessor. He also said that a long time resident of the Sky Valley, Linda Tate, had passed away. Her memorial will be September 29<sup>th</sup> between 2:00 and 6:00 pm at the Startup event center.

Councilmember Wallace is working with other cities to get a joint letter dealing with safety improvements on SR2.

Councilmember Martin will be teaching a CPR class on the 21<sup>st</sup> that is free. She thanked Councilmember Sears for letting people know about Linda Tate's passing. She also reminded people that Coffee with the Mayor will be October 5<sup>th</sup>.

### **CITIZEN COMMENTS**

Chuck Lie talked about ATV use. He did a rough census but quit because there were so few. However, he did see two kids riding with no helmets so he thinks that there is confusion around what is legal and what isn't. He also hopes the City will exercise equipment so the next time it snows, equipment will be ready to go. This includes the street sweeper in order to keep debris from going into the storm drains. He thanked the City for keeping the storm drains cleaned out and how that has cut down on flooding in his area. He also talked about how requiring helmets for bicycles creates a culture of safety.

Director Norris let Mr. Lie know that the catch basins will be cleaned out October 7<sup>th</sup>.

### **PUBLIC HEARING**

Clerk Stowe called the public hearing to order at 7:27 pm for the purpose of reviewing the 2020 Budget and amending the City's fee schedule. She reviewed the public hearing process. No councilmembers had any disclosures that would prevent them from taking part in the hearing.

Clerk Stowe presented the public works wish list for the 2020 budget. Included in that list is a working estimate to replace the public works building. Mayor Clem said that he has reached a tentative agreement with the fire department for them to buy out the City's lease agreement for a cost of \$15,000. If this goes through, the money would help offset the cost of the new building. The new building will create an emergency wash station/shower for chemical exposure, upgraded office space, move the dog kennels to a more secure location inside the building, and create public records storage.

Also on the wish list was water main replacement on Grand Avenue. This was discussed briefly, including how Grand Avenue is prioritized in the City's water comprehensive plan. This project is second in priority after 9<sup>th</sup> Street, but 9<sup>th</sup> Street involves street work which the City can't do without a grant. It is hoped that 9<sup>th</sup> Street will be done in 2022.

Clerk Stowe talked about the separate funds, including their current status, the benchmarks for relevant funds, and the struggling street fund.

After discussion, the public hearing moved on to the second agenda item which was Resolution 19-11 amending the City's Fee Schedule. This amendment relates to the recent amendment of the Public Records Manual where the Council approved removing the option of record delivery via CDs. As a result

of that action, the fee schedule also had to be amended to remove CDs. After brief discussion, Councilmember Yarbrough moved to accept Resolution 19-11 as presented and with a second by Councilmember Sears, the motion carried.

Director Norris then reminded Clerk Stowe that they were going to ask to amend the proposed resolution to add wording on fees for sign permitting. Councilmember Sears then moved to amend Resolution 19-11 to add that wording and with a second by Councilmember Wallace, the motion carried.

Councilmember Wallace then moved to adjourn the Public Hearing and with a second by Councilmember Sears the hearing was adjourned and the regular Council meeting agenda returned to at 7:50 pm.

### **SNOHOMISH HEALTH DISTRICT PRESENTATION**

Bruce Straughn gave a PowerPoint presentation on the Health District. Topics included changes to processes, learning management tools, customer feedback, student suicide trends, food permits, safety inspections, needle cleanup kits, vaccination programs, WIC, summer school programs, rebuilding the agency, and transparency. There was brief discussion on several of these points.

### **CONTINUED BUSINESS - none**

### **NEW BUSINESS**

*Proclamation for Childhood Cancer.* Mayor Clem presented this proclamation that uses wording similar to what the State and other cities are doing, and encouraged people to get involved, donate, etc. Councilmember Sears moved to accept this Proclamation and with a second by Councilmember Wallace, the motion carried.

*Resolution 19-12 Amending the Personnel Manual.* This amendment adds a requirement for background checks for new employees, and wording around possible consequences for failure to report convictions. It also amends wording around utilizing text options for city phones. The amendment would allow employees to text, with specific restrictions, only such information that has no retention value, such as setting up meetings. The amendment also included requirements for retention in case of public records requests. Councilmember Phillips asked if there would be someone who went through the texts weekly or if this would be at user discretion. The question led to a great deal of discussion. Mayor Clem pointed out that there was no rush to adopt this text policy because no texting would happen until the City upgraded employee phones. He also clarified that this policy did not allow personal phones to be used for city business.

After discussion, Councilmember Sears moved to adopt Resolution 19-12 with Section III relating to texts removed, and with a second by Councilmember Wallace, the motion carried. A new resolution relating to the text issue will be created.

### **FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Phillips will not be at the next Council meeting.

### **MINUTES APPROVAL**

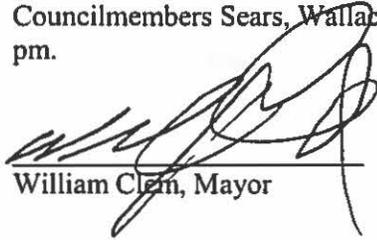
Councilmember Sears moved to accept the minutes of September 3<sup>rd</sup> 2019 as presented, and with a second by Councilmember Martin, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks 33915 – 33929, with \$81,924.98 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$83,124.98, and with a second by Councilmember Sears, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Yarbrough moved to adjourn the meeting and with a second by Councilmembers Sears, Wallace, and Phillips, the motion carried and the meeting was adjourned at 8:24 pm.



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William Clem, Mayor



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Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, September 17, 2019

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

PUBLIC HEARING – 2020 BUDGET AND RESOLUTION NO. 19-11 AMENDING THE FEE SCHEDULE

SNOHOMISH HEALTH DISTRICT - PRESENTATION

CONTINUED BUSINESS - none

NEW BUSINESS

1. PROCLAMATION FOR CHILDHOOD CANCER – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

VOUCHER APPROVAL			
CHECKS	CLAIMS	PAYROLL	TOTAL
33915	\$81,924.98	\$1,200.00	\$83,124.98

ADJOURNMENT





# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, October 1, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Sears, Wallace, and Yarbrough. Also present was Director Norris, Chief Casey, and Clerk Stowe.

Councilmember Phillips informed the Council at the last meeting that she would not be present at this one. The Council will take action to excuse this absence at the next meeting.

### **AGENDA APPROVAL**

Councilmember Wallace moved to amend the agenda to add a resolution, and with a second by Councilmember Sears, the motion carried.

### **MAYOR'S REPORT**

The Mayor was out of town for ten days and appreciated the staff during that time.

### **STAFF REPORT**

Chief Casey reviewed the report handed out and talked about the dangers of cold water.

Director Norris said staff will be flushing mains and notification will be on the water bills.

Clerk Stowe said that auditors are done with the on-site portion of the audit. Once the audit is finished she will weigh the cost savings of a two-year audit cycle with the amount of work in doing two years at a time.

### **COUNCIL COMMENTS**

Councilmember Martin attended a candidate forum put on by the League of Women's Voters.

### **CITIZEN COMMENTS**

Jerry Denlocker spoke about the bad condition that Anderson Lane is in, and that the condition is steadily decreasing. He said past attempts to get agreements with the homeowners have been unsuccessful and that having the City take over that street is their only option to get the street looking well.

Snohomish County Councilmember Sam Low updated the Council on the County's new ATV rule, which will go into effect October 10<sup>th</sup>. He said he did a ride-along with Snohomish County Sheriff deputies and

appreciated their diligence to the community. He also said a bus will be going to Olympia on February 5<sup>th</sup> if people want to ride along to talk about the state of Highway 2. He also says he takes emails and calls seriously so he hopes people will feel free to contact him.

Chuck Lie spoke briefly about illegal use of an ATV user who was riding with no plate, helmet, or flag. Mr. Lie called the non-emergency number to report the illegal use.

**CONTINUED BUSINESS - none**

**NEW BUSINESS**

*Resolution 19-13, Anderson Lane.* Councilmember Wallace introduced a resolution regarding the private road, Anderson Lane. The homeowners would like to convey the private street to the City. There was a great deal of discussion, including the cost to the city, the benefit to the city, the health of the street fund, the difficulty in obtaining grants to improve the street, the legal steps homeowners need to take, the legal steps the city may have to take, municipal code that requires a street to be brought up to current code, building design standards, that Councilmember Wallace will recuse himself from action, that the street doesn't seem that bad which means it won't qualify for grants, the need for research, homeowners haven't done much to maintain the street, does the city want to accept the street as is or require it to be brought up to a certain level first, the inability to generate revenue for the street fund so no money to improve the street, and that current code requires new streets to have curbs, gutters, and sidewalks.

After discussion, Councilmember Sears moved to table the resolution until the next meeting, and with a second by Councilmember Yarbrough, the motion carried with Councilmember Wallace abstaining. Mayor Clem then asked Director Norris and Clerk Stowe to gather more information.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Sears met with the Snohomish County Auditor about what that department does.

Councilmember Wallace is working on a proclamation regarding the Singletary timber sale. There was brief discussion around this.

**MINUTES APPROVAL**

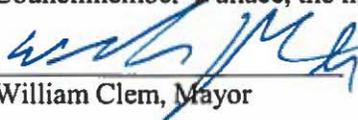
Councilmember Sears moved to accept the minutes of September 17<sup>th</sup> 2019 as presented, and with a second by Councilmember Wallace, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks 33930 – 33981, with \$19,946.35 for claims and \$36,487.44 for payroll and payroll taxes, for a total of \$56,433.79, and with a second by Councilmember Sears, the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Sears moved to adjourn the meeting and with a second by Councilmember Wallace, the motion carried and the meeting was adjourned at 7:32 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, October 1, 2019

7:00 PM

CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS - none

NEW BUSINESS - none

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

September 17, 2019

VOUCHER APPROVAL

CHECKS

CLAIMS

PAYROLL

TOTAL

33930 - 33981

\$19,946.35

\$36,487.44

\$56,433.79

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, October 15, 2019

### CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Sears, and Yarbrough. Also present was Director Norris, Chief Casey, and Clerk Stowe.

### AGENDA APPROVAL

Councilmember Sears moved to approve the agenda as presented, and with a second by Councilmember Martin, the motion carried.

### MAYOR'S REPORT

The Mayor was out of town and appreciated the work the staff did keeping him informed and up to date. There will be no Coffee with the Mayor during the months of November, December, and January.

### STAFF REPORT

Chief Casey said there had been more search and rescue calls lately because it's getting dark earlier and people aren't prepared for that. He also reviewed the monthly report and three-year analysis, that shows a decreasing trend in burglaries. He hopes that is a realistic trend for the area. He also said he was approached by a person wanting to know why the City doesn't have a municipal code, or signs, prohibiting the use of firearms in the city hall.

Director Norris talked about the recent repairs to city vehicles and hopes they will be able to handle all snow plowing this year. They are finishing up the system flushing, and have completed cleaning all the catch-basins.

### COUNCIL COMMENTS

Councilmember Sears reminded everyone that the next Council meeting also falls on election day, and encouraged people to vote.

Councilmember Martin has an upcoming meeting regarding the river trail.

Mayor Clem asked the Council if they had opinions on Chief Casey's comment about firearms. Councilmember Phillips felt there was no problems and that signs won't stop people. Councilmember Yarbrough agreed. Mayor Clem said to email him if people want it on the agenda later.

### CITIZEN COMMENTS

Joe Beavers talked about the budget for State parks, Wallace Falls parking, cameras now installed that people can use with their phones to check for parking, and about how to find funding.

Chuck Lie agreed with Mr. Beavers that infrastructure for the park needs to be built. He brought lollipops to hand out to children that come into City Hall, and then encouraged staff to continue their work keeping storm drains clean. He reminded staff how that task has reduced flooding, and the importance of public safety.

Brian Davis has volunteered for the park department for many years and is thankful for new striping on Ley Road that gives clear options for parking. He has been getting comments from people that appreciate the changes.

## **CONTINUED BUSINESS**

*Resolution 19-13, Anderson Lane.* Clerk Stowe talked briefly with the City's interim lawyer, who is working on what the City would need to do legally, to incorporate this private road. He asked what the benefit to the City was. Director Norris talked about the municipal code regarding bringing streets up to code, and how that seems to be relevant only to sub-divisions.

Councilmember Martin asked if the first step wasn't making sure all the homeowners were in agreement. Director Norris said each homeowner has to have their title changed because currently, 1/15<sup>th</sup> of their title relates to the private road ownership.

Councilmember Phillips made a motion to allow citizen comments on this topic and with a second by Councilmember Sears, the motion carried.

Jerry Denlocker spoke about the history of the road, previous flooding issues, and that the street will continue to decay without improvements. There was brief discussion around his comments.

Councilmember Phillips asked if it was easier for the City to get grants to upgrade the street, or the homeowners. Director Norris said again that the street was not in bad enough shape to be a priority for grants, and that it would take years to be eligible, so bringing the street into the city won't enhance opportunities for residents. Mayor Clem said that in general, though, small things like potholes could be fixed, although he also pointed out that the street fund is the least healthy and has no funds.

Councilmember Yarbrough asked what the lawyer was looking at. Mayor Clem said the costs to the City and any legal issues. He also said the issue goes back to the homeowners to see if they will change their titles. He said while there is no financial benefit, the Council needed to ask themselves if there was a community benefit or ethical obligation.

Councilmember Phillips asked if absorbing the road would help with snowplowing. Director Norris reminded the Council of the newly adopted snowplow ordinance. In that, private roads are low priority, and if the street became part of the City, it would still be low priority in a snow event.

Councilmember Martin said there was a financial benefit to the homeowners to be relieved of the burden to maintain the street, and that was a huge incentive for the property owners to change their titles.

Director Norris reminded the Council that this would be setting a precedent for other private roads in the city limits. He will come to the next meeting with how many streets there are in the City that are private, and how many homeowners would be affected.

**NEW BUSINESS**

*Election Drop Box Contract.* This contract relates to the drop box at Gateway Park where ballots can be left. There was brief discussion around the term of the contract, the use of the word 'local' in relation to costs (assumption is that it pertains to 'County'), and the costs to the County in having a drop box vs. mailing ballots. After discussion, Councilmember Yarbrough moved to authorize the Mayor entering into this agreement, and with a second by Councilmember Sears, the motion carried.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Sears moved to excuse Councilmember Phillips' absence from the last Council meeting, and with a second by Councilmember Yarbrough, the motion carried, with Councilmember Phillips abstaining.

**MINUTES APPROVAL**

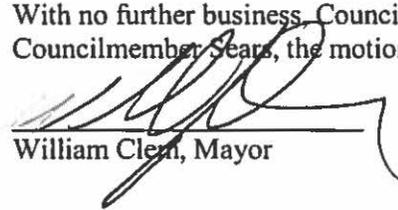
Councilmember Martin moved to amend the minutes of October 1<sup>st</sup>, 2019 to correct wording regarding a meeting she attended, and with a second by Councilmember Sears, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks 33982 – 3400, with \$14,156.80 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$15,356.80. Mayor Clem pointed out an error in the check numbering and the motion died for lack of a second. Councilmember Martin then moved to approve checks 33982 – 3400, with \$14,156.80 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$15,356.80, and with a second by Councilmember Sears the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Phillips moved to adjourn the meeting and with a second by Councilmember Sears, the motion carried and the meeting was adjourned at 7:40 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk

# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, November 5, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Sears, Wallace, and Yarbrough. Also present was Chief Casey and Clerk Stowe. Public Works Director Norris was at a training.

### **AGENDA APPROVAL**

Councilmember Wallace moved to approve the agenda as presented, and with a second by Councilmember Sears, the motion carried.

### **MAYOR'S REPORT - none**

### **STAFF REPORT**

Chief Casey talked briefly about Halloween, car prowls, burglaries, and a domestic violence call. He also said that Deputy Gort did an extremely good job working a case that ended with the recovery of property.

Clerk Stowe asked the Council if they would like to have the audit exit conference held during a council meeting, or during the day when the auditors would meet with two councilmembers. The council prefers to hold it during a council meeting.

Clerk Stowe said the city attorney is working on a draft ordinance regarding private roads, and said he is also encouraging the Council to make sure they want to take on that obligation. Mayor Clem said this ordinance will create a standardized application process for all private roads. Councilmember Phillips asked if this would be for just Anderson Lane and Mayor Clem clarified that it would be for any private road wishing to come into the City.

Clerk Stowe presented the public works staff report from Director Norris. He said that staff completed water system flushing on October 17<sup>th</sup>, and also completed removing city property from the fire department auxiliary building.

Director Norris also collected information on private roads that the Council requested. Clerk Stowe read out the list of all private roads in city limits, including the number of houses and whether the roads were paved or not. These totaled seven private roads, three of which are paved, and forty homes with the potential of between two and three more to be built.

### **COUNCIL COMMENTS**

Councilmember Sears reminded everyone that they have until 8:00 pm to get ballots dropped off.

Councilmember Martin met with the river trails group and briefly spoke about that.

### **CITIZEN COMMENTS**

Jay Prueher asked if there was going to be a tree lighting this year. Councilmember Martin said she believed the woman who puts on pageants will be coordinating that. Mr. Prueher said he thought Denise Beaston had something to do with the tree lighting but Mayor Clem clarified that Ms. Beaston donates her personal time to help out and the tree lighting isn't something the City does.

Chuck Lie talked about private roads and action the City took eight years ago regarding storm water systems. He also talked about a draft traffic control plan Sultan has put together and said the City has a fiduciary responsibility to get with Sultan because it impacts Gold Bar.

### **PUBLIC HEARING**

Clerk Stowe called to order the public hearing for review of the 2020 budget at 7:17 pm. She reviewed the hearing process and no Councilmembers disclosed any reason to recuse themselves from the hearing. She then reviewed the ongoing work on the budget.

The public works budget includes small items such as hand tools, and regular costs such as yearly storm water maintenance. The SCADA computer system for the water system will no longer be supported and Director Norris is looking at ways to control that cost. It may be that the proposed tank upgrades might have to wait.

The public works budget includes a new public works building that will improve office and storage space, allow for a larger shop bay where equipment can be worked on out of the weather, and emergency flush stations for staff. That budget also includes water main work on Grand Avenue, which is one of the top priorities in the Water Comprehensive Plan that does not need associated street work. Grand Avenue currently has water mains of an unknown size and type. The mains will be replaced with 8-inch ductile.

Clerk Stowe talked about the individual funds and their current and projected health. There was discussion around the street fund, which needs help from the general fund, especially after the recent snow event, and the water fund, which is not supporting itself. Clerk Stowe asked that the Council take a serious, hard look at possible solutions for the water fund that preferably do not include a rate increase.

Councilmember Phillips asked if the cultural line item is the one that would be impacted if a new farmer's market started in the City, which it is.

Councilmember Jordan asked what the PRR salary in the general fund was for and Mayor Clem said it was for a part time clerical assistant position. He also asked about the increase in drug task force costs, which are related to rate increases.

Mayor Clem talked about the recent water line break and how during repairs it was discovered that an old valve was connected to a wooden main and finally failed. This is part of the work that will be done on Grand Avenue.

Councilmember Sears asked if the general fund could loan the water fund money and how interest rates were calculated. There was brief discussion around this.

With no further budget discussion and no action needed at this time, Councilmember Wallace moved to adjourn the public hearing and with a second by Councilmember Sears, the motion carried and the regular meeting was returned to at 7:43 pm.

**CONTINUED BUSINESS - none**

**NEW BUSINESS**

*Snohomish County Sheriff's Contract.* This contract has options for two different rates. One includes an additional thirty-two hours of deputy time that could be used as the City needed, for such things as increased traffic patrols. Councilmember Martin pointed out that the contract had an incorrect address listed for Gold Bar. After brief discussion about salaries, Councilmember Yarbrough moved to authorize Mayor Clem to enter into this contract as amended for the corrected address, and as presented for the additional deputy time, and with a second by Councilmember Wallace, the motion carried.

*Resolution No. 19-13, 2020 Property Taxes.* There was brief discussion around the correct numbering for the resolution, and around property taxes and new construction. After discussion, Councilmember Yarbrough moved to accept Resolution 19-13 relating to property taxes for 2020 as presented, and with a second by Councilmember Sears, the motion carried.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Mayor Clem has been invited to go on a hike with other mayors on local trails.

Councilmember Martin thanked Chief Casey for a recent arrest.

**MINUTES APPROVAL**

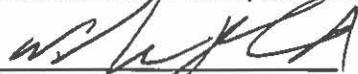
Councilmember Sears moved to approve the minutes but before a second could be called, Councilmember Martin said she wanted an amendment. Councilmember Sears then withdrew his motion. Councilmember Martin talked about wording around a sign prohibiting firearms and said it was to be within the city hall, not the city limits. After brief discussion, Councilmember Sears then moved to approve the minutes as amended, and with a second by Councilmember Martin, the motion carried, with Councilmember Wallace abstaining.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks 34001 – 34035, with \$43,621.24 for claims and \$34,751.88 for payroll and payroll taxes, for a total of \$78,373.12, and with a second by Councilmember Sears the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Yarbrough moved to adjourn the meeting and with a second by Councilmember Sears, the motion carried and the meeting was adjourned at 7:55 pm.

  
\_\_\_\_\_  
William Clem, Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, November 5, 2019

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

PUBLIC HEARING – 2020 BUDGET

CONTINUED BUSINESS

NEW BUSINESS

1. SNOHOMISH COUNTY SHERIFF CONTRACT – DISCUSSION AND ACTION

2. RESOLUTION NO 19-14, 2020 PROPERTY TAXES – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

October 15, 2019

VOUCHER APPROVAL

CHECKS

34001 – 34035

CLAIMS

\$43,621.24

PAYROLL

\$34,751.88

TOTAL

\$78,373.12

ADJOURNMENT





# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, November 19, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Sears, Wallace, and Yarbrough. Also present was Chief Casey, Public Works Director Norris, and Clerk Stowe.

### **AGENDA APPROVAL**

Councilmember Wallace moved to approve the agenda as presented, and with a second by Councilmember Sears, the motion carried.

### **MAYOR'S REPORT**

Mayor Clem attended a hike with other mayors that reviewed old growth trails being looked at for a plan to connect trails from Wallace Falls to Skykomish.

### **STAFF REPORT**

Chief Casey updated the Council on a residential fire that just ended. The family were okay but their home and one car have been lost. He said resources were being gathered for them.

Chief Casey introduced Deputy Leon Elliott who will be covering the area while Deputy Doersch is out.

Chief Casey presented draft material for an ordinance prohibiting shooting within city limits. He asked the Council to review the draft and will have it in ordinance format on the agenda for the next meeting. Discussion included discharging guns, self-defense, open carry, State laws, and public conveyances.

### **COUNCIL COMMENTS**

Councilmember Martin said a meeting with a coalition relating to forests will be held December 6<sup>th</sup> at 10 am at the Sultan City Council chambers.

### **CITIZEN COMMENTS - none**

### **PUBLIC HEARING**

Clerk Stowe called to order the public hearing for review of the 2020 budget at 7:14 pm. She reviewed the hearing process and no Councilmembers disclosed any reason to recuse themselves from the hearing. She then presented the ordinance for the 2020 budget and a resolution amending the fee schedule.

Clerk Stowe presented a solution to the issues with the water fund. The Council previously elected to raise the assessment rate by \$9 in July of 2020. This raise was approved and residents are aware of it. Clerk Stowe suggested dividing that increase between the water fund and the water capital fund. This would allow the City to improve the health of the water fund without raising rates again.

There was discussion around this including how to let residents know, that it's basically moving revenue from one pocket to another within the water system, what funds are used for, new construction, the Urban Growth Area, that it's a good compromise, and that it will be long-term planning as it won't solve the water fund's problem in 2020 but will help, and then improve more in 2021.

After discussion, Councilmember Phillips moved to allow citizen comment as no one had signed up to speak, and with a second by Councilmember Wallace, the motion carried. Chuck Lie then spoke about the urban growth area, the need to continue improving the water system, and the issues around creating a sewer system.

With no further discussion, Councilmember Wallace moved to accept Ordinance No. 732 relating to the 2020 budget for an introduction and first reading, and with a second by Councilmember Sears, the motion carried.

Resolution No. 19-14 relating to amending the fee schedule to reflect the changes made relating to the budget was presented. After brief discussion, Councilmember Wallace moved to adopt Resolution No. 19-14 as presented and with a second by Councilmember Phillips the motion carried.

Councilmember Wallace moved to adjourn the public hearing and with a second by Councilmember Sears the motion carried and the regular agenda was returned to at 7:35 pm.

#### **CONTINUED BUSINESS - none**

#### **NEW BUSINESS**

*Ordinance No. 731 Amending Titles 8 and 15.* This ordinance clarifies definitions and enforcement around living in mobile dwelling units, as well as clarifying the permit process. Councilmember Wallace moved to accept Ordinance No. 731 for an introduction and first reading and with a second by Councilmember Phillips, the motion carried.

*Ordinance No. 733 Amending Title 8.* This ordinance creates a title relating to the use of single-use bags. Councilmember Wallace gave the background of this ordinance and a brief overview of the impact of plastic on the environment. Discussion included if a public hearing was needed, the need for change, State law on the use of bags, what is exempt in this ordinance, how to notify the public, who is affected, who is excluded, and the timeline for adopting. After discussion, Councilmember Wallace moved to accept Ordinance No. 733 for an introduction and first reading and with a second by Councilmembers Phillips and Sears, the motion carried.

#### **FINAL COUNCIL COMMENTS/OTHER BUSINESS - none**

#### **MINUTES APPROVAL**

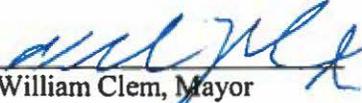
Councilmember Martin moved to approve the minutes as presented, and with a second by Councilmember Sears, the motion carried.

#### **VOUCHER APPROVAL**

Councilmember Martin moved to approve checks 34036 – 34057, with \$102,258.43 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$103,458.43, and with a second by Councilmember Sears the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Yarbrough moved to adjourn the meeting and with a second by Councilmembers Sears and Phillips, the motion carried and the meeting was adjourned at 7:50 pm.

  
\_\_\_\_\_  
William Clem, Mayor

  
\_\_\_\_\_  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, November 19, 2019

7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

PUBLIC HEARING – 2020 BUDGET AND ORDINANCE 732, 2020 BUDGET, INTRODUCTION AND FIRST READING AND RESOLUTION 19-14 AMENDING FEE SCHEDULE, ACTION

CONTINUED BUSINESS

NEW BUSINESS

1. ORDINANCE NO. 731 AMENDING TITLES 8 AND 15, INTRODUCTION AND FIRST READING

2. ORDINANCE NO. 733 AMENDING TITLE 8, INTRODUCTION AND FIRST READING

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

November 5, 2019

VOUCHER APPROVAL			
CHECKS	CLAIMS	PAYROLL	TOTAL
34036 – 34057	\$102,258.43	\$1,200.00	\$103,458.43

ADJOURNMENT





# City of Gold Bar

EST. 1910



107 – 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, December 3, 2019

### CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Sears, Wallace, and Yarbrough. Also present was Chief Casey, Public Works Director Norris, and Clerk Stowe.

### AGENDA APPROVAL

Councilmember Phillips moved to approve the agenda as presented, and with a second by Councilmember Sears, the motion carried.

### MAYOR'S REPORT

Mayor Clem shared that the City's former Public Works Director, John Light, recently had a heart attack. He is recovering after surgery. Chief Casey said that John is asking to not have a lot of company while he's recuperating.

### STAFF REPORT

Chief Casey talked about statistics and changes to the report he provides the Council. He also went over recent events in the City and reminded people it's the time of year to check tire tread to avoid hydroplaning in rain and slush. Deputy Brown is leaving his position and the opening will be advertised.

Director Norris said work was completed installing the new source meter on Well #3.

The City has received a Transportation Improvement Board grant for work to be done in late 2020 on 1<sup>st</sup> Street, from Highway 2, to May Creek Road. The work will happen after the planned work on Grand Avenue, which helped the City get the grant. Councilmember Sears moved to authorize the Mayor to sign the TIB agreement and with a second by Councilmember Phillips, the motion carried.

Snohomish County Human Services requires an annual authorization form with signatures of those staff that would be involved with potential projects. This does not authorize specific projects, but records those staff authorized to request work, sign invoices, and sign contracts. Councilmember Wallace moved to authorize Mayor Clem, Director Norris, and Clerk Stowe to be listed and with a second by Councilmember Phillips, the motion carried.

Clerk Stowe administered Oaths of Office to Councilmember Phillips and Councilmember Sears.

### COUNCIL COMMENTS

Councilmember Martin talked about upcoming meetings and the community-sponsored tree lighting on December 21<sup>st</sup>.

### CITIZEN COMMENTS

Joe Beavers would like the City to place a Resolution on an upcoming agenda related to supporting work on creating parking for Manke Gate.

Chuck Lie also talked briefly about parking for Manke Gate, and about keeping speed bumps during street work.

**CONTINUED BUSINESS**

*Ordinance No. 731 Amending Titles 8 and 15.* This ordinance clarifies definitions and enforcement around living in mobile dwelling units. Councilmember Wallace moved to approve Ordinance No. 731 for a second reading and adoption as presented, and with a second by Councilmember Sears, the motion carried.

*Ordinance No. 732, 2020 Budget.* The budget was amended to include the recently received Transportation Improvement Board grant. Councilmember Sears moved to accept Ordinance No. 732 relating to the 2020 budget for a second reading and adoption as amended, and with a second by Councilmember Wallace, the motion carried. Clerk Stowe thanked the Council for their work on the budget.

*Ordinance No. 733 amending Title 8.* There was discussion around this ordinance that sets policies for reusable shopping bags that resulted in three amendments to the ordinance. After discussion, Councilmember Phillips moved to accept Ordinance No. 733 for a second reading and adoption as amended, and with a second by Councilmember Sears, the motion carried.

**NEW BUSINESS**

*Ordinance No. 734 Amending the 2019 Budget.* This ordinance amends the 2019 budget to approve spending authority. After brief discussion, Councilmember Phillips moved to accept Ordinance No. 734 for an introduction and first reading, and with a second by Councilmember Sears, the motion carried.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS - none**

**MINUTES APPROVAL**

Councilmember Sears moved to approve the minutes as presented, and with a second by Councilmember Phillips, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks 34058 – 34084, with \$10,148.89 for claims and \$34,836.25 for payroll and payroll taxes, for a total of \$44,985.14, and with a second by Councilmember Sears the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Yarbrough moved to adjourn the meeting and with a second by Councilmembers Phillips, the motion carried and the meeting was adjourned at 7:36 pm.

  
William Clem, Mayor

  
Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, December 3, 2019  
7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. ORDINANCE NO. 731 AMENDING TITLES 8 AND 15, SECOND READING AND ACTION

2. ORDINANCE NO.732 2020 BUDGET, SECOND READING AND ACTION

3. ORDINANCE NO. 733 AMENDING TITLE 8, SECOND READING AND ACTION

NEW BUSINESS

1. ORDINANCE NO. 734 AMENDING 2019 BUDGET, INTRODUCTION AND FIRST READING

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

November 19, 2019

VOUCHER APPROVAL

CHECKS

CLAIMS

PAYROLL

TOTAL

34058 – 34084

\$10,148.89

\$34,836.25

\$44,985.14

ADJOURNMENT



# City of Gold Bar

EST. 1910



107 - 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Council Meeting Minutes Tuesday, December 17, 2019

### **CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Phillips, Sears, and Yarbrough. Also present was Chief Casey, Public Works Director Norris, and Clerk Stowe. Councilmember Wallace was absent.

### **AGENDA APPROVAL**

Councilmember Sears moved to amend the agenda to include Resolution No. 19-15, and with a second by Councilmember Phillips, the motion carried.

### **MAYOR'S REPORT - none**

### **STAFF REPORT**

Director Norris talked about readiness for winter, including having the plow and sand spreader ready. Additional sand has been ordered and the plow is ready to be installed on the new truck when it arrives. He said the City will be able to use the Department of Corrections work crew weekly in 2020. There was a minor issue at the water storage tank property where some cross bars and hardware were stolen. There was no evidence of tampering and the water system is secure. The 2020 budget does include security improvements, though.

Clerk Stowe presented a flyer from the Sky Valley Chamber of Commerce regarding a bus going to Olympia relating to traffic issues.

Clerk Stowe administered the Oath of Office to Jordan Sears as this is the last Council meeting prior to his taking his seat for 2020. Because Councilmember Wallace was absent, she will administer the Oath in office prior to the first meeting in January.

The agenda for the last meeting had five missing check numbers. The amounts for payroll and claims on the agenda and in the minutes, was correct, but those check numbers were left off both the agenda and the minutes from the December 3<sup>rd</sup> meeting. Clerk Stowe said that if Councilmembers tracked check numbers, they would see the gap between that agenda and the agenda for this meeting, and gave them the missing check numbers.

### **COUNCIL COMMENTS**

Councilmember Martin reminded everyone about the upcoming community tree lighting event.

### **2017 – 2018 AUDIT EXIT CONFERENCE**

Kirk Gadbois, Assistant Audit Manager, and Daryl Yuzon, Audit Lead, presented exit materials for the financial and accountability audit for the years 2017 and 2018. They reviewed what the audit process does for both financial and accountability reviews. Regarding both, they had nothing major to report. They said the City received no findings and no management letters, and had made improvements. There were no deficiencies relating to the

financial review and no non-compliance issues. They found a few minor house-keeping items that could be worked on and said the final report will be issued within two weeks. The thanked Clerk Stowe for her work and said that she saved the City \$2,000 by having files organized so that the audit took less time than expected.

**CITIZEN COMMENTS - none**

**CONTINUED BUSINESS**

*Ordinance No. 734 Amending the 2019 Budget.* This ordinance amends the 2019 budget to approve spending authority. Clerk Stowe increased amounts slightly from the first reading as she felt the thresholds were getting too close and there were still some end of year bills to come in. After brief discussion, Councilmember Phillips moved to accept Ordinance No. 734 for a second reading and adoption as presented, and with a second by Councilmember Sears, the motion carried.

**NEW BUSINESS**

*Fire Investigation Interlocal.* This Interlocal renews the agreement between the City and Snohomish County for fire investigations through 2024. Previously, the City has waived passing the cost of investigations on to the families who have gone through a fire, but Mayor Clem said that if insurance companies cover the cost of fire investigations, then those charges will be passed on to the homeowner.

Councilmember Martin clarified that this is for city limits only and not for the fire district as a whole. She also questioned why the charges increased more in 2024 than in the other years. After brief discussion, Councilmember Phillips moved to table entering into this Interlocal until her question regarding charges could be answered. Councilmember Martin seconded the motion, which was followed by brief discussion. A vote was called for after discussion and the motion failed, with Councilmember Martin voting in favor and Councilmembers Phillips, Sears, and Yarbrough voting opposed.

Councilmember Phillips then moved to authorize the mayor to enter into the fire investigation interlocal and with a second by Councilmember Sears, the motion carried, with Councilmember Martin opposed. Clerk Stowe will ask about the rate increase and get that information to Councilmember Martin.

*Health District Representative.* It is time for the annual certification of someone to represent the City at the Snohomish Health District Board meetings. Clerk Stowe said that the City of Snohomish Councilmember Linda Redmon has done a good job representing the City. Clerk Stowe appreciates Councilmember Redmon's consistent work in getting minutes and information to the Council. Councilmember Sears moved to approve Snohomish Councilmember Linda Redmon as the representative to the Health District for the City of Gold Bar, and with a second by Councilmember Phillips, the motion carried.

*Intergovernmental Purchase Agreement.* Director Norris has been in the process of purchasing the new truck. The recent audit showed that a different process needed to be used. At the same time, Director Norris was told the truck would not be ready until mid-February, which could cause snow plowing problems. Because of this, Director Norris was able to work with Snohomish County to piggyback on the County contract for purchasing, which resulted in saving \$6,000 and in getting a truck sooner. As part of this work with the County, an intergovernmental purchase agreement is required. This agreement will allow the City to do other business at County cost, including purchasing sand. Snohomish County Councilmember Sam Low assisted with this by getting the agreement signed by Snohomish County Council. After brief discussion, Councilmember Sears moved to authorize Mayor Clem to enter into the Intergovernmental Purchase Agreement with Snohomish County, and with a second by Councilmember Phillips, the motion carried.

*Resolution No. 19-15, Timber Sales.* This resolution encourages entities to look at alternatives to logging the Singletary Plan (also known as the Middle May Plan). Mayor Clem referenced a letter from former Mayor Lee Hodo, written in 2016, that asked for the same thing. There was brief discussion around the area to be logged being outside City limits, and that Mayor Clem authored the resolution. After discussion, Councilmember Yarbrough moved to accept Resolution No. 19-15 as presented and with a second by Councilmembers Sears and Phillips, the motion carried, with Councilmember Martin voting opposed.

**FINAL COUNCIL COMMENTS/OTHER BUSINESS**

Councilmember Phillips thanked Director Norris for his work regarding the truck.

Mayor Clem thanked Clerk Stowe for her work relating to the audit.

**MINUTES APPROVAL**

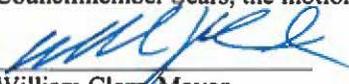
Clerk Stowe passed on a message from Joe Beavers that his comment about parking at the last meeting was related to Manke Gate and not Wallace Falls. Councilmember Sears moved to approve the minutes as amended, and with a second by Councilmember Yarbrough, the motion carried.

**VOUCHER APPROVAL**

Councilmember Martin moved to approve checks 34090 – 34123, with \$20,977.92 for claims and \$1,200.00 for payroll and payroll taxes, for a total of \$22,177.92, and with a second by Councilmember Sears the motion carried.

**ADJOURNMENT**

With no further business, Councilmember Yarbrough moved to adjourn the meeting and with a second by Councilmember Sears, the motion carried and the meeting was adjourned at 7:40 pm.

  
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William Clem, Mayor

  
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Lisa Stowe, Clerk

# Agenda

## CITY OF GOLD BAR COUNCIL MEETING

Tuesday, December 17, 2019  
7:00 PM  
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

2017-2018 AUDIT EXIT CONFERENCE

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS

1. ORDINANCE NO. 734, 2019 BUDGET AMENDMENT – SECOND READING AND ACTION

NEW BUSINESS

1. FIRE INVESTIGATION INTERLOCAL – DISCUSSION AND ACTION

2. HEALTH DISTRICT REPRESENTATIVE – DISCUSSION AND ACTION

3. INTERGOVERNMENTAL PURCHASE AGREEMENT – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

December 3, 2019

VOUCHER APPROVAL

CHECKS

34090 – 34123

CLAIMS

\$20,977.92

PAYROLL

\$1,200.00

TOTAL

\$22,177.92

ADJOURNMENT

