

City of Gold Bar

EST. 1910



107 – 5th Street, Gold Bar, WA 98251

City of Gold Bar Council Meeting Minutes Tuesday, May 5, 2020

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Clem called the meeting to order at 7:00 pm. Present were Councilmembers Martin, Sears, and Yarbrough. Councilmember Wallace was present through speaker phone, as previously approved by the Council. Councilmember Phillips was not present.

Three previous council meetings were canceled due to the COVID-19 virus. Mayor Clem thanked everyone for showing up.

AGENDA APPROVAL

Councilmember Martin moved to approve the agenda as presented, and with a second by Councilmember Sears, the motion carried.

MAYOR'S REPORT

Mayor Clem presented a Declaration of Emergency relating to the COVID-19 virus. This Declaration will allow the City to continue assisting residents. The Declaration specifically declares this as an economic emergency due to the medical emergency. It gives the City flexibility in waiving late fees and shut-offs relating to utilities. Councilmember Sears asked if the recent action by the governor didn't order a ban on shut-offs and the Mayor said it did, but he wants this Declaration for the City specifically. Councilmember Sears moved to authorize the Mayor to sign the COVID-19 Declaration of Emergency, and with a second by Councilmember Wallace, the motion carried.

Mayor Clem talked about a letter from mayors to Governor Inslee. He was part of the discussion but did not sign the letter, not because he didn't agree with the content, but because he felt the Council represents the City. There is now a second letter circulating for the governor, and he wanted Council consensus prior to signing. This letter deals with the timing for opening businesses. Mayor Clem feels Governor Inslee has made his choice and cities have the option to be stricter, but not to be more lenient. He is leaning toward abstaining unless the Council wants otherwise. Gold Bar businesses that are essential are open. After discussion there was clear consensus from the Council to abstain from signing the current letter to Governor Inslee.

Mayor Clem wanted to talk about future meetings. Councilmember Wallace asked if everyone couldn't call in as he was doing. Director Norris talked about the difficulties of meeting the open public meetings act and how the public would have to also be present by phone. After discussion, Councilmember Sears moved to cancel the meeting of May 19th due to the COVID-19 virus, and hold the next meeting on June 2nd, and with a second by Councilmember Yarbrough, the motion carried.

STAFF REPORT

Chief Hess talked about deputies limiting exposure, recent calls that ended with arrests, work being done by social workers relating to the virus, and a parade that was done for kids. He also talked about traffic issues, especially around the upcoming Memorial weekend, and how deputies will be utilized to monitor traffic violations.

Director Norris said that staff split schedules over the past month to limit exposure, but that they are now back to normal schedules. They are working on the Grand Avenue project, right-of-ways, and the recent switch from Frontier to Comcast for faster internet and less cost.

COUNCIL COMMENTS

Councilmember Sears said that La Hacienda is closing. He spoke with Congressman Larsen and said there is no congressional representation for Washington on the COVID-19 task force.

Councilmember Wallace welcomed Chief Hess.

Councilmember Martin talked about the cancellation of the Sultan Shindig, Gold Dust Days, and the Evergreen State Fair. She also talked about the recreation meetings and grants for recreation.

CITIZEN COMMENTS - none

CONTINUED BUSINESS - none

NEW BUSINESS

Resolution No. 20-03. This resolution amends the City's personnel manual relating to email and cell phone usage. After brief discussion, Councilmember Sears moved to approve Resolution No. 20-03 as presented, and with a second by Councilmember Yarbrough the motion carried.

Resolution No. 20-04. This resolution amends the City's personnel manual relating to per Diem usage. Mayor Clem clarified that this resolution is not a result of issues and that there have been no issues relating to per Diems. Clerk Stowe clarified that the resolution was created to give consistency relating to how per Diem amounts are produced. After brief discussion, Councilmember Sears moved to approve Resolution No. 20-04 as presented, and with a second by Councilmember Yarbrough the motion carried.

Resolution No. 20-05. This resolution relates to surplus materials, and in particular to an old City truck with safety issues that needs a new transmission. This resolution is required by City policy in order to surplus a piece of equipment. After brief discussion, Councilmember Sears moved to approve Resolution No. 20-05 as presented, and with a second by Councilmember Yarbrough the motion carried.

Resolution No. 20-06. This resolution relates to email usage and is similar to Resolution No. 20-03 but amends the Council Rules of Procedure manual. Councilmember Sears moved to approve Resolution No. 20-03 as presented, and with a second by Councilmember Yarbrough the motion carried.

2019 Financial Report. Clerk Stowe presented a draft of the annual financial report and asked the Councilmembers to review their copy and get any comments or questions to her by next week. The report will then be finalized and submitted to the State Auditor. The final report will also be on the City's website.

Fire Department Building Lease. Mayor Clem talked about the auxiliary building owned by the fire department and leased by the City as part of the fire department's purchase of the buildings. He said the City no longer uses that building and the fire department would like it back. They will buy out the City for fifteen thousand dollars (\$15,000) which would go into the general fund and help pay for the new public works building. Councilmember Wallace asked about the current cost to lease the building, which is one dollar (\$1.00) per year. Councilmember Yarbrough asked if this had been approved by the fire department, and Mayor Clem said yes, by the fire department commissioners. Clerk Stowe asked if there would be an emergency flushing station available to staff until the new building is finished. Director Norris said there would be, at Well 4 which is the most likely spot for any chemical spills. Councilmember Martin moved to authorize Mayor Clem to sign the agreement, and with a second by Councilmember Sears the motion carried.

Wallace Falls State Park. Mayor Clem talked about the plan to reopen the park and the impact that will have on the City if the park is open for Memorial Day weekend. Currently the City has less than five COVID-19 cases. The

Family Grocer store has bare shelves and dwindling supplies. Opening the State Park and bringing in countless people from outside the city, who will be touching gas pumps and purchasing supplies will put an additional burden on Gold Bar residents. An additional issue will be the increased traffic and the impact that will have on deputies. There are already increased parking issues even with the park closed. There was a great deal of discussion and a clear consensus by Councilmembers to encourage the delay of opening the State Park until after Memorial Weekend. The rangers will put signs up on the highway and make it clear the park is closed. Chief Hess will have an additional deputy available to handle traffic.

IT Services Contract. Clerk Stowe presented the contract for IT services. She said no wording was changed other than updating dates as this contracted expires in May. She said staff have been very happy with the services received. Councilmember Martin moved to authorize the mayor to sign the IT contract and with a second by Councilmember Sears the motion carried, with Councilmember Yarbrough abstaining.

FINAL COUNCIL COMMENTS/OTHER BUSINESS - none

MINUTES APPROVAL

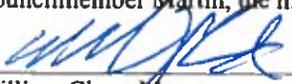
Councilmember Martin moved to approve the March 3rd, 2020 minutes as presented, and with a second by Councilmember Sears, the motion carried.

VOUCHER APPROVAL

Councilmember Martin moved to approve checks 34296 – 34424, with \$98,135.21 for claims and \$78,520.40 for payroll and payroll taxes, for a total of \$176,655.61, and with a second by Councilmember Sears, the motion carried. These vouchers include four Council meetings; three that were canceled due to COVID-19, and the current meeting. All vouchers were approved by the Finance Committee which continued to meet regularly.

ADJOURNMENT

With no further business, Councilmember Sears moved to adjourn the meeting and with a second by Councilmember Martin, the motion carried and the meeting was adjourned at 7:52 pm.



William Clem, Mayor



Lisa Stowe, Clerk

Agenda

CITY OF GOLD BAR COUNCIL MEETING

Tuesday, May 5, 2019
7:00 PM
CITY HALL

CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA APPROVAL

MAYOR'S REPORT, STAFF REPORTS, COUNCIL COMMENTS

CITIZEN COMMENTS FOR THINGS NOT OTHERWISE ON THE AGENDA (SIGN-IN REQUIRED, LIMITED TO 3 MINUTES)

CONTINUED BUSINESS - none

NEW BUSINESS

1. RESOLUTION NO. 20-03, PERSONNEL MANUAL EMAIL POLICY – DISCUSSION AND ACTION
2. RESOLUTION NO. 20-04, PERSONNEL MANUAL PER DIEM POLICY – DISCUSSION AND ACTION
3. RESOLUTION NO. 20-05, SURPLUS MATERIALS – DISCUSSION AND ACTION
4. RESOLUTION NO. 20-06, COUNCIL RULES OF PROCEDURE AMENDMENT – DISCUSSION AND ACTION
5. 2019 FINANCIAL REPORT - DISCUSSION
6. FIRE DEPARTMENT BUILDING LEASE - DISCUSSION
7. WALLACE FALLS PARK - DISCUSSION
8. IT SERVICES CONTRACT – DISCUSSION AND ACTION

FINAL COUNCIL COMMENTS/OTHER BUSINESS

MINUTES APPROVAL

March 3, 2020

VOUCHER APPROVAL

CHECKS	CLAIMS	PAYROLL	TOTAL
34296 – 34424 (4 meetings)	\$98,135.21	\$78,520.40	\$176,655.61

ADJOURNMENT

