

**CITY OF GOLD BAR, WASHINGTON
RESOLUTION NO. 20-07**

**A RESOLUTION OF THE CITY OF GOLD BAR, WASHINGTON AMENDING THE
PERSONNEL MANUAL RELATING TO VACATION BENEFITS**

WHEREAS, the personnel manual for the City of Gold Bar sets thresholds for accruals, including vacations; and,

WHEREAS, the certain sections detail vacation benefits based on days rather than hours; and

WHEREAS, employees work different daily schedules that could impact the fairness of benefit options if based on days rather than hours;

NOW THEREFORE BE IT RESOLVED by the governing body of the City of Gold Bar that the Council Rules of Procedure Manual shall be amended as follows.

Section I Personnel Manual Title 24, Leaves of Absence and Time Off
Section II Severability
Section III Effective Date

Section I, Personnel Manual Title 24, Leaves of Absence and Time Off

8. Unused annual vacation days earned may be carried over from year to year. The maximum number of vacation hours that may be carried over from December 31st of one year to January 1st of the next year is three hundred (300) hours. In cases where City operations have made it impractical for an employee to use vacation time, the supervisor, with approval of the Mayor, may authorize additional accruals.

9. When an employee reaches the maximum allowed accumulation of vacation hours, he or she may request to be paid for a minimum of five percent (5%), or up to a maximum of twenty-five (25) percent of the accrued hours.

Section II, Severability

This resolution is severable and if any portion of it shall be declared invalid or unconstitutional, the remaining portion shall remain valid and enforceable.

Section III, Effective Date

This Resolution shall take effect from, and after, its passage and approval, as provided by law.

Resolved this 20th day of June, 2020.

APPROVED:


Biff Clem, Mayor

ATTEST/AUTHENTICATED:


Lisa Stowe, Clerk/Treasurer