

# City of Gold Bar

EST. 1910



107 - 5<sup>th</sup> Street, Gold Bar, WA 98251

## City of Gold Bar Special Events Permit Application

- 1) Applicant: \_\_\_\_\_
- 2) Mailing Address: \_\_\_\_\_
- 3) Phone Number: \_\_\_\_\_
- 4) Date of Application: \_\_\_\_\_
- 5) Type of Event: \_\_\_\_\_
- 6) Location of Event: \_\_\_\_\_
- 7) Percentage of Use of Location (example, 50% of City Park): \_\_\_\_\_
- 8) Times and Date of Event: \_\_\_\_\_
- 9) Description of Event: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 10) Number of Participants: \_\_\_\_\_
- 11) Number of Cars: \_\_\_\_\_
  - 11 a.) If the event is anticipated to involve more than five (5) cars, please attach a plan showing where the cars are expected to park, impacts on streets, flow management (if applicable) and any suggested mitigation to offset impacts.
- 12) Describe plan to deal with garbage: \_\_\_\_\_
- 13) Will this event require electrical power? \_\_\_\_\_

14) Will this event require use of police/EMS services? \_\_\_\_\_

15) Will this event utilize a sound system or have amplified sound? \_\_\_\_\_

16) Will this event involve the sale of goods, collection of fees or donations, or other financial transactions? \_\_\_\_\_

17) Will food and/or beverages be served at this event? (Please note that alcohol is not allowed in city parks) \_\_\_\_\_

17a) If yes, will participants have food handler's permits? \_\_\_\_\_

18) Will this event require the closure of streets or traffic modification? \_\_\_\_\_

18a) If yes, please list what streets, what modifications, and what the plan is to mitigate the impacts of these traffic impacts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

19) Applicants for events involving over twenty (20) people, or that last all day, must provide sanitary facilities.

20a) Please describe plan for meeting this need. \_\_\_\_\_  
\_\_\_\_\_

20) Will this event impede, interfere with, or impact neighboring schools, businesses, or residents? \_\_\_\_\_

After review of the application and proposed event, city staff may determine that special events insurance is required. This determination will be made based on risk management review and recommendations by the Association of Washington Cities. If it is determined that insurance is required, city staff will provide resources for obtaining this insurance, at the applicant's expense.

The undersigned agrees to release, indemnify, and hold harmless the city from and against any and all injury or damage as a result of the activity.

The undersigned agrees to ensure that city parks and public property utilized for this event shall be in the same condition after the special event or activity, as before the said event or activity. Litter, debris, and personal items resulting from the event or activity will be removed within four (4) hours of termination of the event. The applicant shall be responsible for replacing, or at the city's discretion, funding the city's replacement of, any and all park property or facilities

damaged or unlawfully removed from the utilized space during the course of the special event or activity.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

<b>City Use Only</b>
Date Application Received: _____
Reviewed by: _____
Referred to Council? Yes No
Resident/Business notification required? Yes No
Notification completed? Yes No N/A
Determination: _____
Permit Issued to applicant on this _____ day of _____, _____

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## Special Events Permit

The City of Gold Bar hereby authorizes the User to conduct, organize, and/or sponsor

\_\_\_\_\_

upon the City park or public property located at \_\_\_\_\_,

within the City of Gold Bar incorporated city limits. The details of the activity permitted herein, are described in detail in the Special Events Application, and have been reviewed and approved by city staff and/or officials.

The applicant's utilization of the designated space for the approved activity, authorized hereunder, shall commence at \_\_\_\_\_ and shall terminate no later than \_\_\_\_\_.

City staff/Mayor signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date of signature: \_\_\_\_\_