

City of Gold Bar

EST. 1910



107 - 5th Street, Gold Bar, WA 98251

REQUIREMENTS FOR FILING APPLICATION FOR VARIANCE

1. Filing Fee	2. Application Form
3. Signature of Owner and/or Applicant	4. Site Plan (2 Copies)
5. Photographs	6. Names & Mailing Addresses of Property Owners within 300 feet of Proposed Construction

1. A non-refundable filing fee of \$_____ is to be paid at the time of filing application for a variance. This fee is to assist in covering the cost to the City for notification, investigations, map work and handling the application through its various stages.
2. The application must be filled out completely with answers to each question.
3. The application **must** be signed by the owner of the property. A current certificate of applicant status shall be submitted with application.
4. The site plan of the property should show location of existing and proposed improvements and location of accessory facilities such as automobile parking areas, etc. If new building construction is involved, a completed building application with proposed plans and sketches should also be submitted. Where use of existing buildings is involved, a floor plan showing existing conditions and proposed changes should be submitted.
5. Photographs of the property involved on a scale large enough to illustrate the subjects under discussion are always helpful to the Hearing Examiner and are suggested as exhibits with the application.
6. Names and mailing addresses of all property owners within 300 feet of the subject property.

When the above requirements are met, submit the application, site plans, and all supporting information with the accompanying fees to the City of Gold Bar Public Works Department.

The application must be complete in every respect with all questions answered and accompanying documentation as requested, before the City will accept the application. Acceptance of the application and the City's determination of completeness shall not preclude the City from requesting additional information or studies either at the time of the notice of completeness or at some later time, if new information is required or where there are substantial changes in the proposed action.

APPLICATION FOR VARIANCE

(FOR OFFICE USE ONLY)

Application No: _____

Name of Applicant: _____

Date of Filing: _____

Date of Scheduled Hearing: _____

(FOR APPLICANT USE ONLY)

Signature of Applicant: _____

Signature of Property Owner: _____

Mailing Address of Applicant: _____

Mailing Address of Property Owner: _____

Phone Number of Applicant and/or Contact Person: _____

Location of Property: _____

Legal Description of Property: _____

Area Map/Site Plan (outlined in red): _____

The above signed applicant is the owner of the property described as following reasons. State exactly what is intended to be done on, or with the property which does not conform to existing zoning regulations.

State precisely what adjustment is sought.

NOTICE

ANY PERSON(S) REQUESTING A VARIANCE FROM THE CITY OF GOLD BAR MUST OBTAIN THE NAMES AND ADDRESSES OF ALL PROPERTY OWNERS WITHIN A 300 FEET RADIUS OF THE SUBJECT PROPERTY INVOLVED IN THE VARIANCE APPLICATION. THIS INFORMATION IS AVAILABLE FROM THE COUNTY ASSESSOR'S OFFICE AND MUST BE SUBMITTED TO THE BUILDING DEPARTMENT WITH THE VARIANCE APPLICATION.

ALSO, ALL APPLICANTS PLEASE BE ADVISED THAT YOU MUST BE PRESENT AT THE SCHEDULED TIME OF YOUR PUBLIC HEARING.

IF YOU ARE UNABLE TO ATTEND YOUR HEARING. PLEASE SEND A REPRESENTATIVE ON YOUR BEHALF THAT CAN ANSWER ANY QUESTIONS THAT MAY ARISE.

HEARING EXAMINER ACTION: _____

DATE: _____

CONDITIONS OF DEVELOPMENT REQUIRED BY HEARING EXAMINER OTHER THAN PROPOSED IN THIS APPLICATION BY APPLICANT. (SPECIFY):
